

Ripton Cemetery Commission

Meeting Minutes

January 6, 2016 Ripton Town Office 7:30 PM

Members Present: Liz Walker, Bonnie Swan, and Marlene Thompson (initials LW, BS, MT are used in motions/votes).

Motions made/votes taken:

Moved/seconded/voted approval of minutes December 2, 2015 meeting: BS/MT/all

Discussion:

Agenda distributed to attendees.

- 1) Minutes: December 2, 2015 minutes approved. Bonnie made the motion, seconded by Marlene. Minutes approved unanimously.
- 2) Previous business :
 - A) Short Survey on remaining saleable lots in Cook Cemetery completed
 - B) Merge new survey map with original "new section" Cook map information to become current map for "new section" almost complete
 - C) Liz working on updating rules and regulation on town website and on signage for cemeteries almost complete
 - D) New design map of Galvin Cemetery received from Phelps Engineering
- 3) New Business:
 - A) Liz preparing questionnaire for Town Meeting asking for lifting equipment and volunteers
 - B) Maintenance projects for 2016: ground work, fencing, waste disposal and restoration work
 - C) Complete 2016 budget and submit for Town Meeting
- 4) Future Business :
 - A) Cemetery summary for Town Report Liz submitting

- B) Submit nominating petitions for new members of commission by end of January
 - C) Explore ways to replace missing records of plot ownership that were lost in fire
- Meeting adjourned at 8:30 PM.

Next monthly meeting: February 3, 2016, 7:30 PM Town Office