

## TOWN OF RIPTON SELECTBOARD MINUTES

<b>Date:</b>	<b>Meeting No.</b>	<b>Start:</b>	<b>End:</b>	<b>Next Meeting</b>	<b>Next Time</b>
05-09-11	2011-09	7:30	10:00	05-23-11	7:30 p.m.
<b>Attendees:</b>	Lauren Cox, Ronald Wimett (left at 7:45 returned at 9:30) and Richard Collitt, Selectboard; and Deb Karpak, Clerk to the Selectboard, Peter Karpak, Associate Clerk to the Selectboard.				
<b>Visitors:</b>	Brandon Streicher, Phelps Engineering, arrived at 7:30 PM and left at 7:40 PM. Warren King Recycling Coordinator, arrived at 7:40 PM and left at 7:53 PM. Sheriff Jim Coons, arrived at 7:45 PM and left at 8:15PM.				
<b>Minutes:</b>	Approved and signed minutes of 4-25-11.				
<b>Approval / Actions:</b>	<ul style="list-style-type: none"> <li>• Voted unanimously to approve paying Amy Sheldon for overseeing the planting part of the River Stabilization project. Not to exceed \$2,000. Moved Lauren Cox, seconded Richard Collitt. (see below)</li> <li>• Voted unanimously to approve the payment of Jeremiah Parker Restoration for the Historic Survey Report on the Town Office: \$250 from the Preservation Trust Grant and \$250 from a donation. Moved Richard Collitt seconded Lauren Cox. (see below)</li> </ul>				
<b>Orders:</b>	Orders for 5-10-11 were reviewed and signed: Total for Roads: \$3,425.00 and the total for General Funds: \$16,024.27.				
<b>Reports:</b>					
<b>Executive Session</b>	Entered Executive Session at 7:55 PM to discuss a legal matter. Exited Executive Session at 8:17 PM.				
<b>Delinquent Taxes</b>	As of 5-4-11 the total delinquent taxes for 2007, 2008, 2009 and 2010 including interest and fees, is \$44,436.29. Total 2007 delinquent taxes due, including interest and fees, are \$2,231.77. Total 2008 delinquent taxes due, including interest and fees, are \$8,848.34. Total 2009 delinquent taxes due, including interest and fees, are \$11,152.95. Total 2010 delinquent taxes due, including interest and fees, are \$22,203.23.				
<b>Road Commissioner Report:</b>	Culverts/Bridges				
	Gravel				
	Resurfacing Paving:	Filled in a large pot hole on North Branch Road needing immediate attention. Carrie Wulfman called on the class 4 part of Pearl Lee Road and it will be graded by next week.			
	Grading:				
	Major Roads Reconstruction Projects	Brandon Streicher from Phelps Engineering attended the Selectboard meeting and suggested that additional proposals be requested from other engineering firms regarding repairs on Bridge #16. To be presented at the next Selectboard meeting, after which time it will go out to bid for the work. Mr. Streicher also informed the Selectboard that an Army Corp. of Engineers permit would not be needed to do the work and that he would be meeting with State Stream Alteration Engineer to see if a state permit would be required. The Road Commissioner will call Mr. Richard Hoskins, District Project Manager to make sure we are within the pay period for the grant to do this work.			
Signs	The Road Commissioner has ordered twenty more sign posts				

<b>Item Number</b>	<b>Subject</b>	<b>Start Date</b>	<b>End Date</b>	<b>Action</b>
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09-27- SNDHL	<b>Sand Hill Bridge Replacement</b>	09-27-10	Ongoing	PK
	There will be a meeting at the bridge site on Tuesday May 10 <sup>th</sup> from 1:30 PM to 3:30 PM to see the impact of a one –way temporary bridge. Ronald Wimett will try to attend for the Selectboard. This project will not start until 2014.			

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11-8-TOWREC	<b>Town Records</b>	11-08-10	Ongoing	PK
The Selectboard has reviewed the policy submitted by the Town Clerk Sally Hoyler and agrees that there is merit in it. They would like an opportunity to talk about the procedures to implement it. To date there has been no reply for the discussion on implementation from the Town Clerk.				
09-16-DATAB	<b>Town Infrastructure Database</b>	07-06-09	Ongoing	PK
Database status: report from Peter Karpak, Associate Selectboard Clerk <ul style="list-style-type: none"> <li>• <b>Culverts:</b> Culvert map has been received. Updates will be made as necessary.</li> <li>• <b>Bridges:</b> VCGI (Vermont Center for Geographical Information) database is in the process of being updated. Rick Kehne forwarded the GPS points to the Associate Selectboard Clerk on Friday 04-22-11. Completion of this should be by the meeting of 05-23-11.</li> <li>• <b>Roads:</b> The Road Commissioner is using the updated forms and maps. How to record the road work done will be discussed by the Road Commissioner and the Associate Clerk and presented to the Selectboard.</li> </ul>				
10-26-MIDRIV	<b>River Stabilization and Grant</b>	10-26-09	Ongoing	PK
Amy Sheldon, the Project Manager, has exceeded the total of 255 hours, as originally stated on her contract, and is asking to be paid for the 9.25 hours she is over the allotment. The Selectboard voted to approve the extra funds. As of today 5-09-11 the planting has been completed.				
11-28-VTsigns	<b>VTrans Sign Grant</b>	03-28-11	Ongoing	PK
Ronald Wimett, Road Commissioner has said that the signs will be in place by July 1 <sup>st</sup> , 2011. The Road Commissioner has ordered an additional twenty sign posts.				

### **Topics discussed by the Selectboard:**

The Selectboard Chair Lauren Cox has spoken with the town attorney to setup a meeting to discuss the Middlebury College properties. This meeting will take place in early July 2011.

The Selectboard heard from the Recycling Coordinator, Warren King that Green-Up Day went very well. They also heard a concern for a section of the Lincoln/Ripton Road, from Lucky Seven to North Branch Road where volunteers filled 12 large green bags with trash this year. Sheriff Coons said that the sheriff's office would be keeping eye on the Lincoln/Ripton Road to the Lincoln town line for this type of problem.

The Selectboard received the Historic Survey of the Ripton Town Office. The Energy Audit has not yet been received.

Selectboard revisited the All-Hazard Mitigation Plan and the comments offered by the Ripton Planning Commission dated April 18, 2011. Selectboard member Richard Collitt has reviewed the document and agreed with the Planning Commission's comments. The document will be returned to the ACRPC for update and will be voted on by the Selectboard upon its return.

The Selectboard looked at a number of photos left at the Town office showing piles of junk located within the town. The Selectboard is going to look into these locations to see if they violate the Junk Ordinance.

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Selectboard members requested a written summer work schedule from the Road Commissioner.

The Bridge reports from the State have been received and looked at by the Selectboard. The Road Commissioner and the Associate Selectboard Clerk will meet and set priorities for repair work on the bridges.

Zoning Administrator, Edmund Hanson's signed contract has been received.

**Inter-office Communications:**

Answers to Town Clerk/Treasurer Sally Hoyler's memo:

The access permit for the property driveway was issued at the Selectboard meeting of January 10<sup>th</sup>, 2011. Approval of the access permit for the property driveway was delayed because of winter weather. Maiden Lane Contractors is working on the road access. The Selectboard Clerks will communicate with the Zoning Administrator regarding paperwork and application fee. As always until the access meets specifications and is signed off by the Zoning Administrator it is an open item.

The increase in fee for the Silver Tower permit was because cutting across the Town road required more attention from the Road Commissioner to inspect that the progress was acceptable and that the road was kept open.

The Selectboard Clerks will be going over the electronic version of the minutes supplied.

The \$5.00 check is for cemetery plot deed. The Selectboard Clerks have made several attempts to contact Christie Lafayette with no success. Bonnie Swan, the Cemetery Sexton, has not returned phone calls regarding this issue.

Please have anyone inquiring about the junk ordinance case communicate directly with a member of the Selectboard.

Laureen Cox

Ronald Wimett

Richard Collitt