

Middle River Baptist Church Child Development Center

Staff Withholding for Child Care Expense

Date: _____

I _____ request that \$ _____ be withheld from my bi-weekly paycheck from MRBCCDC to pay child care tuition for my child, _____.

This arrangement will begin with the pay period beginning _____ and continue until further written notice.

Employee: _____ Date: _____

Director: _____ Date: _____

Church Financial Secretary: _____ Date: _____

Date: _____

I, _____, request that this arrangement be terminated beginning _____.

Employee: _____ Date: _____

Director: _____ Date: _____

Church Financial Secretary: _____ Date: _____

For office use:

Begin pay period effective date: _____

Church Financial Secretary: _____ Date: _____

Date agreement terminated: _____

Church Financial Secretary: _____ Date: _____