

Getting Started With Sharepoint Online 2013 for Enterprises

By

Robert Crane

Computer Information Agency

<http://www.ciaops.com>



Index

| | |
|--|-----------------|
| <i>What is SharePoint Online 2013?</i> | <i>Page 5</i> |
| <i>What does this document contain?</i> | <i>Page 7</i> |
| <i>How can I use SharePoint Online 2013?</i> | <i>Page 9</i> |
| <i>Documents</i> | <i>Page 18</i> |
| <i>Calendar</i> | <i>Page 41</i> |
| <i>Tasks</i> | <i>Page 52</i> |
| <i>Custom lists</i> | <i>Page 69</i> |
| <i>Picture Libraries</i> | <i>Page 77</i> |
| <i>Recycle Bin</i> | <i>Page 86</i> |
| <i>Search</i> | <i>Page 91</i> |
| <i>Site notebook</i> | <i>Page 95</i> |
| <i>Spreadsheet Importing</i> | <i>Page 99</i> |
| <i>Connect to Outlook</i> | <i>Page 109</i> |
| <i>Adding Columns</i> | <i>Page 131</i> |
| <i>Wikis</i> | <i>Page 138</i> |
| <i>Discussion Boards</i> | <i>Page 148</i> |
| <i>Site Mailboxes</i> | <i>Page 154</i> |
| <i>Managing Securities</i> | <i>Page 164</i> |
| <i>Social</i> | <i>Page 184</i> |

| | |
|---|-----------------|
| <i>Sharing from a Team Site</i> | <i>Page 203</i> |
| <i>Sharing with SkyDrive Pro</i> | <i>Page 208</i> |
| <i>Editing an Existing Site</i> | <i>Page 230</i> |
| <i>Creating a Private Site Collection</i> | <i>Page 241</i> |
| <i>Deleting a Site Collection</i> | <i>Page 245</i> |
| <i>Public web site</i> | <i>Page 247</i> |
| <i>Cleaning up</i> | <i>Page 269</i> |
| <i>Conclusion</i> | <i>Page 271</i> |
| <i>Where to go from here</i> | <i>Page 271</i> |
| <i>Glossary</i> | <i>Page 272</i> |
| <i>Links</i> | <i>Page 273</i> |
| <i>Videos</i> | <i>Page 274</i> |
| <i>About</i> | <i>Page 275</i> |