

DOCUMENT 1

From: [redacted]
To: Faulks, Joshua; [redacted]; Govey, Ian (AGS)
Subject: Meeting between the A-G, S-G, Secretary and Ian Govey, 30 November 2015 - meeting notes [DLM=Sensitive:Legal]
Date: Tuesday, 8 December 2015 4:11:30 PM
Attachments: Meeting with A-G, Secretary and Ian Govey on 30 November 2015 - meeting notes.docx

Sensitive: Legal

Dear all,

The Solicitor-General has asked me to circulate his notes of the action items arising out of your meeting on 30 November 2015. Josh and [redacted] I'd be grateful if you could pass this on to the Attorney and the Secretary respectively.

Could you please let me know if you have any comments on the notes?

(s 22) [redacted]
[redacted]

Best regards

[redacted]

[redacted]
Counsel Assisting the Solicitor-General
(s 47F) | (s 47F) | [redacted]
Attorney-General's Department
3-5 National Circuit, Barton ACT 2600
(s 47F) [redacted]

Meeting between Attorney-General, Solicitor-General, Secretary and Australian Government Solicitor

30 November 2015, 10.30-11.15am

Solicitor-General's meeting notes

Attendees

Attorney-General; Solicitor-General; Chris Moraitis; Ian Govey; Paul O'Sullivan; Josh Faulks; James Lambie

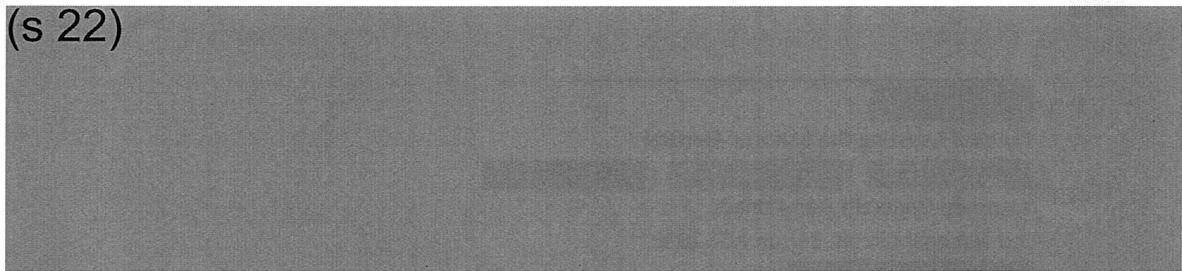
Meeting outcomes

1. There was a general consensus that:
 - a. where the Solicitor-General's advice is sought, this should occur in a timely fashion; and
 - b. where amendments have been made to draft legislation on which the Solicitor-General has advised, the Solicitor-General should be offered the opportunity to advise on the amendments if possible.
2. The Solicitor-General, the Secretary and Ian Govey will suggest amendments to Guidance Note 11 to deal with these points and suggest other desired changes to paras 6, 7 and 13 for the Attorney-General's consideration.

(s 22)



(s 22)



From: Gartmann, Petra
To: Brandis, George; Gleeson, Justin; Moraitis, Chris; Govey, Ian (AGS); Anderson, Iain
Cc: Manning, Greg; Executive Advisor to the Secretary; Counsel Assisting the Solicitor-General; Lambie, James; Howe, Tom (AGS); OLSC officer;
Subject: Legal Issues Meeting - 23 March - Briefing Material [DLM=Sensitive:Legal]
Date: Monday, 21 March 2016 5:00:03 PM
Attachments: [OLSC - Agenda - Legal Issues Meeting - UPDATED - 23 March 2016.docx](#)
[Monthly report for discussion by the Attorney-General, Solicitor-General....docx](#)
[Guidance Note 11 - 21 March 2016 - clean.docx](#)
[Guidance Note 11 -21 March 2016 - mark up.docx](#)
[Current Guidance Note 11 - Briefing-the-Solicitor-General.doc](#)

Sensitive: Legal

Good Afternoon

I refer to the **Legal Issues Meeting** scheduled at **10am on Wednesday 23 March** to be attended by:

- Attorney-General, Senator the Hon George Brandis QC
- Solicitor-General, Justin Gleeson SC
- Chris Moraitis, Secretary AGD
- Ian Govey and Tom Howe from AGS
- Iain Anderson, Deputy Secretary Civil Justice and Corporate Group AGD

The following documents are attached:

- agenda
- monthly report for discussion
- current Guidance Note 11
- revised Guidance Note 11 (both a clean copy and a marked up copy).

The Office of Legal Services Coordination will provide support including preparing minutes and following up any action items.

regards

Petra Gartmann
Assistant Secretary
Office of Legal Services Coordination
Attorney-General's Department

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LEGAL ISSUES MEETING

AGENDA

Date: Wednesday, 23 March 2016
Time: 9.30am – 10.30am
Venue: Office of the Attorney-General at Parliament House,
Conference Room MG 68

<i>Item of discussion</i>	<i>Lead</i>
(s 22)	
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(s 22)	
4 Guidance Note 11	Solicitor-General
(s 22)	