

APPROVED

THE MONTHLY MEETING OF THE RIDGEVILLE PARK DISTRICT BOARD OF COMMISSIONERS WAS HELD ON JULY 13, 2017 IN THE RIDGEVILLE PARK DISTRICT COMMUNITY HOUSE, LOCATED AT 908 SEWARD STREET, EVANSTON, ILLINOIS.

Commissioners Present: Rob Bady (Vice President), Debby Braun, Ann Covode (President), Pat McCourt

Commissioners Absent: Dan Coyne

Also Present: Gerald Gibbs (Treasurer), Julie Larson (Minute Taker), Brian Rosinski (Director of Parks and Recreation), Natalie Sallee (Program Director), Charles Valente (Attorney)

Citizens: Kristin Lems, Rita McCourt, Jean Zuiker

President Ann Covode called the meeting to order at 7:50pm.

Citizen Comment Part 1:

- The Board thanked Rita McCourt for her many years of service, faithfully taking the minutes for each meeting.

Approval of Minutes:

Motion #1: Pat McCourt moved to approve the minutes from the June 8, 2017 Board meeting. Debby Braun seconded the motion. The motion passed unanimously.

Approval of Bills:

Motion #2: Pat McCourt moved to approve payment of June 2017 bills in the amount of \$27,321.49. Rob Bady seconded the motion. The motion passed unanimously.

Approval of Petty Cash Expenditures:

Motion #3: Rob Bady moved to approve payment of June 2017 petty cash expenditures in the amount of \$1,400. Pat McCourt seconded the motion. The motion passed unanimously.

Program Update offered by Natalie Sallee, Program Director:

- This month, we are celebrating American Independence, and our Celebration Board is spotlighting the current Illinois Senator and Army Veteran, Tammy Duckworth.
- Custer Fair was successful; at the Fair, Natalie distributed complimentary class vouchers as well as information about the concert series and Shakespeare series.
- We are in our second session of summer camps, and they have been going well. In August, we will offer two new dance camps. This week, the Story Bus visited our preK and grades 5-7 camps with a "Goldilocks and the Three Bears" themed bus. The bus was completely gutted and built out with beds, decorations, a kitchen and audio story buttons. It was a huge hit with the kids and free for Ridgeville!

- Classes: our Fall Session 1 starts Aug 14th. We will demo the new POUND class again on July 22nd, and we are anticipating a good turnout again.
- Farmers Market is now open. We have four vendors with us for the rest of the summer. The Book Bike and musician Gomez-Farr will also be joining the Market on set dates this summer.
- Concerts on the Ridge: Concerts will be every Wednesday evening in July starting at 6pm. 75 people came to our first concert two weeks ago. The second show was cancelled (and rescheduled) due to inclement weather. A food truck will be coming August 2nd at 5:30pm with buy-one-get-one-free tacos.
- Shakespeare on the Ridge in June was a great show and a huge success. *The Taming of the Shrew* will begin July 22nd and will run through August 13th, Saturdays and Sundays at 7pm. The Art Studio 2nd floor (attic) was recently cleaned out and is now functioning as a Green Room for the actors. Natalie is also looking for a love seat and mini fridge for the space.
- Soccer Festival will be on July 15th from 10am-2pm. So far we have eight teams registered.
- National Night Out will be on August 1st; Ridgeville is hosting an event at Kamen Park from 5:30-7:30pm. Food trucks, DJ, and a Kids Craft Corner offered by The Foundation will all be available.
- The Fall Brochure is now complete and was mailed out this week.
- The City of Evanston Movie in the Park night was previously scheduled to be shown at Brummel Park; however, it has now been moved to James Park so will no longer be at a Ridgeville Park.
- Next Tuesday, July 18th, there will be an event at Brummel Park with food trucks and music.

Financial Update offered by Gerry Gibbs, Treasurer:

Gerry Gibbs distributed and discussed the following documents:

1. Ridgeville Park District Outstandings from 7/1/2016 to 6/30/2017,
2. Ridgeville Park District Appropriations Ledger Fiscal Year 2016/17,
3. Ridgeville Park District General Ledger- Trial Balance Fiscal year 2016/17,
4. Ridgeville Park District Balance Sheet as of June 30, 2017.

Monthly Update offered by Brian Rosinski, Director of Parks and Recreation:

- 4th of July races at Kamen East Park were a great success; we had about 150 attendees.
- Soccer Fest will be held on Saturday, July 15th. The current plan is to put the soccer pitch in Kamen West and Leider Park and they will come down on the 17th. There will be a DJ, moon bounce, and food vendors at the event.
- Community Development Block Grant calendar is still the same. We are waiting for the City of Evanston to send us a contract before we can begin. Brian is hoping to put the grant out to bid in late August to have the work completed this fall.

- Brian has ordered the Nice Rink replacement liner for ice skating, and that bill for \$1,400 will be seen in August.

Capital Improvements Committee Update:

- Leider Park: no update to offer at this time.
- Art Studio: no update to offer at this time. Money for these renovations is not included in the tentative budget that will be presented tonight, but we can start developing a budget for the renovation work in the coming months.

Old Business:

- Video Taping of Ridgeville Board Meetings: Natalie Sallee expressed that she has practiced live-streaming various events in the Community House and has found a location that works well with the available wifi. She has had good results. She set up a live stream of tonight's meeting in the southeast corner of the room. All Commissioners present felt good about this situation and did not see a need for further conversation on the topic.

New Business:

- Special Recreation Associations (SRAs): Charles Valente shared some findings regarding statutes in special recreation associations. A percentage of funds are used for expenses of SRAs to increase accessibility and/or to create programs for disabled participants. Park districts of Skokie, Niles, Lincolnwood, Morton Grove, Des Plaines, and others have joined North Suburban Special Recreation Association (NSSRA). The NSSRA Board is made up of representatives from each park district and, subsequently, each group gets some of the available funds. There was discussion about what to use such funds for (e.g. creating accessible bathrooms in the Art Studio space). The group agreed to talk further about this in the coming months in addition to looking into whether or not the City of Evanston is already levying a tax for this purpose. If it is, then Ridgeville will not be eligible.
- **Motion #4:** Brian Rosinski presented the document, Corporate Fund- Tentative Budget. Pat McCourt moved to accept the Corporate Fund- Tentative Budget. Rob Bady seconded the motion. The motion passed unanimously. The Tentative Budget will be on view for the next 30 days, both in the Community House and on the Ridgeville.org website.
- **Motion #5:** Pat McCourt moved to change the Board meeting start time to 7:30pm (instead of 7:45pm). Debby Braun seconded the motion. The motion passed unanimously. The August 10, 2017 meeting will begin at 7:30pm.
- Board meeting absence: Debby Braun offered that if a Commissioner is going to be absent from a Board meeting, he/she should send out an email notification in advance. Ann Covode noted that Commissioner Dan Coyne did notify her of his absence in advance of tonight's meeting.

Citizen Comment Part 2:

- Kristin Lems, citizen, asked the Ridgeville Board about any knowledge of an upcoming windfall from a TIF (Tax Increment Financing). No one present had any knowledge of such a windfall at this time. There was some conversation about what a TIF is and how government agencies would or would not gain money in cases of a windfall.
- Kristin Lems also offered that it would be nice to see Ridgeville offer a town hall-style meeting on occasion to hear citizens' ideas about how to budget available funds, desirable programming, and etc. Everyone present thought this was a great idea and could be discussed more at a future meeting. Jean Zuiker, citizen, agreed that it would be good to have a citizen forum to hear from people what they like/don't like about what the park district offers. She noted that there's no way to speak up or discuss ideas other than emailing. Kristin Lems offered that she would like to see more programming in the area west of Asbury.

Motion #6: Pat McCourt moved to adjourn the meeting. Debby Braun seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:44pm.

Respectfully submitted,
Julie Larson, Minute Taker