



Water Safety Code Incident Report Form

Incident Log Book Reference Number

Please complete this form to report any serious incident involving injury to persons or serious damage to equipment. Retain a copy and, as required by the ARA Water Safety Code, paragraph 1.7, send the original to the Safety Adviser at your Regional Rowing Council and a copy to the Amateur Rowing Association, 6 Lower Mall, London W6 9DJ, within 14 days.

(Continue on separate sheets wherever necessary.)

Name of club/regatta/head reporting the incident

Name of contact person reporting the incident

Your role at the club/regatta/head

Address

Phone: Work Home

What clubs or third parties were involved?

Types of boat involved eg 8x, 4-, 2+, 1x, etc

Were the boats (please tick)	<input type="checkbox"/>	Training?
	<input type="checkbox"/>	Racing?
	<input type="checkbox"/>	Just on an outing?

What ARA divisions or regions do parties belong to?

What was the time and date of the incident? am/pm 20

Where did the incident occur?

Please give a full description of the incident; this should include weather, water, stream & tide conditions. If after dark or in conditions of poor visibility, what lights were being shown by all parties? Please include or attach any additional details e.g. drawings / diagrams / photographs if these will enhance the description.

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Continue on a separate sheet if necessary



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List any injuries sustained; who treated them and where.

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Also list any damage sustained by boat(s) or to property.

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Add or attach any further comments or additional information you think could be useful, e.g. list of witnesses with addresses etc.:

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What further actions have been or will be implemented to avoid repetition of incident? (Use a separate sheet if necessary):

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Signatures.

Officer of the Club
Club Safety Adviser

Date 20

Have you sent the original to the Regional Safety Adviser?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Have you sent a copy to the Amateur Rowing Association?

Have you sent attachments to any/all of the above and have you retained copies?

If attachments sent, how many sheets?

Number of sheets