

DRAFT

Ripton Cemetery Commission

Meeting Minutes

February 3, 2016 Ripton Town Office 7:30 PM

Members Present: Liz Walker, Bonnie Swan, and Marlene Thompson (initials LW, BS, MT are used in motions/votes).

Motions made/votes taken:

Moved/seconded/voted approval of minutes January 6, 2016 meeting: BS/MT/all

Discussion:

Agenda distributed to attendees.

1) Minutes: January 6, 2016 minutes approved. Bonnie made the motion, seconded by Marlene. Minutes approved unanimously.

2) Previous business :

A) Short Survey on remaining saleable lots in Cook Cemetery completed

B) Acquisition of donated land from Hanson Family ongoing

C) Liz working on updating rules and regulation on town website to be completed by Town Meeting

D) Mountain Signs has agreed to help with the signs for the Cemeteries

3) New Business:

A) Liz preparing questionnaire for Town Meeting

B) B) Complete 2016 budget and submit for Town Meeting

C) Discuss changes to Phelps Engineering Map for Galvin Cemetery

4) Future Business :

A) Develop maintenance plans for 2016/2017

B) Submit nominating petitions for new members of commission by end of January

C) Explore ways to replace missing records of plot ownership that were lost in fire

D) Plan for Fiscal year 2016/2017 fundraiser

Meeting adjourned at 9:10 PM.

Next monthly meeting: March 2, 2016, 7:30 PM Town Office