SharePoint Services

End User Training

The most important aspect of having SharePoint successfully adopted in your business is ensuring your users are comfortable and familiar with how to use SharePoint. Our end user training courses can be done with individuals or groups and involve a structured hands on approach to learning the basics of SharePoint. This course can be tailored to suit your needs.

Power User Training

For those users who want to move beyond the basics and learn the power of what can be done with SharePoint we offer our Power User training course. These can be conducted with individuals or groups and focus on providing participants with practical knowledge they can immediately use in their job. This courses can be tailored to suit the specific requirements of any business.

Administration Training

For those users who need to effectively manage and maintain a SharePoint environment this training will provide the knowledge and confidence to be an effective SharePoint Administrator. This course approaches training in a very hands on way that provides practical real world experience and best practices to ensure attendees walk away with the confidence to be effective SharePoint administrators. This course can be customized to suit specific needs.

Business needs workshop

This workshop is designed to provide an overview of how SharePoint can benefit your business. You'll learn what SharePoint is and where it can be used effectively to increase productivity and solve challenges. Attendees will also learn how to complete some basic tasks in SharePoint but the major take away will be a detailed plan of how SharePoint can be integrated into your business to solve problems and provide real benefit and efficiency to anyone involved with the business.

Site creation

We can help you create the SharePoint environment that makes the most sense for your business, large or small. We can design and create the structure and assist with adding documents and content to the site. We can work with you to enable the features that make the

most sense for your business to solve your business challenges. It is generally more effective to leverage our experience to get your SharePoint environment up and running quickly.

Auditing

This service will provide an in depth examination of an existing SharePoint environment and provide a report and recommendations based on the findings. The service can provide information around both the SharePoint infrastructure as well as site structure if required. It also includes an in depth examination of the security of the SharePoint environment and presents all these findings in a detailed report.

Troubleshooting

If you have a SharePoint environment that is not functioning as expected we can use our experience to examine the environment and pinpoint where issue may lie. We can examine the infrastructure, structure and usage of your environment and highlight issues uncovered. We provide all this information in a detailed report for your reference.

Consulting

Whatever your needs when it comes to SharePoint, whether on-premise or online, any version of SharePoint Server, Foundation or Companyweb, we can help. Our unique experience and processes will ensure you get the results you require, on budget and on time.

For more details on any of these services please contact Robert Crane director@ciaops.com.

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