

Town of Ripton Selectboard Meeting Minutes

Date	Meeting No.	Call to order	Call to adjourn	Next Meeting
12-08-2014	2014-26	7:30 p.m.	9:55 p.m.	12-22-14, 7:30, town office
Members present	Chair Lauren Cox, Richard Collitt, Ronald Wimett.			
Visitors/participants	Selectboard administrator, Alison Joseph.			
Motions/votes	<p>Moved/seconded by Richard Collitt/Ronald Wimett (RC/RW), approved/denied by all unless otherwise noted.</p> <p>Approved:</p> <ul style="list-style-type: none"> • Minutes of 11-24-14. • Payment of the Superior Court of Vermont fee for the selectboard clerk to serve as a notary public. • Orders: General Fund \$20,235.85, Roads \$5,469.30. <p>Denied:</p> <ul style="list-style-type: none"> • Vermont Association of Conservation Districts - Rural Fire Program \$100 request. 			
Agenda & Discussion				
1. Agenda	Added staff/schedule for discussion of notary public request and schedule.			
2. Visitors	None.			
3. Minutes	Approved minutes of 11-24-14.			
4. Old Business				
a. Roads	Guardrail installation is done. A lot of sand was used during the last storm. Certificates of insurance required for plowing class 4 roads are received for all but one road.			
b. Road grants - Structures & TAC	<p><i>Structures grant:</i> with the guardrail installed near the culvert extension and B2 on the Lincoln Rd., construction is complete.</p> <p><i>TAC grant (Transportation Advisory Committee FY 2014) Peddlers Bridge Rd. culvert study:</i> a draft report by Milone & MacBroom provided replacement alternatives for Peddlers Bridge Rd. culverts B13 at the Middle Branch and B5 at Sparks Brook. The usefulness of the study, presentation at a TAC meeting, and future projects were discussed.</p>			
c. Trail ordinance & policy	Revisions to the <i>Ordinance Governing Use of Town Trails</i> and the <i>Town Policy on Class 4 Roads and Trails</i> are underway.			
d. Cemeteries	<p>The commission's 2015-16 budget with a \$10,000 request for town funds was reviewed and amendments proposed.</p> <p>The boundary adjustment hearing for Galvin Cemetery expansion is expected for January.</p>			
e. Town buildings	<p>Julie Allen resigned from cleaning town buildings and managing Community House rentals effective Jan. 1, 2015. A potential new cleaner is providing an estimate. Christopher Bullock agreed to manage rentals, terms will be finalized.</p> <p>Community House rentals and winter closing were discussed.</p> <p>The culvert to the west of the Community House is not draining properly due to inadequate slope of the ditch south of Rte 125. Chris Bearor of VTrans visited the site on 12-04-14 and proposed work to correct the problem in spring 2015.</p> <p>Possible projects for the 2015-16 budget were reviewed.</p>			
f. Open meeting law	The clerk was unable to attend to discuss this item and the 2015-16 budget.			
g. Budget	Spending to date, figures for a 2015-16 budget, and presentation in the town report were discussed.			
5. Officer reports	Delinquent tax collector: \$44,310.76 due as of 12-04-14. Treasurer: bank balances, budget report – reviewed, adjustments noted.			

6. New Business	
a. Correspondence	Vermont Assoc. of Conservation Districts, fire protection funding request and invoice, denied; VT Division of Emergency Mgt, new FEMA forms.
b. Budget and 2014 town report	See 4. Old Business: g. Budget (above). A town report/town meeting timeline provided by the town clerk was reviewed.
c. Staff/schedule	The selectboard agreed that the town pay the fee for the selectboard clerk to apply to be a notary public (see motions/votes). The board is maintaining its normal meeting schedule and requested staff/officer availability by appointment over the holidays.
7. Next meeting	12-22-14. Agenda: old and new business items from these minutes.
8. Bills/orders	Adjusted totals, and approved roads and general fund orders (see motions/votes).

Laureen Cox

Ronald Wimett

Richard Collitt