

Tax Collector – Accounts Payable - Borough of Hillsdale, Bergen County – is seeking a full-time State of New Jersey Certified Tax Collector (3,500 line items) including reporting, lien redemption, billing and collection of taxes, initiating/refunding overpayments, administrating and enforcing statutory tax laws, and tax sales. Current collection rate of 99%. Position also processes purchase orders and the monthly bill list. Motivated, hardworking, detail oriented individual with municipal experience and Edmunds experience a plus. College degree in accounting or finance preferred. Strong people skills; able to manage various tasks with confidentiality. Salary commensurate with experience. Three (3) years municipal government experience preferred. The Borough of Hillsdale is an equal opportunity employer. Please forward your resume, cover letter, copies of certification(s), references and employment application located on website to: jdejoseph@hillsdalenj.org or mail to Borough of Hillsdale, 380 Hillsdale Ave., Hillsdale, NJ 07642, Jonathan M. DeJoseph, CMFO-Borough Administrator by September 8, 2016. The Borough reserves the right to interview candidates before application deadline. EOE