

APPROVED

**THE MONTHLY MEETING OF THE RIDGEVILLE PARK DISTRICT BOARD OF COMMISSIONERS WAS HELD ON MAY 12, 2016 IN THE RIDGEVILLE PARK DISTRICT COMMUNITY HOUSE, LOCATED AT 908 SEWARD STREET, EVANSTON, ILLINOIS.**

**Present:** President Michael Drennan, Vice President Ann Covode, Rob Bady, Dan Coyne, Pat McCourt

**Also Present:** Director of Parks & Recreation Brian Rosinski, Programs Director Kari Lindquist, Treasurer Gerald Gibbs

**Citizens:** Jason Braun, managing director of the Ridgeville Foundation

President Michael Drennan called the meeting to order at 7:46 p.m.

**Citizen Comment:** -none

**Election of Officers:**

**Motion #1:** Pat McCourt made a motion that Michael Drennan be re-elected president of the board. Rob Bady seconded the motion.

**Motion #1 (amended):** Dan Coyne amended the motion to re-elect both Michael Drennan president of the board and Ann Covode vice president of the board. Patrick McCourt seconded the motion. Motion passed unanimously.

Dan Coyne asked that the board review other Ridgeville positions, including attorney, treasurer and corporate secretary.

**Approval of Minutes:**

**Motion #2:** Patrick McCourt made a motion that minutes from the March 10, 2016 board meeting on February 20, 2016 be approved. Ann Covode seconded the motion. Motion passed unanimously.

**Motion #3:** Dan Coyne made a motion that minutes from the April 14, 2016 board meeting be approved. Pat McCourt seconded the motion. Motion passed unanimously.

**Approval of Bills:**

**Motion #4:** Dan Coyne made a motion to approve payment of May bills in the amount of \$22,751.95. Rob Bady seconded the motion. Motion passed unanimously.

**Approval of Petty Cash Expenditures:**

**Motion #5:** Rob Bady made a motion to approve May petty cash expenditures in the amount of \$216.00. Pat McCourt seconded the motion. Motion passed unanimously.

**Adjustments:**

**Motion #6:** Dan Coyne made a motion to write off \$175.46 for outstanding items listed on the statement titled Corporate Account: Summary Outstandings Period Ending 3/31/16 and dated May 11, 2016. Rob Bady seconded the motion. Motion passed unanimously.

**Director of Parks & Recreation Brian Rosinski presented his monthly report.**

**Highlights:** The driveway at the Community House has been patched and repaired.

Ridgeville maintenance workers have been busy in the parks with seeding, weed control, placing sod and cutting grass. Repair/sodding of the Elks Park baseball diamond will begin within the week.

Brian distributed copies of the tentative 2016-17 budget and reminded the board the tentative budget must be passed in July. Changes can be made through September 8, when the public hearing will be held and the appropriation ordinance must be passed.

Brian and Kari will meet with summer staff members on Saturday, May 14, to complete orientation. Several staff members will become CPR certified.

Brian will schedule a meeting with Brummel Park neighbors to discuss their input on improvements in the park. Ridgeville's application for Community Development Block Grant funds is due in August.

Dan Coyne asked about those been hired to work at Ridgeville during the summer – specifically, if any of them are related to Ridgeville staffers. Those hired include Lois Rosinski, Brian's wife; Patrick Baranovskis, Mike's Miro's brother; the Williams brothers.

**Motion #7:** Pat McCourt made a motion that Lois Rosinski, Patrick Baranovskis and the Williams brothers be hired as summer staff members. Ann Covode seconded the motion. Motion approved on a voice vote. Dan Coyne voted no.

Dan Coyne asked that a port-a-potty be again installed in Ridgeville Park during the summer.

**Motion #8:** Ann Covode made a motion that a decision about the port-a-potty be deferred until the June board meeting. Motion passed unanimously.

**Programs Director Kari Lindquist presented her monthly report. Highlights:**

Spring classes end in two weeks. Kari is working on a summer schedule that will include a number of adult classes to take place outside of day camp hours. She also is working with instructor Laura Downey on possibly developing a youth dance camp in August.

Hiring for summer camp programs is almost complete and Kari is planning for summer with camp directors – developing curriculum and making plans for showcases and other ways to engage campers and parents.

The following summer events have been scheduled: Twang Dogs – June 26  
Shakespeare on the Ridge – July 8 to August 14 (Saturday and Sunday nights)  
2<sup>nd</sup> annual Soccer Festival – July 16

Ridgeville Band of Evanston "Strike Up the Band Day" – July 31

The Ridgeville Band of Evanston will invite other musicians to join the band on July 31st

Ridgeville's Farmers Market in Ridgeville Park will begin June 1 and continue each Wednesday until October 5<sup>th</sup>. Applications for delivery are still being accepted. Delivery fees are \$3 each time for Ridgeville residents and \$5 each time for non-residents.

Elks Park garden plats are almost finalized. Kari wants to meet with some gardeners and Edible Evanston representatives to discuss ways to grow more food that can be donated to the food collection program.

The Ridgeville Foundation is having a pizza fundraiser May 18 in partnership with the Rotary Club and Gigio's Pizza.

**Treasurer Gerry Gibbs presented his monthly report. Highlights:**

Gerry gave board members a list of outstanding financial items that need to be resolved. Pat McCourt asked that Office Manager Anna Christina Nelson be present at the June meeting to report on the outstanding items that need be cleared before the end of the fiscal year. The board agreed with this request.

Gerry reviewed an updated appropriation ledger, general ledger–balance sheet and statement of revenue and appropriations.

**Old Business**

**Review Comparable Equitable Employee Benefits With Other Park Districts**

The board discussed offering family health insurance to full-time employees. Questions were raised about the cost of such benefits, which must be researched.

**Capital Improvement Plan**

Ann Covode reviewed a drawing of suggested changes that could be made to the building east of the Community House.

Michael Drennan gave board members a photo and description of suggested changes at Leider Park, including adding a skate spot and garden area.

**New Business**

**Motion #9:** Dan Coyne made a motion that the amount kept in the petty cash account be increased from \$1,500 to \$2,500 for the months of June, July and August. Ann Covode seconded the motion. Motion passed unanimously.

**Citizen Comment:** -none

**Motion #10:** At 9:30 p.m. Ann Covode made a motion that the meeting be adjourned. Pat McCourt seconded the motion. Motion passed unanimously.

Minutes submitted by Rita McCourt