

A SPECIAL MEETING OF THE RIDGEVILLE PARK DISTRICT BOARD OF COMMISSIONERS WAS HELD FROM 3-4 P.M. ON AUGUST 31, 2017 IN THE RIDGEVILLE PARK DISTRICT COMMUNITY HOUSE, LOCATED AT 908 SEWARD STREET, EVANSTON, ILLINOIS. THE PURPOSE OF THE MEETING WAS TO DISCUSS THE 2017/2018 BUDGET.

Commissioners Present: President Ann Covode, Debby Braun, Pat McCourt

Also Present: Director of Parks & Recreation Brian Rosinski, Program Director Natalie Sallee, Treasurer Gerry Gibbs

President Ann Covode called the meeting to order at 3:07 P.M.

Brian Rosinski points out adjustments to Corporate and Recreation Tentative Budget, as well as CPI increase.

Gerald Gibbs explains adjustments to Corporate Tentative Budget in more detail.

Gerald Gibbs explains adjustments to Recreation Tentative Budget in more detail.

- RA17- Significant decrease from 2016/2017 due to Brummel Park improvements listed with capital improvements.

Brian Rosinski listed building improvement plans.

- Pat McCourt asked that Ridgeville remove the broken bench outside the Community House.
- Debby Braun relayed a request from a constituent that Ridgeville investigate a skunk family that may be living under Kamen Field House.
- Pat McCourt requested that the details of the building improvement plan be added to the detailed budget line items.

Gerald Gibbs and Brian Rosinski explained the purpose of specific line items

- CA40- Summer Custodial Help (typically youth).
- RA32- Allocates for expansion of programming (instructor wages).

Ann Covode requested that Ridgeville track class vs. camp revenue throughout the year. Natalie Sallee will investigate how to track credit card transactions and Office Manager Anna Christina Nelson would need to track cash and check transactions in QuickBooks.

Gerald Gibbs points out that projected program revenue was adjusted from \$100,000 to \$95,000.

Natalie Sallee stated that Ridgeville Park District class session have been changed moving forward and we now offer 5 sessions a year instead of 4. Brian Rosinski explained that Fall Class Session I is currently bringing in roughly \$4,000 and classes are projected to bring in \$25,000 for the year.

Ann Covode asked about how scholarships are tracked at Ridgeville Park District. Brian Rosinski explained that if a program is doing well, then we provide scholarships as requested. Brian Rosinski explained that classes run based on enrollment and revenue, Ridgeville Park District must break even on classes.

Ann Covode asked about the relationship between the Ridgeville Foundation and Ridgeville Park District. It was explained that the Ridgeville Foundation presents a check to partially fund events, Ridgeville Park District supplements the cost incurred and provides staffing (planning and day of).

Ann Covode suggested we offer a “dedicate a bench” program at the parks.

Debby Braun moved to adjourn the meeting, Pat McCourt seconded. The meeting was adjourned at 4:10 P.M.

Minutes were taken by Program Director Natalie Sallee.