

AMENDED AND RESTATED
PARISH BY-LAWS OF
ST. DEMETRIOS GREEK ORTHODOX CHURCH OF WESTON, MASSACHUSETTS

Article I
PARISH NAME

This Parish shall be known as the St. Demetrios Greek Orthodox Church of Weston. This Parish is incorporated in the Commonwealth of Massachusetts under the name “Greek Orthodox Church of Weston, Inc.”

Article II
AMENDMENT AND RESTATEMENT

The By-Laws of this Parish are hereby amended and restated in their entirety, effective as of the date of their adoption noted herein below.

Article III
INCORPORATION OF REGULATIONS

The Uniform Parish Regulations of the Greek Orthodox Archdiocese of America (the “Regulations”) are incorporated herein in their entirety as though fully set forth. All capitalized terms used in these By-Laws as defined terms and not otherwise defined in herein shall have the meanings given to them in the Regulations.

Article IV
ADDITIONAL PROVISIONS

In order to meet the local needs of our Parish, the following additional provisions shall apply to this Parish:

1. Number of Members of Parish Council. The Parish Council shall consist of 15 members. The members of the Parish Council will be allocated by the Board of Elections among three groups comprised of five members in each group.
2. Term of Parish Council Members. Except for the initial term on the Parish Council following the adoption of these By-Laws, each Parish Council member will serve a term of three years. The initial terms of the members of the Parish Council immediately following the adoption of these By-Laws will be as follows: one group of five members will serve an initial term of one year; one group of five members will serve an initial term of two years; and one group of five members will serve an initial term of three years.
3. Quorum for Parish Assemblies. Except as provided below, a Parish Assembly shall have a quorum when 50 members in good standing of the Parish are present during the entire course of the meeting. In the event a quorum is not present, a new Parish Assembly will be called within three weeks, which will be deemed as having a quorum if at least 25 members in good standing of the Parish are present during the

entire course of the meeting. Notwithstanding the foregoing, 75 members in good standing of the Parish shall be required to be present during the entire course of the meeting in order to take the actions specified in Article 16, Section 3 of the Uniform Parish Regulations, which grants the Parish the right to purchase real and personal property, or to sell, mortgage or otherwise encumber its real property or construct a church edifice or other buildings upon approval of two-thirds (2/3) of the parishioners in good standing present at a Parish Assembly duly called for that purpose and approved as specified therein by the respective Hierarch.

4. Approval of Certain Unbudgeted Expenditures. The Parish Council is authorized to assume obligations beyond those specified in the budget to the extent of \$5,000.00 for each occasion. For larger sums, it must have the approval of a majority of the members in good standing of a Parish Assembly with a quorum in attendance.
5. Email Notice of Parish Assemblies. Notice of a Parish Assembly may be provided either by First Class Mail through the United States Post Office, or via email to an email address provided in writing to the Board of Elections by a parishioner who elects in writing to receive such email notification.
6. Officers of the Parish Council. The officers of the Parish Council shall be a President, Vice President, Secretary, Assistant Secretary, and Treasurer. In addition, the Parish Council shall have the right to elect an Assistant Treasurer. The officers shall have the following powers and duties.
 - a. President.
 - 1.To call meetings of the Parish Council and the Parish Assemblies after consultation with the Parish Council.
 - 2.To call meetings of the Parish Council to order by requesting the priest to give the opening prayer.
 - 3.To present the agenda of the meetings.
 - 4.To lead the discussion, to rule upon motions, to submit questions to a vote, to give the floor to speakers, and to facilitate the orderly transaction of the business at Parish Council meetings.
 - 5.To sign the minutes of the Parish Council meetings, correspondence and documents together with the Secretary of the Parish Council and the Priest, and to sign checks jointly with the Treasurer, Assistant Treasurer or Vice President.
 - 6.To supervise, in conjunction with the Priest, the operations of the office personnel and the condition of the treasury.
 - 7.To exercise all the authority vested in him as president under the law, these By-laws, the Regulations and the canons.
 - b. Vice President. The Vice President shall have all the powers and duties of the President whenever he/she acts in his/her place and stead.

- c. Secretary. The powers and duties of the Secretary shall be to administer the stewardship program of the Parish. The Secretary shall also be referred to as the Stewardship Chairperson. Under the leadership of the Priest, the Parish Council shall appoint a stewardship committee, comprised of no less than three and no more than eight members in good standing, to aid in the administration of the stewardship program.
 - d. Assistant Secretary. The powers and duties of the Assistant Secretary shall be as follows:
 - 1. To attend all meetings of the Parish Council and to keep the minutes of all such meetings.
 - 2. To have custody of the Parish seal and keep the official correspondence and the records of the Parish.
 - 3. To co-sign with the President and the Priest all documents of the Parish, except for the minutes of Parish Assemblies unless the Assistant Secretary is appointed by the Chair of the Parish Assembly therefor.
 - 4. To turn all Parish records over to his/her successor in good order and by receipt.
 - 5. The Assistant Secretary shall also be referred to as the Recording Secretary.
 - e. Treasurer. The power and duties of the Treasurer shall be as follows:
 - 1. The Treasurer shall collect Parish funds and deposit the same in the name of the Parish with depositories selected by the Parish Council.
 - 2. He/she shall keep a separate record of the revenue and expenses of the Parish.
 - 3. He/she shall sign checks jointly with the President.
 - 4. The treasurer shall turn over everything appertaining to his/her office at the conclusion of his/her term to his/her successor in good order upon proper receipt.
 - f. Assistant Treasurer. The Assistant Treasurer under the direction of the Treasurer shall assist the Treasurer in the performance of his/her duties.
7. Good Standing. Each parishioner who has met one of the following requirements shall be deemed to be in good standing and to have met his or her stewardship obligations to the Parish: (1) such parishioner has submitted a pledge card for the current year; or (2) such parishioner has met both his or her stewardship obligation under the stewardship program for the preceding year and has demonstrated by word or action his or her intent to do so again in the current year to the satisfaction of the Stewardship Chairperson.
8. Nomination of Candidates for Election to the Parish Council and the Board of Auditors, and Election Procedures.

- a. The Board of Elections, in cooperation with the Parish Priest, shall establish the day for election of members to the Parish Council and the Board of Auditors not fewer than 40 days prior to the day of such election, which day shall be no earlier than the first Sunday in November, and no later than the second Sunday in December.
 - b. Each parishioner in good standing who aspires to become a candidate for election to Parish Council, and possesses the ability to read and write, shall submit a written notice of such intention to the Secretary for the attention of the Board of Elections not less than 15 days prior to the day of election and shall comply with the requirements of Article 25, Section 3 of the Regulations prior to the date of elections.
 - c. The list of candidates shall be prepared by the Board of Elections, upon approval by the Priest, and shall be posted in a conspicuous place at least 14 days prior to the elections.
 - d. The time and place of the elections as well as the list of candidates shall be made known to the voters at least 14 days prior to the election.
 - e. Each nominee for election to the Parish Council must have been a parishioner in good standing for at least one year prior to the date of election and be at least 21 years old as of the date of election.
9. Absentee Balloting. The Board of Elections may authorize absentee ballots subject to the following conditions.
- a. to be eligible to vote by absentee ballot, the Parish Member must be in good standing and either confined at home or at a health facility or out of town on the day of election.
 - b. a Board of Elections Member only must personally deliver the ballot, must identify the voter as the Member in good standing and must oversee the voting of the absentee ballot in secret.
 - c. the Board of Elections Member shall take custody of the absentee ballot and deliver it to the Board for the count.
 - d. the Board shall determine the form of the ballot to ensure that the sanctity of secret ballot is maintained.
10. Time for Voting in Parish Council Elections. Voting in Parish Council elections shall begin after the conclusion of the Divine Liturgy and shall terminate on the same day at 2:00 pm.
11. Conduct of Parish Assembly.
- a. It shall begin with a prayer given by the Priest.
 - b. It shall keep an attendance register which all those members in good standing present shall sign after their identity and qualifications have been checked.
 - c. It shall be called to order by the President or Vice President of the Parish Council who will declare the meeting open for the transaction of business.

- d. The Chairman of the Parish Assembly shall be elected by the parishioners in good standing present.
- e. The Secretary of the Parish Assembly shall be appointed by the Chairman and shall record the minutes of the Parish Assembly.
- f. The Secretary of the Parish Assembly shall present the minutes of the previous Parish Assembly for approval, and shall read such minutes unless such reading is waived by vote of the Parish Assembly.
- g. It shall take up and dispose of any old business, which had not been disposed of at the previous Parish Assembly.
- h. It shall initiate programs, discuss, approve, amend, and vote upon matters relative to the administration of the Parish.

12. Parish Seal. The Parish shall have a seal that includes the name of the Parish on the periphery. This seal shall be kept in the office of the Parish.

The undersigned hereby certify that the foregoing By-Laws of this Parish were duly adopted at a Parish Assembly held on the 18th day of October, 2015.

Fr. Nicholas Krommydas, Parish Priest

Gina Pagonis, Parish Council President

Print name: _____,
Chairman of the Parish Assembly

Print name: _____,
Secretary of the Parish Assembly