



CALIFORNIA TRAILS
& GREENWAYS FOUNDATION

2017 GRANT FUNDING REQUEST

Application Date: _____

CTGF Grant No.: _____
(CTGF to Assign)

ORGANIZATION INFORMATION

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Full/Legal Organization Name:		Year Established:	
Executive Director/ /President/Chair:		Tel. No.: Cell No.:	
Mailing Address:		Organization Website: (if applicable)	
Contact Name: (If different from above)		Tel. No.: Cell No.:	
E-mail:		Annual Operating Budget:	
Non-Profit 501(c)3:	Applicant must be a 501(c)3 non-profit organization to apply for a CTGF Grant	Federal ID No.:	
Mission Statement or Organization's Goals and Objectives: (50 words or less)			

PROJECT INFORMATION

Project Name:	
Category of Project:	*Multi-Use Trail: <input type="checkbox"/> *Single-Use Trail: <input type="checkbox"/> Trail Support Facility: <input type="checkbox"/> Other: <input type="checkbox"/>
* = Define/List Trail Users:	
Project Location/ Street/City: (If in a public Park or facility, list name and address)	
Description of Project: (100 words or less)	
If application is part of a larger project, <u>briefly</u> describe larger project (include its size/scope, partnerships or collaborations budget, if know, and projected completion date):	
Total Project Cost:	\$
Project Funding Request: <i>(may be the total project budget but cannot exceed maximum grant amount)</i>	\$
Describe/list the specific activities or goals to be accomplished with the grant funds:	

<p>Explain how project meets the Mission of CT&GF; “To create a united trails community promoting and supporting California’s trails and greenways”:</p>	
<p>Does the organization have land tenure for the project? Explain. (If project is on public land, submit letter of support from jurisdictional agency.)</p>	
<p>List other organizations or partners participating in this project (if any):</p>	
<p>Provide a timeline for project implementation and completion (include project milestones):</p>	
<p>Person and/or entity responsible for project management (if different from applicant):</p>	
<p>Describe your plan to document the project’s progress and results. (Interim and final evaluation and expenditure reports may be required.)</p>	

ATTACHMENTS

Please attach the following:

1. Two (2) Letters of Support substantiating need for project and collaboration with other organizations
2. Project Budget (use Application's **Project Budget Summary** Form)
3. Photographs of project area. Additional photos may be required after project completion
4. Map of location

MISCELLANEOUS INFORMATION

- **Grant Deadline:** Application must be postmarked no later than **March 15, 2017**.
- Project must support the Mission of the California Trails and Greenways Foundation:
“To create a united trails community promoting and supporting California’s trails and greenways”
- Applicant must be a **501(c)3 non-profit organization** to apply for a CTGF Grant.
- Applicant must not have received a CTGF grant in the previous five (5) years.
- Trail Support Facility = Trail Heads, Kiosks, Staging Areas, etc.
- Application must be typed using **Times New Roman** or **Arial**; font size no less than **10 point**.
- **5 Grants available at maximum \$1,000 each.**
- Maximum number of pages (8^{1/2}” x 11”) for complete application including photographs: **10 pages**
- Photographs must be **less than 1MB each**; total application and attachments **cannot exceed 10MB**.
- Email complete application package to: **jeff.trailman@gmail.com**

You will receive a return email within ten (10) days confirming acceptance of your application. If you do not receive an email within 10 days of submittal, please call 951-880-7678.

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PROJECT BUDGET SUMMARY

Organization Name:

Project Name:

Federal ID No.:

Fiscal Year End:

TOTAL PROJECT COST: _____

CT&GF Grant Request Amount: _____

Other Income Sources for Project (If applicable):

Source	Amount
TOTAL INCOME SOURCES	

In-Kind Support (If applicable):

Product/Service and Vendor Name	Value
TOTAL IN-KIND SUPPORT	

Project Expenses:

Expenses	Amount
TOTAL EXPENSES	