

Town of Ripton Selectboard Meeting Minutes

| Date | Meeting No. | Call to order | Call to adjourn | Next Regular Meeting |
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| 03-23-2015 | 2015-8 | 7:30 p.m. | 9:10 p.m. | 04-06-15, 7:30, town office |
| Members present | Chair Laureen Cox, Richard Collitt, Ronald Wimett | | | |
| Visitors/participants | Jonathan Heppell, 7:45 – 8:20 | | | |
| Motions/votes | <p>Motions moved by Richard Collitt, seconded by Ronald Wimett, approved by all except where noted:</p> <ul style="list-style-type: none"> • Minutes of 03-09-15 • Approved correction to wording of Old Town Road classification from the meeting of 02-23-15 with the correct wording as follows: Old Town Road is a class 3 road from the edge of pavement of Rte 125 to a point 100' (feet) beyond the southwest end of Potash Bridge, class 4 road from that point to the west side of the first driveway on the left, and legal trail from there to the Ripton/Middlebury town line • Appointed Steve Zwicky representative, Jay Harrington, alternate representative to the Addison County Solid Waste Management District Board of Supervisors • Appointed Liz Walker deputy dog warden • Approved 2015 animal holding facility contract, option 1, \$400 • Approved Paula Scott, assistant town treasurer, as a signer on town accounts, effective 03-23-15 • Approved that Caroline Herzog be removed as a signer on town accounts, effective 03-31-15 • Approved clerk/treasurer and assistant training, April 28, 2015 • Approved liquor license for Middlebury College, Bread Loaf Inn • Orders: General Fund \$3;184.75 Roads \$9.287.50 • Next meeting: approved for the first Monday of April, 04-06-15 rather than the 2nd Monday. | | | |
| Agenda & Discussion | | | | |
| 1. Agenda | Added zoning issue | | | |
| 2. Visitors | Jonathan Heppell, zoning administrator | | | |
| 3. Minutes | Approved minutes of 03-09-15 | | | |
| 4. Old Business | | | | |
| a. Roads | Discussion included: culvert thawing on North Branch Rd and Robbins Crossroad; potholes – hauling in gravel for filling and grading where/when possible; spot-sanding as needed for freeze/thaw cycles and icing; road classification – Old Town Rd. follow-up to correct wording approved. | | | |
| b. FEMA DR4207 | Alison Joseph, Ron Wimett, and Erik Eriksen attended the March 17 kick-off meeting with FEMA and VTrans. Completed work was submitted and work to be completed estimated. Contractor estimates for tree removal are anticipated, with Kevin Jackson to oversee portions of the tree removal. | | | |
| c. Cemeteries | A preliminary survey plat for the addition to Cook Cemetery was reviewed. | | | |
| d. Town buildings | An estimate for replacing the Community House kitchen floor is requested. The state and town continue discussion of a base flood elevation for the Hazard Mitigation Program grant application for town buildings. | | | |
| e. Dogs | An email from Chris Pike about Nola Kevra's dogs not being muzzled is filed. Liz Walker is appointed a deputy dog warden to help with follow-up on licensing and other dog issues. | | | |

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| f. Staff/office | The board, regrettably, received a letter of resignation from assistant clerk/treasurer Carrie Herzog, effective 03-31-15 at which time she will be removed as a signer on town accounts. To replace her, asst. clerk Paula Scott is appointed to the additional role of asst. treasurer and approved as an account signer (see motions/votes above.) Barry King agreed to reconcile bank statements. It was approved that the town clerk/treasurer and assistant attend training for new clerk/treasurers. |
| 5. New Business | |
| a. Zoning issue | Jonathan Heppell attended to discuss construction at 155 Norton Farm Road where more work was done than described in the building permit. There are no problems with the permitted project. In addition to that project, the roof was raised on one part of the house and on another part a 2 nd story added. The board deemed the portion of the home where a roof was raised a non-issue, but that the owners should retroactively apply for a permit for the 2 nd story addition. |
| b. Liquor license | An application for a liquor license for Middlebury College's Bread Loaf Inn was received and approved (see motions/votes). |
| c. Correspondence | ACSWMD appointment forms - approved; VLCT and VT Animal Control Assoc. workshop notices, emails re. dog, roads - filed; sample purchasing policy - to be discussed at future meeting. |
| 6. Next meeting | 04-06-15 Agenda: items from these minutes |
| 7. Bills/orders | Approved roads and general fund orders (see motions/votes). |

Laureen Cox

Ronald Wimett

Richard Collitt