

**APPROVED**

**THE MONTHLY MEETING OF THE RIDGEVILLE PARK DISTRICT BOARD OF COMMISSIONERS WAS HELD ON JANUARY 8, 2015 IN THE RIDGEVILLE PARK DISTRICT COMMUNITY HOUSE, LOCATED AT 908 SEWARD STREET, EVANSTON, ILLINOIS.**

**Present:** President Pat McCourt, Vice President Michael Drennan, Robert Bady, Ann Covode, Dan Coyne

**Also Present:** Director of Parks & Recreation Brian Rosinski, Program Director Kari Lindquist, Treasurer Gerald Gibbs, Corporate Secretary/Office Manager Anna Christina Nelson

**Citizens:** Tim Cohen, Chris Gibbons

President Pat McCourt called the meeting to order at 7:46 p.m.

**Citizen Comments:**

Chris Gibbons, a Ridgeville resident, told the board he has contacted his neighbors in an effort to form a committee to assist with forming, managing and improving the seasonal ice rink in Kamen East Park. So far, there are six volunteers. Chris will follow up with Brian.

**Approval of Minutes:**

**Motion #1:** Dan Coyne made a motion to approve minutes from the December 11, 2014 meeting. Ann Covode seconded the motion. Motion passed unanimously.

**Approval of Bills:**

**Motion #2:** Dan Coyne made a motion to approve payment of January bills in the amount of \$25,716.80. Rob Bady seconded the motion. Motion passed unanimously.

**Approval of Petty Cash Expenditures:**

**Motion #3:** Dan Coyne made a motion to approve January petty cash expenditures in the amount of \$428.03. Michael Drennan seconded the motion. Motion passed unanimously.

**Director of Parks & Recreation Brian Rosinski's presented his monthly report.**

**Highlights:**

Winter Camp ended January 2 and went well, led by Vee Witter.

Registration for summer camp programs began January 5. Mike Miro and Kari Lindquist prepared the website for online registration. Next, Brian and staff will identify camp counselors who will return and then hire as many as are needed. He will attend job fairs at Evanston Township High School and the Youth Job Center.

A new refrigerator has been ordered for the Community House kitchen. It was on sale for \$598.00 and will be delivered in late January.

The maintenance crew has been busy removing snow, salting sidewalks and preparing the ice rink in Kamen East Park. When the ice is ready for skaters, hours will be 4-8 p.m. Monday through Friday and noon-8 p.m. on Saturday and Sunday. Ridgeville resident Whitcliffe Roberts, a student at Lewis University, has been hired to assist with maintenance. His last day will be January 9.

**Program Director Kari Lindquist presented her monthly report. Highlights:** Posters advertising winter classes were produced and placed at the library, Civic Center, restaurants and various places in the park district. E-mails were sent to patrons advertising classes and summer camp offerings. Facebook followers have increased by 2%. Kari remodeled the Twitter page and started an Instagram account to share photos. Winter Class registrations are coming in steadily—especially for children's classes.

The new online registration system for summer camp programs is working well. The online system served over 50 people and processed nearly \$20,000 in revenue on January 5, the first day of registration. Day camp for 5-7-year-olds has been the most popular program program so far.

Kari distributed a proposed time line for ongoing evaluation of garden plots at Elks Park.

**Mike Miro, Communications Director and president of the Ridgeville Cultural Development Foundation Board, submitted a written request from the board:** The foundation board is asking permission to use Kamen East Park and Kamen West Park for a fundraising event on a Saturday in July 2015. The event will be a soccer tournament for adults (ages 30 and over) followed by a concert. Ridgeville resident Elliot Hurtig will help coordinate the event. Proceeds from team registration fees will benefit the foundation.

**Corporate Secretary/Office Manager Anna Christina Nelson presented a report. Highlights:** There are two candidates—Socorro Clarke and Pat McCourt-- for one board position to be decided in the April 7 election.

Anna Christina distributed information about Purchasing Cards. The information was obtained from the Illinois Association of Park Districts. The board asked Brian to investigate options offered by banks.

**Treasurer Gerry Gibbs presented his monthly report. Highlights:** Gerry distributed the statement of the park district's receipts and disbursements from July 1, 2013-June 30, 2014.

**Old Business:**

**Beacon Academy Request:**

Motion #4: Dan Coyne made a motion that Director of Parks & Recreation Brian Rosinski work out details with Tim Cohen, athletic director of Beacon School, for the school to use Kamen West Park for soccer practices in the fall of 2015 and spring of 2016. Ann Covode seconded the motion. Motion passed unanimously.

**Board & Staff Development:**

Several board members and staff are planning to attend the annual Illinois Association of Park District conference in Chicago later this month.

**New Business:**

**Racial Justice Statement:**

Board members discussed writing a statement in favor of racial justice and celebrating diversity. Michael Drennan will forward to board members language used in the mission statements of the Oak Park and the Warrenville Park Districts.

**Spanish Language Signage:**

Dan Coyne asked the board to consider having Ridgeville signs, website, e-mails and other communications translated into Spanish. Brian and Kari will follow up on this proposal.

Dan Coyne recused himself from the executive session on advice of his attorney.

**Motion #5:** At 9:10 p.m. Ann Covode made a motion that the board go into executive session. Rob Bady seconded the motion. Motion passed unanimously.

Minutes submitted by Rita McCourt

**Executive Session:**

Pat McCourt called the executive session to order at 9:15 p.m. The purpose of the executive session was the annual review of Brian Rosinski.

**Motion #6:** At 10:10 p.m. Michael Drennan made a motion that the board come out of executive session. Rob Bady seconded the motion. Motion passed unanimously.

**Motion #7:** Michael Drennan made a motion that the salary of Director of Parks and Recreation Brian Rosinski be raised from \$79,420.00 to \$81,500.00 retroactive to November 19, 2014. Ann Covode seconded the motion. Motion passed unanimously.

**Motion #8:** At 10:15 p.m. Michael Drennan made a motion that the meeting be adjourned. Ann Covode seconded the motion. Motion passed unanimously.

Notes submitted by Pat McCourt