

## TOWN OF RIPTON SELECTBOARD MINUTES

<b>Date:</b>	<b>Meeting No.</b>	<b>Start:</b>	<b>End:</b>	<b>Next Meeting</b>	<b>Next Time</b>
12-22-08	2008-24	7:30	9:30	12-29-08	7:30 p.m.
<b>Attendees:</b>	William Ford, Laureen Cox and Ronald Wimett Selectboard; and Deb Karpak, Clerk to the Selectboard, Peter Karpak, Associate Clerk to the Selectboard				
<b>Visitors:</b>	Warren King, Chair, Planning Commission to report on Town Center proposal. ( <i>see below: Town Center</i> )				
<b>Minutes:</b>					
<b>Approval / Actions:</b>	<ul style="list-style-type: none"> <li>○ Voted unanimously for residents of Billings Farm Road to reimburse the Town for the Town's share of repairs on BFR by December 31, 2009 at the interest rate Town borrowed plus any late fees. <i>Moved W. Ford; second R. Wimett.</i></li> <li>○ Voted unanimously to approve an increase in the loan amount to cover current contracted expenses related to the Storms of 06-16-08 and 08-06-08 not to exceed \$75,000.00. <i>Moved W. Ford; second R. Wimett.</i></li> <li>○ Voted unanimously to meet on Monday, 12-29-08 for the purpose of creating the 2009 Budget. <i>Moved W. Ford; second R. Wimett.</i></li> </ul>				
<b>Orders:</b>	Orders for 12-22-08 were reviewed and signed: Total for Roads: \$21,692.50 for this period. General Fund: \$156,342.73.				
<b>Reports:</b>					
<b>Delinquent Taxes</b>					
<b>Road Commissioner Report</b>	Culverts/Bridges	Completed for 2008.			
	Gravel/Resurfacing	Completed for 2008.			
	Major Roads Reconstruction Projects	This section has become flooded roads reconstruction projects for this year. Nothing additional to report since meeting of 9-22-08.			
<b>Executive Session</b>	The Board went into Executive Session at 9:10 p.m. to discuss a legal matter. Ended at 9:20 p.m.				

Item Number	Subject	Start Date	End Date	Action
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### Roads

08-11-STMD	<b>Storm Damage 06-14-08</b>	06-14-08	Ongoing	BD
	<ul style="list-style-type: none"> <li>○ The Associate Board Clerk presented a timeline from Project Worksheet to final project and payment reimbursement from FEMA and the State of Vermont.</li> <li>○ A letter that the small projects are complete was sent 12-15-08 to Alec Portalupi, VTrans liaison with Vermont Emergency Management which will initiate the 20% payment.</li> <li>○ Large projects are complete and all invoices are in, FEMA will send a Project Coordinator to close out all activity on the Storm and allow the state to complete payments. All paperwork submitted by the Associate Board Clerk 12-15-08.</li> <li>○ Charles Billings submitted list of residents and portions owed to Town for Town's share of BFR repairs not covered by FEMA reimbursement. The Board Clerk will follow up with Charles Billings as to which residents will reimburse directly and which will request a promissory note to pay over time.</li> </ul>			

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08-15-STORM8	<b>Storm of 08-06-08</b>	08-11-08	Ongoing	BD
	<ul style="list-style-type: none"> <li>○ The Associate Board Clerk is investigating the gap between actual costs and FEMA Project Coordinator Worksheets.</li> <li>○ The Road Commissioner reported that all projects are complete as of the meeting of 12-22-08.</li> <li>○ The Road Commissioner reported that trees will be removed from the river near the Town Center (east of McKnight's and West of Hawley's) as soon as weather permits; targeted date within a week of this meeting or by 12-29-08.</li> </ul>			

08-23-TNCTR	<b>Town Center</b>	12-08-08	Ongoing	PK
	<ul style="list-style-type: none"> <li>○ The Associate Board Clerk reported that the Town Center is not a viable project for the Hazard Mitigation Grant, deadline March 2009. Another project will be investigated.</li> <li>○ Warren King reported that the state has no funding nor plans for reconstruction of the riverbank. He submitted a communication from Tim Bouton of Addison County Regional Planning as to present status (see attached). In summary as of a meeting on 11-17-08: "The overall consensus was that the river processes will endure... (efforts will go toward) finding funds to support easement purchases, buy-out match, and other passive/avoidance approaches to river management." The Planning Commission plans to discuss this further at their next meeting.</li> </ul>			

### Miscellaneous

08-09-FACRN	<b>Facility Rental</b>	05-12-08	Ongoing	DK
	<p>The report of the Board Clerk re: Vermont League of Cities and Towns regarding Model Facility Rental Agreements and Model Facility Use Policy and how it aligns with the Town's rental policy of the Community House will be addressed in the second meeting in February.</p>			

08-09-LIAINS	<b>Liability Insurance</b>	05-12-08	Ongoing	DK
	<p>The Board recently received information from the Vermont League of Cities and Towns regarding Tenant User Liability Insurance. The Board Clerk will look at this information as it aligns with present practice and will report to the Board so that there is input to assure that the best interest of the Town is taken into consideration. This will be addressed in the second meeting in February.</p>			

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08-24-EMPLY	<b>Insurance Coverage</b>	12-22-08	ongoing	PK
<p>Simplified information has been received from VLCT concerning coverage when an employee is conducting Town business. Further discussion at the meeting of 01-12-09.</p>				
08-22-RES	<b>2009 Budget</b>	12-08-08	ongoing	PK
<ul style="list-style-type: none"> <li>○ The Associate Board Clerk is creating an updated budget worksheet.</li> <li>○ Using a copy of the 2008 budget, the Road Commissioner and the Associate Board Clerk will confer with the Treasurer to confirm that road expenditures have been assigned to the correct line item and will make adjustments accordingly by the meeting of 1-12-08.</li> </ul>				

William Ford

Laureen Cox

Ronald Wimett