

## Ripton Selectboard Meeting Minutes

Date	Meeting No.	Call to order	Call to adjourn	Next Meeting
<b>05-26-2014</b>	2014-12	7:30 p.m.	9:30 p.m.	06-09-2014, 7:30 p.m., town office
Attendees	Laureen Cox, Ronald Wimett, Richard Collitt, selectboard; Alison Joseph, board clerk.			
<b>Actions:</b> Unless noted, motions/seconds are by R. Collitt (RC), R. Wimett (RW), approval by all – including chair L. Cox (LC).				
Approved	<ul style="list-style-type: none"> <li>• Minutes of 05-12-14.</li> <li>• Orders: Roads: \$12,676.44; General Fund: \$4,852.72.</li> <li>• Photocopier lease: Early termination of Oce photocopier lease; new Canon photocopier lease – Canon Solutions of America, quote \$4,523.80; that the town clerk proceed with and sign Canon photocopier lease.</li> <li>• Buildings: That work may begin on a handle and lock for west door of town office.</li> </ul>			
Appointed	<ul style="list-style-type: none"> <li>• Appointed Zapata Courage, Conservation Commissioner, 3-year term.</li> </ul>			
<b>Roads Report</b>				
General	Rain is causing repeated potholes. Roads will be graded and chloride applied and other work begun when the weather improves. Policies for grading Steam Mill Rd. from Myhre’s cabin drive to Burnt Hill Rd. (USFS does once per year, town does 1-2 times per year), and Brooks Rd. (town does to gate) were discussed.			
Culverts	A driveway culvert was repaired and ditching done at 2915 Lincoln Rd. (TH1).			
<b>Old Business</b>				
Sand Hill Bridge	The bridge opening celebration is July 23 <sup>rd</sup> , 6:30 p.m. It will include a gathering at the bridge, a reception at the Waybury Inn and historic photo displays.			
Bridge detour	Increasing sheriff’s deputy patrol hours on Route 125 during Route 73 bridge closures, with total monthly patrol hours to increase from 25 to 60, was proposed.			
Addison County Sheriff	Written confirmation of a verbal response by the sheriff’s office to continue the terms of the contract that expired in April for one more year is required. (also see Bridge detour, above)			
Town buildings Community House	The floor and paint projects were discussed, including confirmation that bids were not received from Danaher or Greenwood Floors, and Andre’s Floor Refinishing proposal was approved (minutes of May 12 <sup>th</sup> ). Work starts July 28 <sup>th</sup> . A final coat of satin finish was selected.			
Town buildings Town office	After July, drainage work behind the town buildings will begin. Installation of a code compliant handle and lock on the west door was approved for 2014. Touch-up painting of the west exterior wall, approved in 2013, needs completion. Painting the fire escape was discussed.			
Town office Projects, scheduling, staff	Board members discussed the need for a trained assistant to allow for a 2 consecutive week break for the town treasurer as advised for best financial practices, an assistant clerk as required by 24 VSA § 1172, and a database project.			
Town office Equipment - Photocopier	A memo from the town clerk described past, current and proposed photocopier leases. The current lease of an Oce copier expires in 2015. The lessor offered to terminate that lease and begin a new lease of a Canon copier with improved features, the same service contract, and lower cost. After review of the memo and quote the board approved to terminate the current lease and authorize the town clerk to proceed with a new lease. (see Actions)			
Cemeteries	A report of deed research by Charles Billings and minutes of the May 7, 2014 cemetery commission meeting were received. Budget, rates, mapping were discussed.			
Dogs	The list of dogs previously licensed but not licensed in 2014 was received from the town clerk. Of the 21 dogs listed, 12 with expired rabies vaccines, 2 moved to another town, and 1 recently complained about were discussed. Those without current rabies certificates will be notified that their dogs are a health risk and may be impounded. In response to complaints, a letter was delivered to dog owners at 21 Murray Lane. An additional animal control officer may be appointed and attend the “Municipal Dog Control Workshop”.			
Middlebury College Agreement	No update			
Zoning Administrator	Mr. Collitt reported two candidates interviewed are willing to serve as interim zoning administrators but do not want a 3-year term; other possible candidates/trainees were discussed.			
ACRPC	Jeremy Grip responded yes to reappointment. Mar Harrison responded no; Jonathan Heppell is			

delegates	a possible replacement. (ACRPC is Addison County Regional Planning Commission.)
<b>New Business</b>	
Conservation Commissioner	Chair, Warren King, submitted an email request that Zapata Courage be appointed to fill the conservation commission vacancy created by Frank Wolf's resignation. The board unanimously approved the appointment of Zapata Courage.
Correspondence	Brook Field Service – generator report; Sheriff's patrol activity reports; VT Local Roads newsletters and training notices; VLCT symposium notice.

Laureen Cox

Ronald Wimett

Richard Collitt