

TOWN OF RIPTON SELECTBOARD MINUTES

Date:	Meeting No.	Start:	End:	Next Meeting	Next Time
05-23-11	2011-10	7:30	10:00	06-13-11	7:30 p.m.
Attendees:	Laureen Cox, Ronald Wimett and Richard Collitt, Selectboard; and Deb Karpak, Clerk to the Selectboard, Peter Karpak, Associate Clerk to the Selectboard.				
Visitors:	Jon Ashley, Phelps Engineering, arrived at 7:30 PM and left at 8:00 PM.				
Minutes:	Approved and signed minutes of 5-09-11.				
Approval / Actions:	<ul style="list-style-type: none"> • Voted unanimously to approve Kathleen Sullivan's request to take the Brodeur property to tax sale. Moved Laureen Cox, seconded Richard Collitt. • Voted unanimously to approve Phelps Engineering agreement to request bids for work on Bridge #16. (<i>see below</i>) Moved Laureen Cox, seconded Ronald Wimett. • Voted unanimously to approve the permit form to work within the Ripton Town right of way and the \$75.00 fee to file the permit. Moved Ronald Wimett, seconded Richard Collitt. • Voted unanimously to appoint Timothy Hanson to the post of Ripton Health Officer. Moved Laureen Cox, seconded Richard Collitt. 				
Orders:	Orders for 5-24-11 were reviewed and signed: Total for Roads: \$6,683.05 and the total for General Funds: \$8,481.67.				
Reports:					
Executive Session					
Delinquent Taxes	Procedure started to bring Brodeur property to tax sale.				
Road Commissioner Report:	Culverts/Bridges				
	General	Ripton right of way mowing will start early this year.			
	Gravel				
	Resurfacing				
	Paving:				
	Grading:				
Major Roads Reconstruction Projects	Jon Ashley from Phelp's Engineering attended the Selectboard meeting to talk about Bridge #16 in preparation to request bids. Mr. Ashley said that the concrete work and large stones to minimize erosion on the wing walls would be included in the bid document along with the new rails and the beam painting. Ronald Wimett asked about lead paint on the beams and Mr. Ashley said that a pre-construction meeting with VTrans will be in the contractor's contract. Temporary construction easements for access to the bridge will be done by the Town, Phelps will supply model agreement. Updated plans to be used in the bidding process are expected by June 10 th for review and discussion at the meeting of June 13.				
Signs	The Road Commissioner previously ordered twenty more sign posts and they have not arrived as of this meeting.				

Item Number	Subject	Start Date	End Date	Action
09-27- SNDHL	Sand Hill Bridge Replacement	09-27-10	Ongoing	PK
	There will be no temporary bridge. It is anticipated that construction will be four to six weeks. It is anticipated that the Town of Ripton will have input as to when the construction starts. The Selectboard will continue discussion on the situation, including strategies that may serve the Town's best interest. The Selectboard Chair will contact the project engineer for a time frame on construction. This project will start in 2014.			

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11-8-TOWREC	Town Records	11-08-10	Ongoing	PK
The Selectboard has reviewed the policy submitted by the Town Clerk Sally Hoyler and agrees that there is merit in it. The Selectboard will wait to hear from the Town Clerk for a meeting date to discuss procedures.				
09-16-DATAB	Town Infrastructure Database	07-06-09	Ongoing	PK
Database status: report from Peter Karpak, Associate Selectboard Clerk <ul style="list-style-type: none"> • Culverts: Complete. • Bridges: Need one clarification from Rick Kehne on Bridge #10. • Roads: The Road Commissioner is using the updated forms and maps. Procedure for recording road work done will be discussed by the Road Commissioner and the Associate Clerk and presented to the Selectboard in the near future. 				
10-26-MIDRIV	River Stabilization and Grant	10-26-09	Ongoing	PK
As of 5-09-11 the planting has been completed. Awaiting final paperwork to close this item.				
11-28-VTsigns	VTrans Sign Grant	03-28-11	Ongoing	PK
Ronald Wimett, Road Commissioner has said that the signs will be in place by July 1 st , 2011. The Road Commissioner has ordered an additional twenty sign posts and as of this meeting they have not yet arrived.				

Topics discussed by the Selectboard:

The Selectboard received the Historic Survey of the Ripton Town Office at their last meeting and the Energy Audit at this meeting. In the near future they will meet with Warren King and William Pierce to discuss what should be done to the office to make it more energy efficient.

At the last meeting the Selectboard looked at a number of photos left at the Town office showing piles of junk located within the town. The photos were also presented to the Timothy Hanson, Town Health Officer who is looking into these locations to see if they are a health hazard.

The Bridge Reports from the State were received at the last Selectboard meeting. The Road Commissioner and the Selectboard discussed the reports at this meeting and concluded that Bridges #15, #12 and #3 should be the next in line for repair work. The Road Commissioner will contact other towns to see about the installation, maintenance and longevity of membrane bridge decks.

Zoning Administrator, Edmund Hanson's signed contract has been received.

Inter-office Communications:

Answers to Town Clerk/Treasurer Sally Hoyler's memo of 05/06/11:

The access permit for the property driveway that was issued by the Selectboard at their meeting of January 10th, 2011 is being worked on by Maiden Lane Contractors who will notify the Zoning Administrator when work is complete so he can inspect it. The Selectboard Clerks will communicate with the Zoning Administrator that this is happening.

The \$5.00 check for a cemetery plot deed from Christie Lafayette has not been cashed. The Selectboard Clerks will verify that the deed has been forwarded to Christie Lafayette and have the Town Clerk cash the check.