

DRAFT

Ripton Cemetery Commission

Meeting Minutes

April 1, 2015

Ripton Town Office 7:30 PM

Members Present: Liz Walker, Bonnie Swan, and Marlene Thompson (initials LW, BS, MT are used in motions/votes)

Motions made/votes taken:

Moved/seconded/voted approval of minutes of 3/4/15 meeting: BS/MT/all

Moved/seconded/voted to award Chis Smith the mowing/maintenance bid: LW/MT/all

Discussion:

Agenda distributed to attendees. See attachment 1-1, 4/1/2015

- 1) Minutes- The March 4, 2015 minutes were approved. Bonnie made the motion to approve minutes, seconded by Marlene. Minutes were approved by unanimous vote.*
- 2) A file has been started at the Town Clerks Office for copies of Cemetery Commission information and forms. An electronic file is also maintained on the town web site.*
- 3) Previous Business*
 - A) Galvin Cemetery – Status of land acquisition – Completed. Commission must now contact Phelps Engineering to see when available to plot new cemetery land, according to Vermont law.*
 - B) Cook Cemetery –*
 - i. Short Surveying completed survey of the old Cook Cemetery and adjacent land donated by Hanson family.*
 - ii. Short Surveying to survey remaining 4x12`lots later this spring.*
 - iii. Bonnie continues to verify the accuracy of existing map of Cook Cemetery*
 - C) Mowing/Maintenance Bids - Received 2 bids (Joe Malzac and Chris Smith). Based on experience, equipment, and price Chris Smith was awarded the bid.*
 - D) Postcard Fundraiser - now at 10 donations for a total of \$735. Thank you notes have been sent.*
 - E) FEMA – Not enough in damages volunteers did much of the clean up.*

4) *Other Business Projects*

- A) *Preventive work (Liz checking on United Way Days of Caring)*
- B) *Cleaning and repairing of Headstones*
- C) *Fencing at all 4 cemeteries*
- D) *Clearing newly acquired land*

Meeting adjourned at 8:40 PM.

Next monthly meeting: Wednesday May 6, 2015, 7:30 PM Town Office