



Customer Account # \_\_\_\_\_

**BANK DRAFT AUTHORIZATION AGREEMENT**

I (we) hereby authorize Pearl River County Utility Authority to draft the payment of my regular monthly water/sewer bill from my (our) checking account and financial institution named below. I also understand that if corrections in the debit amount are necessary, it may involve an adjustment (credit or debit) to my account.

Financial Institution (Bank) \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Bank Routing # \_\_\_\_\_

Account # \_\_\_\_\_

This authorization is to remain in full force and effect until Pearl River County Utility Authority has received WRITTEN notification from me (or either of us) of its termination in such time and in such manner as to afford Pearl River County Utility Authority and Financial Institution (Bank) a reasonable opportunity to act on it.

Print Name \_\_\_\_\_

Service Address: \_\_\_\_\_

Social Security # \_\_\_\_\_

Drivers License # \_\_\_\_\_

Day Phone # \_\_\_\_\_

Work/Cell \_\_\_\_\_

Authorized Signature

Date

**Initial One:**     **ADD**     **CHANGE**     **DELETE**

<b>YOUR NAME</b>	<b>CHECK #</b>
<b>PAY TO THE ORDER OF</b> _____	<b>\$0.00</b>
<b>PLEASE ATTACH A <u>VOIDED</u> CHECK PLACED HERE.</b>	
<b>BANK ROUTING #</b>	<b>ACCOUNT NUMBER</b>

Pearl River County Utility Authority

Date



## **BANK DRAFT AUTHORIZATION AGREEMENT**

The Pearl River County Utility Authority is pleased to offer you the availability of bank draft payments of your monthly water/sewer bill. This service is provided at **no charge** to you.

Customers choosing to participate in the Automatic Bank Draft Service should continue to pay their utility bill by check until you receive a bill showing "**PAID BY DRAFT**". This process takes approximately one billing cycle before the automatic deduction will occur. Utility bills will be mailed to all customers at the end of the month and bills will be due the 15<sup>th</sup> of the following month.

Customers requesting this service should provide us with a copy of your current drivers license and a voided personal or business check with the completed "Bank Draft Authorization Agreement" form. You may drop off the form to the Pearl River County Utility Authority office at 100 Street A, Suite F, or mail the form to P. O. Box 699, Picayune, MS 39466.

The return of a bank draft notice of insufficient funds will constitute the implementation of our "Insufficient Funds (NSF) Policy". The Customer will be notified and your utility account will be assessed a \$40.00 NSF Charge, plus a \$10.00 late fee. We will then reapply the monthly utility bill amount to your water/sewer account.

It is the responsibility of the customer to notify the Pearl River County Utility Authority if the checking account has been closed, or of any bank name changes, account number changes, and/or bank routing number changes.

To remove your account from the Automatic Bank Drafting, **written authorization** must be received in the Utility Billing office at least 30 days prior to the effective bill date.

We look forward to working with you and believe you will find this service is to your advantage by saving on postage, eliminating late charges and saves you time. If you have any questions or concerns, please contact us at (601) 799-5259.