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 BAY AREA CLASSICAL ARTIST ATELIER

**Bay Area Classical Artist Atelier (“BACAA”)**

**Student/Attendee Agreement  
Document: Terms and Conditions and Code of Conduct**

BACAA has the right to dismiss or refuse admission to students/attendees that are not in compliance with the Terms and Conditions and Code of Conduct.  
**Terms and Conditions:**

1. BACAA shall review samples of prospective students work prior to accepting an application.
2. Tuition for any and all BACAA classes, workshops and programs are non-refundable and non-transferable. Registered attendance cannot be transferred to others. The registration fees cannot be transferred for attendance at another BACAA program, workshop, or class.
3. All registration fees are due on the specified due dates.
4. If BACAA cancels any class, workshop or program, whether fully or partially, full tuition or a portion thereof, will be refunded to the registrant for any and all remaining cancelled days or portion of days. Refunds will be provided in 30 days. If BACAA reschedules any class, workshop, or program within 30 days of the originally scheduled class, tuition will be applied and credited toward the rescheduled class. If BACAA reschedules any class, workshop, or program more than 30 days after the original scheduled date, a full refund can be requested and will be paid in 30 days.
5. BACAA reserves the right to post and display copies of student’s artwork or to use student/attendee photograph for BACAA events or program publicity.
6. BACAA reserves the right to photograph and videotape and/or audiotape any and all lectures, sessions and/or demonstrations during the master program. All photographs, video and audio recordings of BACAA workshop sessions are the property of BACAA and may not be sold, distributed or reproduced without the written consent of BACAA. BACAA shall advise and will notify models if their images have been photographed or taped.
7. Model images will not be published without the prior written notice and signed consent of the model. Signed consent shall be deemed provided with a signature below.
8. It is strictly prohibited for Student/Attendee to photograph, video or audio tape models or any sessions by using video camera, digital camera, cell phone or computers. Students/Attendees who violate this clause shall be immediately terminated from the program and registration fees will not be refunded.
9. Cell phones shall be turned off and put away during all BACAA sessions.
10. BACAA shall not be liable or responsible for any and all lost or stolen articles during BACAA classes, programs and workshops.
11. Student/Attendee agrees that BACAA is not liable for any injury, physical, mental or otherwise caused by, or as a result of, the student/attendee’s attendance and participation in any and all classes, sessions, lectures or programs or any action(s) or inaction(s) by other students/attendees.
12. BACAA shall not have liability or responsibility for any student loss associated with travel costs or travel reservations and/or any other related costs associated with attendance at any class, program, lecture or session, regardless of whether such class is terminated by BACAA or the student/attendee.
13. If a model(s) cancels an appearance(s) or session(s), BACAA shall hire a replacement model within its own discretion and with similar characteristics/qualities needed for the specific class/session/lecture

**Atelier Code of Conduct:**

1. While participating in any BACAA workshop class or program please be respectful. Do not change the models pose or talk to the model while in pose. If you have a concern, talk with the monitor during the break and not during the session.
2. The model poses for 20 minutes, takes a 5-minute break, and then resumes the pose. Please be at your easel when the model begins the pose. Pose times are punctual.
3. We will close the doors prior to the start of each pose.
4. The front row is reserved for students who prefer to sit down. Those students who wish to stand at their easels will have the space behind the seated students.
5. We will have the assigned chairs and easels set up before you get to class each morning. Seating will be assigned by raffle.
6. Please refrain from talking while class is in session.
7. If you arrive late please enter quietly. If you have equipment to set up please wait for a break to set up so that you do not disrupt the class.
8. Please keep your personal items to a minimum to save on space. Please take your belongings including your drawings and paintings with you when you leave each day.
9. Pets are not allowed during BACAA sessions.
10. Copies of our daily schedule will be posted on a designated table for your convenience.

I hereby absolve the Bay Area Classical Artist Atelier, their employees, independent contractors and officers from all liability that may arise as a result of my participation in any BACAA activities. In the event that the below-named participant is a minor, I hereby give my permission for his/her participation as indicated and in so doing absolve the Bay Area Classical Artist Atelier, their employees, independent contractors and officers from all liability. Signing below means I have read and agree to the BACAA Terms and Conditions and Code of Conduct.

<b>Name:</b> _____ <b>Signature</b> _____ <b>Address:</b> _____ <b>City, State, ZIP</b> _____ <b>Daytime Telephone:</b> _____ <b>Evening Telephone:</b> _____ <b>Email:</b> _____ <b>How did you hear about BACAA:</b> _____	<b>Open Model Sessions:</b> _____ <b>Dates: Please fill dates</b> _____ <b>Cost: \$220 payable by check on online via PayPal credit card</b> <b>Hours:</b> _____ <b>Skill Level: Beginner - Advanced</b> <b>Location: BACAA Studio, 345 Quarry Rd San Carlos Ca, 94070</b> <b>Make Checks out to BACAA or pay online via PayPal</b> <b>969 G. Edgewater Blvd. #106, Foster City, CA 94404</b> If class is cancelled by BACAA full refund will be issued. All fees are non-refundable & nontransferable. Prospective students are required to submit samples of their work prior registering. This does not guarantee acceptance in the program. <b>No photography, audio recording or videotaping of any kind is admissible by the students.</b> <input type="checkbox"/> You agree to the Terms & Conditions by completing and submitting this registration form.
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