

Steps for Making an E-Book

1. Create your book in Word or other versions that can be opened within Apple's Pages word processing package.
 - a. Embed web links, images, and the like.
 - b. Use forced page breaks to separate into chapters.
 - c. Make the first page of the document the "cover page" for the book. Since this will appear as a small icon in the iBooks bookshelf, use just a few words in giant print (e.g., 60 or 72 point) and a large image that fills half the page.
 - d. Post a copy of this document as a PDF online so others can use it that do not have access to an e-reader.
2. Open in Apple's Pages word processing software. Follow directions for slight reformatting for images, section headers, etc.
3. From the "file" menu, select "Export" and use the "epub" format.
4. Save file to the desktop or to another means to get the file to the computer that you sync your iPad.
5. Open iTunes on the computer you sync your iPad. Be sure you have already downloaded the free "iBooks" app.
6. Drag and drop the ebook file on top of the "books" tab in your iTunes account located on the left side of the screen.
7. Sync your iPad to this iTunes account and it will be automatically downloaded.
8. Open the iBooks app. Your book should be the first one located on the top shelf.
9. Bask in the warmth of being an ebook author.