

APPROVED

THE MONTHLY MEETING OF THE RIDGEVILLE PARK DISTRICT BOARD OF COMMISSIONERS WAS HELD ON DECEMBER 8, 2016 IN THE RIDGEVILLE PARK DISTRICT COMMUNITY HOUSE, LOCATED AT 908 SEWARD STREET, EVANSTON, ILLINOIS.

Present: President Michael Drennan, Vice President Ann Covode
Rob Bady, Dan Coyne, Pat McCourt

Also Present: Director of Parks & Recreation Brian Rosinski,
Program Director Natalie Sallee, Treasurer Gerald Gibbs, Cate Moulton of
Knutte & Associates

Citizens: Debby Braun, Nancy Graham, Sandra Madison, Pat Schumacher

President Michael Drennan called the meeting to order at 7:46 p.m.

Citizen Comments: none

Approval of Minutes:

Motion #1: Pat McCourt made a motion that minutes from the November 10, 2016 meeting be approved. Rob Bady seconded the motion. Motion passed unanimously.

Approval of Bills:

Motion #2: Ann Covode made a motion to approve payment of December bills in the amount of \$38,287.51. Pat McCourt seconded the motion. Motion passed unanimously.

Approval of Petty Cash Expenditures:

There were no petty cash expenditures to be approved in December.

Program Director Natalie Sallee presented her monthly report. Highlights:

Natalie distributed copies of the Ridgeville Spring/Summer brochure, which is to be mailed to households next week.

Quite a few campers have signed up for Winter Break Camp, which will take place December 27- 30 and January 3-6 and more signups are expected.

The final S.T.E.A.M. workshop on December 7 was filled to capacity. Natalie met the students who enjoyed working with the instructor, Marieke.

Registration for winter classes begins December 9. Natalie is promoting the classes through social media and encouraged board members to publicize the programs on their

own social media accounts and by word of mouth. A Sampler Card is being offered that is valid for one year and can be used for any class.

Summer Camp registration opens January 4.

Natalie and Amy Dale are putting together a Garden2Table workshop series that will begin in January/February. Details are still being worked out, but the program may involve gardening/cooking workshops monthly on a Monday evening.

Natalie said she has been spending quite a bit of time trying to update information on the park district website and make navigation more user-friendly. The website is the park district's biggest marketing tool. Board members are asked for feedback and ideas for the website.

Director of Parks & Recreation Brian Rosinski presented his monthly report. Highlights: Natalie did an outstanding job on the Spring/Summer brochure.

Vee Witter will be the director of Winter Camp. Wesley Shavers and Zoria Kamholtz-Roberts will be the counselors.

Ruben Sierra is on vacation through the end of the year. Marcos Cruz will take over foreman duties until Ruben's return. In anticipation of winter weather, the plow is on the truck and salt has been purchased. The ice rink is up in Kamen East Park.

Brian distributed to board members the Public Open Space Score Card report, compiled by the Lakota Group, which had been contracted by the City of Evanston. The board will discuss the report at the January meeting.

Annual Audit Report

Cate Moulton of Knutte & Associates reviewed the audit of the park district for 2015-2016. The audit went well and there are no issues with the park district's financial condition.

Treasurer Gerry Gibbs presented his monthly report:

Gerry explained some changes he plans to make in his monthly reports so some parts of his reports will follow the format of the audit. At the conclusion of the meeting, Gerry gave board members copies of updated financial statements for the park district.

Levy Ordinance for 2016-2017

Motion #3: Pat McCourt made a motion to approve an ordinance levying taxes totaling \$621,100.00 for the fiscal year beginning July 1, 2016 and ending June 30, 2017. Rob Bady seconded the motion.

Roll Call Vote	Commissioner Bady	aye
	Commissioner Covode	aye
	Commissioner Coyne	aye
	Commissioner Drennan	aye
	Commissioner McCourt	aye

Motion passed unanimously.

A copy of the ordinance is available in the park district office.

Capital Improvements Committee

Ann Covode said she has had more conversations with Mike Miro regarding the possibility of the Mudlark theater group using the Art Studio (east of the Community House) and doing some fundraising to pay for improvements to the building.

Old Business

Proposal to Post Audio Recordings of Monthly Board Meeting on the Ridgeville Park District Website: Michael Drennan presented to board members a written proposal to post audio recordings of monthly meetings online.

Motion #4: Dan Coyne made a motion that audio recordings of monthly board meetings be uploaded to YouTube with a link from <http://ridgeville.org/board-meeting-minutes/>, beginning with the audio recording of the January 2017 board meeting. Ann Covode seconded the motion. Discussion followed. Pat McCourt asked if Dan Coyne would stop recording meetings on his personal devices if the audio recordings taken by the Director of Parks & Recreation are uploaded to YouTube. Dan replied that it is his right to record proceedings at any public meeting.

Vote on Motion #4: The motion was approved by voice vote. Pat McCourt voted no.

New Business

Schedule of Board Meetings

Motion #5: Pat McCourt made a motion that the board adopt a calendar scheduling meetings on the following dates in 2017:

- January 12
- February 9
- March 9
- April 13

May 11
June 8
July 13
August 10
September 14
October 12
November 9
December 14

Ann Covode seconded the motion. Motion passed unanimously.

Holiday Stipend for Staff Members

Motion #6: Dan Coyne made a motion that Ridgeville Park District's four full-time employees be given a holiday stipend of \$500 each and that part-time employee Natalie Sallee be given a holiday stipend of \$150. Rob Bady seconded the motion. There was no vote on the motion. Pat McCourt recommended that Natalie Sallee be given a holiday stipend of \$250.

Motion #7: Rob Bady made a motion that Ridgeville Park District's four full-time employees be given a holiday stipend of \$500 each and that part-time employee Natalie Sallee be given a holiday stipend of \$250. Ann Covode seconded the motion. Motion passed unanimously.

Other New Business

Dan Coyne told the board that 18 people (in six families) were forced out of their apartments by a recent fire in a building at 635-637 Sherman, which is owned by Reba Place Fellowship. Salvageable belongings are to be placed in six storage pods on Saturday, December 10. Dan asked that the board give permission for the pods to be placed on the basketball court in Reba Park. Discussion followed. Pat McCourt commented that the issue was not on the agenda and therefore should not be considered at this meeting.

Motion #8: Dan Coyne made a motion that the board give permission for placement of six storage pods on the Reba Park basketball court with the pods to be removed no later than February 9. Rob Bady seconded the motion. Motion approved by voice vote. Pat McCourt voted no.

Attorney Charles Valente will prepare an indemnification agreement to be signed by Reba Place Fellowship.

Motion #9: Dan Coyne made a motion that Anna Christina Nelson be appointed the Ridgeville Park District's delegate to the Illinois Association of Park Districts convention. Ann Covode seconded the motion. Motion passed unanimously.

Citizen Comment:

Debby Braun expressed frustration that President Michael Drennan had not taken action to discourage Dan Coyne from recording meetings on his personal devices for his own use even after citizens expressed discomfort with being recorded. Debby also said she believed it was manipulative of Dan Coyne to ask the board to approve placement of the storage pods on the Reba Park basketball court.

Motion #10: At 9:19 p.m. Dan Coyne made a motion that the board go into executive session. Rob Bady seconded the motion. Motion passed unanimously.

Minutes submitted by Rita McCourt

President Michael Drennan called the executive session to order at 9:25 p.m. The purpose of the executive session was the annual review of Brian Rosinski.

Motion #11: At 9:35 p.m. Pat McCourt made a motion that the board come out of executive session. Rob Bady seconded the motion. Motion passed unanimously.

Motion #12: Pat McCourt made a motion that Brian Rosinski's salary remain the same but that he receive three additional days of vacation time in 2017 in recognition of his 25 years of service to the park district. Rob Bady seconded the motion. Motion passed unanimously.

Motion #13: At 9:39 Pat McCourt made a motion that the meeting be adjourned. Rob Bady seconded the motion. Motion passed unanimously.

Minutes submitted by Pat McCourt