

CORPORATE FUND - Line Items FY 2017-2018Projected
2017/2018**Line Item CA1 - Salary of Corporate Secretary**

Corporate Secretary \$ 2,400.00

TOTAL Salary of Corporate Secretary \$ 2,400.00**Line Item CA2 - Salary of Corporate Treasurer**

Corporate Treasurer \$ 6,500.00

TOTAL Salary of Corporate Treasurer \$ 6,500.00**Line Item CA3 - Salary of Director of Parks & Recreation**

Current Salary \$84000 \$87,100.00

TOTAL Salary of Director of Parks and Recreation \$ 87,100.00**Line Item CA4 - Salary of Office Manager**

Current Salary \$52,500 \$54,699.00

TOTAL Salary of Corporate Secretary CA1 \$ 54,600.00**Line Item CA5 - Utilities**

Telephone

Internet

Water

Electricity

Heating Gas

TOTAL Utilities \$ 19,000.00**Line Item CA6 - Office Supplies**

Legal Notices, Ads, Listings \$ 1,000.00

Letterhead, Forms, Time Cards \$ 500.00

Paper, Pads, Envelopes \$ 500.00

Computer Needs \$ 2,500.00

Postage \$ 500.00

TOTAL Office Supplies \$ 5,000.00**Line Item CA8 - Employee Health Insurance**

Director of Parks and Recreation (\$2083.00) \$25,056.00

Office Manager (\$840.00)	\$10,104.00	
Maintenance Foreman (\$840.00)	\$10,104.00	
Maintenance Crew (\$840.00)	\$10,104.00	
TOTAL Employee Health Insurance (estimated)		\$ 55,400.00
Line Item CA9 - Attorney Fees & Expenses		
Attorney's Fees	\$ 8,000.00	
TOTAL Attorney Fees & Expenses		\$ 8,000.00
Line Item CA10 - Auditing Expenses		
Annual Audit performed by Knutte & Assoc.	\$ 6,500.00	
TOTAL Auditing Expenses		\$ 6,500.00
Line Item CA11 - Paving Expenses		
908 Seward Driveway Repair/Concrete Needs		
TOTAL Paving Expenses		\$ 1,000.00
Line Item CA13 - Building Maintenance		
Community House Garage/ Art Studio	\$ 2,500.00	
Sand Main Studio Floor	\$ 700.00	
Locks/Bell	\$ 500.00	
Furnace Maintenance	\$ 1,000.00	
Air Conditioner	\$ 300.00	
Carpet Cleaning	\$ 200.00	
Repairs, Trim, Paint	\$ 1,300.00	
Seal Floor	\$ 1,000.00	
Lights	\$ 700.00	
Kamen Park Field House - Doors Levers, Desk, Seal Floor, Gutters	\$ 1,500.00	
Miscellaneous	\$ 1,300.00	
Garage Maintenance (1111 S. Blvd.) Shelves, Storage	\$ 1,000.00	
TOTAL Building Maintenance		\$ 12,000.00
Line Item CA15 - Website Expenses		
General Maintenance/Upkeep of Website	\$ 1,300.00	
TOTAL Website Expenses		\$ 1,300.00
Line Item CA16 - 403 B Employee Benefits		

Director Contribution - \$250.00/month	\$ 3,000.00	
Office Manager Contribution - \$75.00/month	\$ 900.00	
TOTAL 403 B Employee Benefits		\$ 3,900.00
Line Item CA18 - Office Furniture & Equipment		
Computer, Scanner, Chairs, Office Furniture upgrade	\$ 2,000.00	
TOTAL Office Furniture & Equipment		\$ 2,000.00
Line Item CA21 - Association Expense & Conference		
IAPD Membership	\$ 6,500.00	
Board Development/Conferences	\$ 800.00	
TOTAL Association Expense & Conference		\$ 7,300.00
Line Item CA22 - Payroll Processing Expenses		
Payroll Processing (26 pays x 180) & Annual W2's/Workplace Posters	\$ 6,200.00	
TOTAL Payroll Processing Expenses		\$ 6,200.00
Line Item CA30 - Part-Time Office Wages		
Part-Time Office Help	\$ 200.00	
Miscellaneous Part-Time Help - Board Meeting Minute Taker	\$ 1,300.00	
TOTAL Part-Time Office Wages		\$ 1,500.00
Line Item CA40 - Part-Time Custodial Wages		
Part-Time Help Cleaning (100 hours x \$10.00/hr)	\$ 1,000.00	
TOTAL Part-Time Custodial Wages		\$ 1,000.00
Line Item CA51 - Building Improvement		
Doors/Siding Repair/Roof Repair/Painting/Lobby Improvements & Flooring		
Labor		
TOTAL Building Improvement		\$ 12,000.00
Line Item CA53 - Property/Casualty Insurance		
Liability/Workers Compensation Insurance	\$13,500.00	
TOTAL Property/Casualty Insurance		\$ 13,500.00
TOTAL CORPORATE FUND		\$306,200.00