

Regarding Field Trips:

- 1.No more than one per quarter planned and advertised a month in advance.
- 2.Must have educational value and meet the schools standards in every area.
- 3.Cost needs to be considerate of parents financial ability
- 4.Any driver must:
5. Give copy of license, insurance proof, signed permission to allow a motor vehicle review and signed Non-Conviction Statement.
6. Have a very safe, road worthy vehicle with no known mechanical problems.

Steps:

- 1.Talk to Mrs. Gay about the Field Trip.
- 2.If there are no conflicts, she will ask you to fill out a Field Trip Request.
- 3.She will present it to Mrs. Wilson for review and final approval.
4. Permission slips must go home at least a week in advance and there must be written or emailed permission for any child to go off campus.
5. You must always carry copies of your children's emergency information and a first aid kit on any trip.
6. All safety laws must be obeyed including safety seats and seat belts.