



## BASIC RULES FOR PARENTS 2019-20

**It is hereby understood that the education of my child is a joint effort between Charlotte Islamic Academy and my family, therefore as a parent (or guardian) of:**

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Student's Name *(please print clearly)*

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**I assume, Insha'Allah, total responsibility for ensuring the following:**

1. I will become aware of and understand school policies and regulations.
2. I will make sure that my child(ren) are properly prepared for school each day:
  - In the proper uniform to be purchased from our school (**Boys only**).
  - Arrive to school no later than 8:15 am.
  - Picked up from school no later than 4:00 pm (Friday 12:30)
  - Bring the proper school supplies daily.
  - Are well-rested and well-prepared for class daily.
3. I will make sure that my child(ren) completes all homework and school projects on time.
4. I will encourage and remind my child(ren) to always have the best Islamic behavior, and respect the teachers and staff.
5. I will notify the school's office by sending a written note in case of absence due to illness or family emergencies.
6. I will notify the school's office in case of a change in address or phone numbers.

By signing this application, I agree to abide by the policies and regulations of Charlotte Islamic Academy; the information I have given is true. I understand that any misrepresentation of facts on this application may be cause of refusal of admission, financial aid, and cancelation of admission to the school.

**Signature of Parent/guardian: X\_\_\_\_\_ Date X\_\_\_\_\_**