

## **Pico Improvement Organization**

### **Board of Directors Meeting**

**Wednesday, 6:30pm**

**June 6, 2018**

**Patio Room**

**Virginia Avenue Park**

- I. Introduction:** Comments from the Chairman.
- II. SMPD Report:** Presentation of law enforcement statistics for May.
- III. Public Comment** during the board meeting is limited to two minutes per person.
- IV. Minutes** from the May 2017 monthly board meeting will be presented for approval.
- V. Treasurer's Report** for April 2018 presented for approval
- VI. Chair's Report**
  - 1. Amy Miller (City Planning) will present information about the Pico Wellbeing Project. (10 minutes)
  - 2. Sharon Town Lee will request \$1200/annually to revise and update the PIO website. (10 minutes)
  - 3. The board will vote on securing a P.O. Box to be used as the official PIO mailing address. The cost for a P.O. Box is \$350/annual. (10 minutes)
  - 4. Sharon Town Lee and Kriss Casanova will present an update on the PIO's accounting services, which includes the hiring of Black Sheep Services as a provider of bookkeeping services. (10 minutes)
  - 5. The Events Committee will present upcoming events. (10 minutes)
  - 6. Monthly report by PIO Secretary. (5 minutes)
  - 7. The board will discuss revisions to the current job description for the Merchant Engagement Officer position. The discussion will be conducted with merchant board members only. (15 minutes)

**ADJOURNMENT**