

## TOWN OF RIPTON SELECTBOARD MINUTES

Date:	Meeting No.	Start:	End:	Next Meeting	Next Time
07-06-09	2009-16	7:30	9:50	07-15-09	7:30 p.m.
<b>Attendees:</b>	William Ford, Laureen Cox and Ronald Wimett, Selectboard; and Deb Karpak, Clerk to the Selectboard				
<b>Visitors:</b>	Warren King, Planning Commission, Chair, 7:30 p.m. – 8:00 p.m.				
<b>Minutes:</b>					
<b>Approval / Actions:</b>	<ul style="list-style-type: none"> <li>• The resignation effective September 1, 2009 of member William Ford was accepted by the remaining Selectboard members.</li> <li>• Voted unanimously to authorize a Board member and Warren King to act on the awarding of the Project Manager position as long as the proposal to be accepted is within the budget. <i>Moved: W. Ford; second: R. Wimett</i></li> </ul>				
<b>Orders:</b>	Orders for 07-06-09 were reviewed and signed: Total for Roads: \$7,155.32 this period. General Fund: \$3,451.22.				
<b>Reports:</b>					
<b>Delinquent Taxes</b>					
<b>Road Commissioner Report</b>	Culverts/Bridges	Reported no additional work as of this meeting of 07-06-09.			
	Gravel/Resurfacing	Work 80% complete as of this meeting of 07-06-09..			
	Major Roads Reconstruction Projects	Reported no additional work as of this meeting of 07-06-09.			

Item Number	Subject	Start Date	End Date	Action
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### Roads

08-11-STMD	<b>Storm Damage 06-14-08</b>	06-14-08	Ongoing	BD
<p>The increased Administrative Costs of \$675.00 is to be submitted by the FEMA/State Project administrators (B. Brierley and F. Costello) by Friday, July 10. This will be added to the Goshen Road project of the second event since that paperwork on that Storm is still open.</p>				

08-15-STORM8	<b>Storm of 08-06-08</b>	08-11-08	Ongoing	BD
<ul style="list-style-type: none"> <li>○ Peter Karpak had a conversation with Bill Brierley, FEMA on July 6, 2009 concerning the status of the final FEMA/State reimbursements. Mr. Brierley anticipated that the information would be input by Friday, July 10, 2009. FEMA then notifies AOT within a few days when funds are obligated. Per Gary Shelly, Vermont AOT payment is anticipated within 2-3 weeks of the obligation date. Mr. Karpak will follow-up on Friday, July 10, 2009 to confirm the status.</li> <li>○ The Board Clerks continue to communicate with Private Property Owners for their plans to meet the obligation for reimbursements through immediate payments or through arrangements set in a signed Promissory Note. The Board Clerks continue to provide an update of the status of each property owner's reimbursement.</li> </ul>				

**TOWN OF RIPTON  
SELECTBOARD MINUTES**

09-11-LNSTM	<b>Loan</b>	05-11-09	Ongoing	DK/PK
<p>The Town awaits notification that the funds from Municipal Bond for \$275,000 are available. The expected date of receipt of funds is mid-July per the Municipal Bond information sheet. As of the meeting of 07-06-09 there is no additional information. The Associate Board Clerk will confirm the status of payment for the meeting of 07-15-09</p>				

08-23-TNCTR	<b>Town Center</b>	12-08-08	Ongoing	PK
<p>Warren King is pursuing the procedure for hiring a Project Manager for the Hazard Mitigation Grant Project in the Town Center. He will continue to investigate and carryout the process per the procedure. Assigning the additional task of record keeping and quarterly reports is yet to be determined.</p>				

09-13-STOP	<b>Stop Signs</b>	06-08-09	Ongoing	DK
<p>The Board Clerk will forward the ordinance to the Town attorney for review and advisement.</p>				

09-16-TAXRT	<b>Tax Rate</b>	07-06-09	ongoing	BD/BC
<p>Preliminary discussion re: setting the Tax Rate. Budget information was reviewed and a list of questions generated for clarification and information gathering to be used at the meeting of 07-15-09 where the Tax Rate is to be set.</p>				

**Miscellaneous**

08-09-FACRN	<b>Facility Rental</b>	05-12-08	Ongoing	DK
<p>Further discussion re: Town's rental contract, input from the Town Attorney, and the incorporation of VLCT's Model Facility Rental Agreements and Model Facility Use Policy will take place at the meeting of 08-10-09.</p>				

08-09-LIAINS	<b>Liability Insurance</b>	05-12-08	Ongoing	BC
<p>Preliminary research by Associate Board Clerk P. Karpak re: TULIP (Tenant Users Liability Insurance Policy) found the cost to be \$75 for rental insurance with an additional \$75 when alcohol is served. This can be confirmed by the Town signing on to the TULIP program which the Board approved. Further information will be researched and available for discussion at the meeting of 08-10-09.</p>				

09-16-RECYC	<b>Recycling Coordinator Retirement</b>	07-06-09	07-06-09	N/A
<p>Warren King informed the Board of his retirement from the Recycling</p>				

## TOWN OF RIPTON SELECTBOARD MINUTES

Coordinator position effective December 2009. The Board acknowledged their appreciation Mr. King's service and his contribution to this effort. A search has begun for Mr. King's replacement.

09-16-DATAB	<b>Town Infrastructure Database</b>	07-06-09	07-06-09	PK
<p>The Board has been interested in having a database of culverts, bridges, and roads. A report was submitted by Peter Karpak incorporating the database that exists through Addison County Regional Planning Commission for Culverts and Bridges and the creation of an additional database based on the original for Roads.</p> <p>Status:</p> <ul style="list-style-type: none"> <li>• <b>Culverts:</b> Database is updated; meeting to be determined with ACRPC for GPS designations for new culverts</li> <li>• <b>Bridges:</b> ACRPC database requires full update; compare with existing internal spreadsheet and confirm that all data is included in the ACRPC database; efficiency dictates to have only one data collection cite</li> <li>• <b>Roads:</b> in process of being created</li> </ul> <p>Mr. Karpak is requesting input from the Board re: data and format for reporting. The Board requests a format proposal for the reports for their review. The Board Chair requested a timeline for the completion of the databases. Further discussion at the meeting of August 10, 2009.</p>				

William Ford

Laureen Cox

Ronald Wimett