

Consolidated Plan

CFN 204
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Consolidated Youth Development Plan

- The Consolidated Youth Development Plan (Con Plan) is due each year on October 31st.
- The Con Plan is the location where schools list all procedures they have in place for a Crisis or at risk students
- It is completed in the OSYD Portal (OORS - <https://ats.nycboe.net/safety/portal/>)
- Most of the data is carried over from the year before, with just a few new questions for you to answer
- Schools should take time each year to review and update their responses

Major Categories of the Con Plan

- Attendance
- Child Abuse and Neglect Prevention and Intervention
- Crisis Intervention
- Students in Temporary Housing
- Respect for All (Bias and Bullying prevention/Intervention)
- Military Opt-Out (High School Only)
- Services in Schools Initiative

<http://www.hitesite.org/>



Schools or parents can enter their zip code and find a list of all local agencies who offer support.

Child Abuse Neglect and Prevention

- Chancellors Regulation A-750 deals with the policy and procedures for suspected cases of abuse
- Questions 1 – 7 on the Consolidated Plan deal with child abuse procedure, training and designated staff members
- Information should be updated with correct personnel along with dates and times of meetings

Designated Liaison for Child Abuse (A-750)

- Chosen each year by the principal to be the contact person for most child abuse incidents
 - Liaison should assist with calls into SCR (must get SCR Call in #)
 - Complete LDSS-2221A and sends a copy to ACS, Principal, and Network YD Point
 - Complete OORS Report and include SCR # in the report (24 hours)
- A teacher does not need to notify administration if they are making a call to the SCR
- They must inform you of the SCR # after the call is made
- A call into SCR is a request for an investigation

Staff Training – Mandated Reporters

- All School Staff must be trained on their Mandated Reporter responsibilities
 - All staff includes anyone who enters the building, both instructional and non-instructional
- If you need resources or “Canned” presentations please contact me
- Failure by a mandated reporter to make a call could lead to:
 - Loss of teaching license
 - Class A-Misdemeanor
 - Monetary Fines

Parent and Student Training

- Students should attend training on personal safety/child abuse prevention
- Parent workshops should be given to inform them of child abuse. Parent Coordinator/GC should facilitate

Respect for All (Bias and Bullying prevention/Intervention)

- Questions 8 – 18 - Chancellors Regulation A-831/832
- NYS Dignity Act – Respect for All (RFA) Curriculum
- Each school must have at least one RFA Liaison
 - RFA Liaison must attend two days of training every two years and one day of training in “off” years
 - It is a “Best Practice” to have more than one RFA in each school
- RFA Posters must be hung up in the main lobby, office and hallways
- Staff must be trained by the RFA each year by December 31st

Crisis Intervention Team (CIT)

- Every New York City public school is required to have an up-to-date school-based crisis intervention plan/protocol and this plan must be revised and updated yearly. It is part of the Consolidated Plan. Crisis Intervention protocols recognize that crisis situations can profoundly affect individuals in the school community and alter school functioning. Effective response and intervention to a crisis calls for teamwork and delegation of vital operations. A school's initial response to a crisis must be timely and appropriate. The response must ensure and maintain safety and sense of control with the school community.
- Questions 19 - 28

A Crisis

A crisis can be defined as an unstable condition following a critical incident of sudden change in routine that disrupts the normal functioning of a person, group or organization and requires immediate attention and resolution. Students and teachers are affected by crises that occur in the school and/or community at large. Tragic deaths, suicide, violent assaults, serious accidents and natural disasters are a few examples that can have a serious impact on student behavior, emotional well-being and the learning process.

Crisis Team Members

- Crisis Team Chair should be Prinicipal, AP or GC
 - Principal or Designee
 - Suicide Prevention Liaison
 - GC
 - School Safety Agent
 - Teacher/Dean
 - Parent Coordinator
 - Nurse/Mental Health Provider
 - UFT Chapter Leader
 - Custodian

Primary Goals of Crisis Team

- Prevent a chaotic situation from escalating into a potential catastrophic one
- Effectively handle the wide-range of emotions of students, staff, parents
- Help those affected by the crisis to return as quickly as possible to pre-crisis levels of functioning
- Decrease potential long-term effects of the crisis on normal functioning
- Provide schools with an organized, systematic and flexible approach to responding to a crisis

Attendance Plan/Procedures

- The consolidated plan requires that you write out your plans and procedure around student attendance
- It is questions 29 – 65 on the Con Plan
- It is broken down into five sections
 1. Introduction
 2. Data Collection and School-Wide Absence Prevention
 3. Targeted Attendance Intervention for Students with a Pattern of Absences
 4. Form 407 Alerts and Chronic Absenteeism
 5. Attendance-Related Roles and Responsibilities

Attendance Section Overview

- Introduction
 - Basic Information about your schools attendance
- Data Collection and School-Wide Absence Prevention
 - How does your school collect and use attendance data? How do you encourage good attendance?
- Targeted Attendance Intervention for Students with a Pattern of Absences
 - How does your school monitor patterns of absences and intervene early?
- Form 407 Alerts and Chronic Absenteeism
 - Attendance Teacher and Attendance Team
- Attendance-Related Roles and Responsibilities
 - Who is responsible for what?

Students in Temporary Housing

- Questions 66 – 71 deal with supports for Students in Temporary Housing
- What happens when a child changes their address? Who completes the residency questionnaire?
- Did you set aside funds for STH?
 - http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy13_14/FY14_PDF/sam08.pdf
- Principals Portal Link:
<http://intranet.nycboe.net/DOEPortal/Principals/FamSvcs/YouthDevelopment/KeyLinks/Studentsintemporaryhousing.htm>

Service in Schools

- For questions 71 – 73 list partner organizations and services that are brought into schools.
 - Penny Harvest
 - Sustainability
 - ASPCA

Planning Interviews/Military Opt-Out Letters

- Questions 74 to 82 deal with High School issues

School Climate Culture/Social Emotional Learning

- Questions 83 – 85 deal with discipline, school culture, climate and social emotional learning (SEL)