

## Town of Ripton Selectboard Meeting Minutes

Date	Meeting	Call to order	Call to adjourn	Next Regular Meeting
05-09-2016	2016-09	7:00 p.m.	9:55 p.m.	05-23-16, 7:00 p.m., town office
<b>Present</b>	Lauren Cox, Perry Hanson, Ronald Wimett, selectboard; Alison Joseph, clerk/admin, present 7:00 – 9:55 Carolyn Smith, treasurer; Tom Telling, Telling & Assoc., present 7:00 – 8:10			
<b>Motions/votes</b>	Moved/seconded by R. Wimett and P. Hanson, approved by all: <ul style="list-style-type: none"> <li>• Minutes of 04-25-16</li> <li>• Treasurer Carolyn Smith may open bank accounts for the Cemetery Fund and for the Highway (Road) Fund</li> <li>• To forgive the Highway Fund deficit shown in the audit report with a transfer from the General Fund</li> <li>• Orders: General Fund \$4,280.45</li> </ul> Moved/seconded/approved by P. Hanson, L. Cox: <ul style="list-style-type: none"> <li>• Orders: Roads: \$18,748.98</li> </ul>			
<b>Agenda &amp; Discussion</b>				
<b>1. Visitors – audit report</b>	Tom Telling of Telling & Associates reviewed the audit report. Discussion included explanation of terms, internal controls, general fund and highway fund balances, separate bank accounts versus multiple funds in a single account, audit of the Cemetery Commission and RVFD, and the next audit. The audit shows a deficit in the highway fund, owed to the general fund. Possible explanations for the deficit include the allocation of tax revenue between funds, grant income and expense, a bond for flood damage repair as a debit, and a 2012 journal entry to the Major Project Fund. Forgiving the deficit and separate fund accounting were discussed. Mr. Telling and Ms. Smith left at the close of this discussion, 8:10 p.m.			
<b>2. Agenda</b>	Added account balances, fund transfers as item a. New Business			
<b>3. Minutes</b>	Corrected draft and approved minutes of 04-25-16			
<b>4. Roads</b>				
a. Road commissioner	Gravel: 2015-16 budget spent Grading: Lincoln Rd – did a bit more than usual due to potholes and equipment issue Culverts: got pricing for Lincoln Rd culvert; discussed road shoulder/riprap repair near this culvert to be billed to D. Coughlan, owner of 4443 Lincoln Rd Class 4 road work: done on Pearl Lee Rd Major project work: tree and brush cutting and chipping begun at Frost Rd Frost Rd: Green Mountain Power provided documentation showing the location of the utility lines they buried under the road. Brooks Rd: received agreement for entry to Beaverbrook Corp. parcel			
b. Old Town Rd	Discussed the June 13 road reclassification hearing - for the change of a segment from Route 125 continuing 500' to a turn-around point - from class 4 to class 3, a trail bypass, and class 4 road policy requirements			
c. Grants	Submitted grant applications to VTrans for a road inventory, N Branch Rd culverts, Brooks Rd riverbank stabilization, Lincoln Rd culvert. and paving – heard that the Lincoln Rd culvert grant is awarded, paving grant is not; others pending decision			
<b>5. Old Business</b>				
a. Town properties	<u>Town shed</u> : discussed discarded items and signs for appropriate disposal <u>Footbridge &amp; path</u> : discussed winter maintenance and continuation of path <u>Generator grant application</u> : pending further review <u>Town Office &amp; Community House repairs</u> : received quote for Community House kitchen floor replacement – approved at 04/25/16 meeting.			
b. Sign	“Ripton chartered 1781” sign – waiting for pricing			
c. Complaints	Discussed Lincoln Rd properties			

d. VLCT payroll audit	Discussed charges for worker's compensation coverage for private contractors
<b>6. New Business</b>	
a. Account balances, fund transfers	The board approved forgiving the amount the highway fund owes the general fund (see motions/votes and item 1, above) by transferring funds from the general fund to highway fund.
b. Officer reports	Delinquent tax collector: \$16,586.58 due
c. Conservation Commission	Received minutes of the 04-25-16 conservation commission meeting. Warren King stepped down as chair after 22 years, though remains a member; Mark Nelson is chair; publicizing a vacant seat. The selectboard supports the idea of welcome buckets that the commission discussed.
e. Correspondence	Workshops, invitations, press releases, notice of law eliminating the role of town service officers
<b>f. Next meeting</b>	05-23-16 Agenda: items from minutes, officer reports, new business
<b>g. Review/sign</b>	Reviewed bills, approved orders

Laureen Cox

Perry Hanson

Ronald Wimett