

APPROVED

THE MONTHLY MEETING OF THE RIDGEVILLE PARK DISTRICT BOARD OF COMMISSIONERS WAS HELD ON MAY 14, 2015 IN THE RIDGEVILLE PARK DISTRICT COMMUNITY HOUSE, LOCATED AT 908 SEWARD STREET, EVANSTON, ILLINOIS.

Present: President Pat McCourt, Vice President Michael Drennan, Robert Bady, Ann Covode, Dan Coyne

Also Present: Director of Parks & Recreation Brian Rosinski, Programs Director Kari Lindquist, Attorney David Saunders

Citizens: Debby Braun, Carole Henry, Don Leventhal, Margie Leventhal, Carole Reesh, Pat Schumacher, Vee Witter, Jean Zuiker

Pat McCourt called the meeting to order at 7:45 p.m.

Oath of Office:

Pat McCourt, who was re-elected to the board April 7, took the oath of office, administered by Director of Parks & Recreation Brian Rosinski.

Election of Officers:

Pat McCourt said he would like to step down as president and would like to be considered for vice president.

Motion #1: Pat McCourt nominated Michael Drennan to be president of the Ridgeville Park District Board of Commissioners. Dan Coyne seconded the motion. Motion passed unanimously.

Dan Coyne asked Ann Covode if she would be willing to be vice president . Ann answered in the affirmative.

Motion #2: Dan Coyne nominated Ann Covode to be vice president of the Ridgeville Park District Board of Commissioners. Rob Bady seconded the motion. The motion was approved by voice vote. Pat McCourt voted no.

Newly-elected Board President Michael Drennan presided over the rest of the meeting.

Citizen Comment:

Don and Margie Leventhal and Carole Reesh spoke against a proposal to put port-a-potties in three Ridgeville parks during summer months, repeating objections they expressed at the April meeting. Commissioner Dan Coyne suggested an alternative

that includes having bathrooms accessible in buildings in Kamen East Park and Ridgeville Park.

Motion #1: Pat McCourt made a motion that no port-a-potties be placed in any Ridgeville parks. Ann Covode seconded the motion. In a voice vote, Covode and McCourt voted for the motion. Bady, Coyne and Drennan voted against it. Motion defeated.

Following a suggestion by Michael Drennan, Rob Bady and Ann Covode agreed to form a two-person committee to discuss options for providing bathroom facilities in Ridgeville parks. They are to report at the June 11 board meeting.

Program Director Kari Lindquist presented her monthly report. Highlights: Spring classes conclude in two weeks. There are 45% more participants compared to spring 2014. Dance students will perform in a recital on May 30.

Hiring of summer staff continues. There will be new directors for Arts Camp and Time Travelers camp and nine new counselors.

More than 90 people on Ridgeville's e-mail list responded to the survey to determine interest in suggested new programs and classes. Of those who responded, 90% were Ridgeville residents and 25% currently participate in a park district class. The most popular suggested options are gardening events and Zumba classes.

The Farmers Market in Ridgeville Park begins Wednesday, June 3. Again this year delivery service is offered to people who pre-order. Delivery will be free for those who sign up by May 15.

Ridgeville will have an ad about summer events in the May 21 "Family Fun" section of the Evanston RoundTable. The Brummel Food Truck Fest will take place July 14. There will be a soccer festival and concert on July 18 in Kamen East and West Parks to benefit the Ridgeville Cultural Arts Foundation and a Food Truck event in Ridgeville Park on August 23. Other events will include ARC Theatre performances of "Macbeth" Saturdays and Sundays from July 11-August 2 in Ridgeville Park and Mudlark Theater performances of "Romeo and Juliet" on July 23,24, 29, 30 and 31 in Ridgeville Park. Some Mudlark Theater performances of "The Tempest" may also be scheduled for Ridgeville Park.

Keri is putting together a list of duties that volunteers can perform for the park district. She updated Ridgeville's page on "Volunteer Evanston" and signed up the park district for free for the WeevU app that highlights ways for people to get involved in local programs.

Dan Coyne said he would like to have three "Pizza in the Park" events this summer in Elks Park. Board members discussed the proposal and a suggestion was made

that we have events in other Ridgeville parks in 2015. Dan will work with Brian and Kari on this.

In response to a question from Dan Coyne, Brian Rosinski said he will report in June on the number of people who are able to take classes and participate in programs at a reduced fee because of their financial need.

Corporate Secretary/Office Manager Anna Christina Nelson's report was read by Brian Rosinskj. Highlights:

The Illinois Municipal Retirement Fund (IMRF) recently endorsed a new long-term care insurance program for IMRF members and retirees. Brian and Gerry Gibbs, Ridgeville treasurer, will investigate.

Treasurer Gerry Gibbs' monthly report was read by Brian Rosinski.

Highlights:

Brian distributed updated figures from the park district's General Ledger and Appropriation Ledger.

The fiscal year ends June 30. In the Corporate Fund, expenses this year are at 75% of the budgeted amount. In the budget, \$10,000 was budgeted for attorney's fees and this amount has been exceeded this fiscal year. Gerry suggests that this item be given extra consideration as the board discusses the 2015-16 budget. In the Recreation Fund, expenditures are at 61% of the budgeted amount.

Director of Parks & Recreation Brian Rosinski's presented his monthly report.

Highlights:

Brian complimented Mike Miro, Kari Lindquist and Anna Christina Nelson for doing a great job handling many park district responsibilities while Brian was recovering following knee-replacement surgery.

Summer staff members will be certified in Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) techniques on Saturday, May 30.

Following up on a request to have Community House drinking water tested, Brian contacted the City of Evanston, which checks the water for impurities each month, and with Culligan Analytical Lab in Rosemont. All tests indicate the water is safe to drink. One of the experts said an odor in the water may be caused by high levels of chlorine, but the water would still be safe to drink.

Some pine trees on the northwest and west sides of the Community House are infested with insects. They will be pruned and treated. Brian is investigating the best organic and safe methods to treat these trees to preserve them yet not impact gardens just to the south.

Brian distributed to board members a tentative budget for the 2015-16 fiscal year, which will begin July 1.

Approval of Bills:

Motion #3: Dan Coyne made a motion to approve payment of May bills in the amount of \$16,735.27. Rob Bady seconded the motion. Motion passed unanimously.

Approval of Petty Cash Expenditures:

Motion #4: Dan Coyne made a motion to approve May petty cash expenditures in the amount of \$394.00. Pat McCourt seconded the motion. Motion passed unanimously.

Minutes of March meeting and April meeting:

Motion #5: Pat McCourt made a motion that minutes from the March 12, 2015 board meeting be approved. Ann Covode seconded the motion. Motion passed unanimously.

Motion #6: Dan Coyne made a motion to amend minutes from the April 9, 2015 2015 meeting to include additional information on the payment of \$5,000 to Illinois Parks Association Risk Services. There was no second to the motion.

Motion #7: Dan Coyne made a motion to approve minutes from the April 9, 2015 meeting. Rob Bady seconded the motion. Motion passed unanimously.

Old Business:

Port-A Potties in Ridgeville Parks (discussed at beginning of meeting/see above)

Commissioner Guidelines: Best Practices

Michael Drennan said he and Ann Covode hope to present a rough draft of a best practices manual at the June meeting.

IAPD Board Development Program Update

Before the June meeting, Michael Drennan plans to have proposed dates. Board members are encouraged to complete their self-evaluation forms and turn them in to Anna Christina Nelson.

Ridgeville Park District Racial Justice Statement

Celebrate African History Month Annually

Collaborate with YWCA in “Stand Against Racism”

Motion #8: Dan Coyne made a motion regarding these three matters. There was no second to the motion.

Nepotism Policy Review

Dan Coyne asked to re-visit the board’s policy on hiring relatives of board members and staff members. Lois Rosinski, Brian’s wife, and Patrick Baranovskis, stepbrother of Mike Miro, have been offered summer jobs at Ridgeville.

Motion #9: Ann Covode made a motion that Lois Rosinski and Patrick Baranovskis be hired as summer employees.

Roll Call vote: Commissioner Bady aye

Commissioner Covode	aye
Commissioner Coyne	no
Commissioner Drennan	aye
Commissioner McCourt	aye

Motion approved, 4-1.

The board discussed Rita McCourt’s status as minute-taker at board meetings. It was the consensus of the board that Rita continue in this capacity.

New Business:

Repair Baseball Diamonds in Kamen East Park and Kamen West Park

Motion #10: Pat McCourt made a motion to accept the \$6,310.00 bid from Pinel Andrews Construction Corp. to repair and improve the baseball diamond in Kamen East Park. Dan Coyne seconded the motion. Motion passed unanimously.

The work will be completed by the end of the month. The board may consider including money to pay similar work on the diamond in Kamen West Park in the budget for the next fiscal year.

Increase Petty Cash for June, July + August

Because of increased expenses during the summer months, Brian asked for board approval to increase the amount of money in the petty cash account.

Motion #11: Dan Coyne made a motion the amount of money in the petty cash account be increased to \$3,000.00 for June, July and August. Pat McCourt seconded the motion. Motion passed unanimously.

Attorney David Saunders Retirement

David said that after almost 40- years serving as the park district a’s attorney he is ready to step down and recommended Charles Valente, a member of his firm, as his replacement. Board members thanked David for his many years of dedicated and professional service to Ridgeville.

Motion #12: At 9:30 p.m. Pat McCourt made a motion that the meeting be adjourned. Rob Bady seconded the motion. Motion passed unanimously.

Minutes submitted by Rita McCourt