Creating a new top-level Sharepoint site
Version 1.00

In addition to creating sites below the default Sharepoint site you can also create additional top level Sharepoint sites. To achieve this use the following steps:

1. Log into server and run *Start | All programs | Administrative Tools | Internet Information Services*.

2. Expand *<server_name>* and click on *Web Sites*.

3. Select *Action | New | Web site*.

4. Click *Next* to start the New Website Creation Wizard. Enter a description for the new site and click *Next*.

5. Change the IP address from *All Unassigned* to the internal IP address of your server.

6. Enter the host header for the new website and press *Next*. This host header is what you will type in your browser to display the site.

7. Click the *Browse* button to select an installation path for your website. You can use the *Make New Folder* button to create a directory in a location on the server if required.

8. Uncheck *Allow Anonymous Access to this Web Site* and press *Next*.

9. Click *Next* to accept the default permissions, then click *Finish* to complete the Wizard.

10. Close the IIS manager.

11. To allow Sharepoint to function on this new site you will have to extend Windows Sharepoint Services to this new website. On the server run *Start | All Programs | Administrative Tools | Sharepoint Central Administration*.

12. Follow the link to *Extend or Upgrade Virtual Server*.

13. Select the website you just created.

14. Select the *Extend or Create a Content Database* link.

15. The Extend or Create Content database page appears, with several option groups for the new Sharepoint site. Under the Application Pool group, select to *Create a New Application Pool*. Enter a name for the application pool and select the *Predefined* radio button then Network Service from the pull down list for the security account.

16. In the Site Owner section, enter the required user account and email address for the site owner. This will usually be the administrator.

17. In the Database Information section, verify that Use Default Content Database Server is selected. This will use the default *<servername>*\SHAREPOINT MSDE database instance but will still create new configuration and content databases.

18. Accept the default values for the Custom URL and Quota Template sections. In the Language section, select the desired language.

19. Click to *OK* button to extend Windows Sharepoint Services onto the new website. When complete you will receive an acknowledge message, click *OK* to complete the process.

20. Now need to create a DNS alias mapping the host header value to the internal IP address of the server.

21. Open DNS Server console on the server.

22. Expand Forward Lookup Zones\<domain name>, right click on your domain name and choose new alias (CNAME).

23. Name the alias the same as the host header you created earlier and type the Server's FQDN (servername.domain.local) in the third text box and click OK.

24. Right click the server name and choose All Tasks -> Restart. Make sure that the clients can ping *<hostheader>* and <hostheader>.domain.local

25. Close the DNS Server console.