

APPROVED

THE MONTHLY MEETING OF THE RIDGEVILLE PARK DISTRICT BOARD OF COMMISSIONERS WAS HELD ON SEPTEMBER 13, 2018 IN THE RIDGEVILLE PARK DISTRICT COMMUNITY HOUSE, LOCATED AT 908 SEWARD STREET, EVANSTON, ILLINOIS.

Commissioners Present: Rob Bady (Vice President), Debby Braun, Ann Covode (President), Dan Coyne, Pat McCourt

Commissioners Absent: none

Also Present: Gerald Gibbs (Treasurer), Julie Larson (Minute Taker), Brian Rosinski (Director of Parks and Recreation), Natalie Sallee (Program Director), David Saunders (Attorney)

Citizens: Jean Zuiker, P.S.T. Officer Edwin Gregory #137

President Ann Covode called the meeting to order at 7:30pm.

Citizen Comment Part 1:

There were no comments at this time.

Rob Bady introduced Officer Gregory from the 8th ward. Officer Gregory thanked the Board for inviting him and shared that he has been on the job for 21 years. He served in the 5th ward before transferring to the 8th ward in February. He is striving to create a positive environment and relationship with the youth in his ward, especially the young kids who frequent Brummel Park. The Board expressed gratitude for his great work and relationship-building with the kids in the park.

Approval of Minutes:

Motion #1: Pat McCourt moved to approve the minutes from the August 8, 2018 Board meeting. Debby Braun seconded the motion. The motion passed unanimously.

Approval of Bills:

Brian Rosinski distributed and discussed the documents entitled, "Ridgeville Park District-Corporate Monthly Bills Report- Summary September 13, 2018" and "Ridgeville Park District-Corporate Account Monthly Bills DETAILS Report September 13, 2018," both prepared by Anna Christina Nelson. Brian noted, among other items: ADP is high due to payroll, John Dalton for our last cardboard camp, emergency service for a flat tire, copy repair agreement, ice rink liner, and refunds for camp. Ann Covode inquired about attorney fees (\$464) which were noted as "Board member conflicts." She noted that attorney bills in recent months over the questionable donation to Lincoln School are near \$1,000, which she expressed is a poor use of Ridgeville's funds. The Board agreed to look into the \$464 bill for further clarification with Charles Valente.

Motion #2: Dan Coyne moved to approve payment of September 2018 bills in the amount of \$25,837.93 (subtracting the \$464 check for Kaplan Saunders Valente & Beninati from the total of \$26,301.93). Rob Bady seconded the motion. The motion passed unanimously.

Approval of Petty Cash Expenditures:

Brian Rosinski distributed and discussed the document entitled, "Ridgeville Park District Monthly Report PETTY CASH #6417 September 12, 2018" prepared by Anna Christina Nelson. Brian noted, among other items: new receipt books, topsoil to fill in where soccer pitch was located, banners for Ridge Avenue, moon bounce for August 22nd event, and sewer backup services during the rain storms.

Motion #3: Dan Coyne moved to approve payment of September 2018 petty cash expenditures in the amount of \$1,565.81. Rob Bady seconded the motion. The motion passed unanimously.

Program Update offered by Natalie Sallee, Program Director:

- Celebration Board: For Latin American Heritage Month, RPD honors Aracely Conchola, founding member of the Evanston Coalition for Latino Resources.
- Community Night: We partnered with the City of Evanston and Alderwoman Cicely Fleming to host the Community Night, a reschedule of the National Night Out event; it was a big success.
- Farmer's Market: We will have Gomez-Farr-Zumann and the Ridgeville Band joining this month for concerts in addition to the EPL Book Bike.
- Fall Frenzy/Bike the Ridge: Event will be September 30th in conjunction with Bike the Ridge. School of Rock will play music, the Foundation will be seeking sponsorships in an effort to raise funds for summer concerts.
- Fall I/ Fall I Half-Session: Fall I has begun; some were interested in paying half-price for the second half of Fall I sessions, so that has become a new option. Fall II session will begin October 14th.
- Fall Soccer: Begins next week with 30 kids already signed up.
- After School Program: Program will start up next week at the Kamen Fieldhouse. We are unsure about flyer distribution, but will communicate further with Cicely Fleming.

Financial Update offered by Gerry Gibbs, Treasurer:

Gerry Gibbs distributed and discussed the following documents:

1. "Ridgeville Park District Board Meeting Treasurer's Report (prepared by Gerry Gibbs) September 13, 2018,"
2. "Ridgeville Park District: APPROPRIATIONS LEDGER SUMMARY FY17/18 w/All Accruals,"
3. "Ridgeville Park District Balance Sheet-Fiscal Year 2017-2018 v180810: as of June 30, 2018 Before Closing Entries,"
4. "Ridgeville Park District Fiscal Year 2017-2018 Statement of Revenue and Appropriations v180810: as of June 30, 2018,"
5. "Ridgeville Park District Balance Sheet-Fiscal Year 2017-2018 v180829: as of June 30, 2018 FINAL- FY CLOSED," and

6. "Ridgeville Park District Fiscal Year 2017-2018 General Ledger- Trial Balance v180829: as of June 30, 2018 FINAL- FY CLOSED."

Monthly Update offered by Brian Rosinski, Director of Parks and Recreation:

We have received a donation check from the estate of Yvonne Vanden Avenue which has been requested to be used for putting larger trees and flowering bushes in the parks, especially Brummel. This donation is a result of working with our neighbors in the 1990s to improve park services and safety. The Brummel Park Neighbors arose out of this collaboration, which still exists today. Yvonne was heavily involved in the organization, loved her neighbors, and Brummel Park. AYSO will be using Leider and Kamen East and West Parks for youth soccer games starting on September 9th due to construction at Robert Crown. Bike the Ridge is on Sunday, September 30th. Anna Christina Nelson's last day is Friday, September 28th and we will celebrate her retirement on October 7th. Our new hire, Jesseca Parr, has started as our new Office Assistant on September 10th. Welcome Jesseca!

Old Business:

- **Strategic Planning and Goals (Covode):** There was nothing new to discuss.
- **Art Studio Renovations (Covode):** Brian Rosinski noted that we will be replacing tile floors in the coming weeks, and a gas line will be worked on after Bike the Ridge.

New Business:

- **Approval of Budget and Appropriation Ordinance FY 7/1/18-6/30/19:**
An Ordinance was distributed.
Motion #4: Dan Coyne moved to approve An Ordinance Adopting the Annual Budget for, and Making an Appropriation to Defray all Necessary Expenses and Liabilities of, the Ridgeville Park District and the Board of Commissioners of the Ridgeville Park District, in the City of Evanston, Cook County, State of Illinois, for the Fiscal Year Beginning July 1, 2018 and ending June 30, 2019. Rob Bady seconded the motion. Commissioner Bady voted yes, Commissioner Braun voted yes, Commissioner Covode voted yes, Commissioner Coyne voted yes, Commissioner McCourt voted yes. The motion passed unanimously. *(A copy of the passed and signed Ordinance is attached to these minutes.)*
- **After School Program:** This was discussed earlier.
- **Leider Park Update:** Brian Rosinski shared some next steps for the Leider Park renovations. We will need to flyer the neighborhood with a date for a meeting with the neighbors to hear about ideas for the new park equipment. It won't need to be an official Board meeting, but a couple members could be present along with Brian and a representative from Little Tikes. We will plan to take the current equipment out this fall (rather than next spring) so the cold ground can withstand the weight of the heavy equipment (rather than having to wait until next summer for the ground to harden again after the winter thaw). Ann Covode noted the idea mentioned last month of involving Little Beans in the conversation about Leider Park, even asking Little Beans to host the neighborhood gathering as a community-building activity. Brian agreed to take the lead

in planning the gathering in October; we will flyer the immediate neighborhood and either host it at Little Beans or Kamen Fieldhouse. Brian added that we are going to lose two fruit trees in Leider Park, and two have already been removed in Kamen West. The Board agreed that we will replace them out of "Park Beautification" funds from our donation. Replacement trees will be planted in both Kamen West and Leider Parks.

Citizen Comment Part 2:

There were no comments at this time.

Motion #5: Dan Coyne moved to adjourn the meeting. Rob Bady seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:17pm.

Respectfully submitted,
Julie Larson, Minute Taker