

APPROVED

THE MONTHLY MEETING OF THE RIDGEVILLE PARK DISTRICT BOARD OF COMMISSIONERS WAS HELD ON FEBRUARY 12, 2019 IN THE RIDGEVILLE PARK DISTRICT COMMUNITY HOUSE, LOCATED AT 908 SEWARD STREET, EVANSTON, ILLINOIS.

Commissioners Present: Rob Bady (Vice President), Debby Braun, Ann Covode (President), Dan Coyne, Pat McCourt

Commissioners Absent: none

Also Present: Gerald Gibbs (Treasurer), Julie Larson (Minute Taker), Brian Rosinski (Director of Parks and Recreation), Natalie Sallee (Program Director)

Citizens: Martha Gaines, Matthew Mitchell

President Ann Covode called the meeting to order at 7:30pm.

Citizen Comment Part 1:

There were no comments at this time.

Approval of Minutes:

Rob Bady noted the Citizen Comments Part 2 of the January 10, 2019 Board Meeting minutes where Citizen Jean Zuiker commented about his attendance and commitment to the Board of Commissioners. Rob shared that he feels a strong commitment to the Board and that is part of his reasoning for running for re-election this spring. He also shared that he reviewed his attendance records over his term and found that he was absent six times in six years and was always present at necessary meetings to pass levy ordinances. Dan Coyne shared that Ann Covode noted his commitment last month to Zuiker and it was also noted in the minutes.

Motion #1: Dan Coyne moved to approve the minutes from the January 10, 2019 Board meeting. Pat McCourt seconded the motion. The motion passed unanimously.

Approval of Bills:

Brian Rosinski distributed and discussed the documents entitled "Ridgeville Park District-Corporate Monthly Bills Report- Summary February 12, 2019" and "Ridgeville Park District-General Account Monthly Bills Detailed Report February 12, 2019," both submitted by Jesseca Parr. Brian noted, among other items: *City of Evanston* is payment for our after school program, *Hohmann* is a refund as she paid twice, light replacements in Community House, *Foundation* is soccerfest money, snowblower repairs, *Sallee* is reimbursement for parking at the conference, and *Sunrise* is for the tree removal at Elks Park.

Motion #2: Dan Coyne moved to approve payment of February 2019 bills in the amount of \$23,293.20. Rob Bady seconded the motion. The motion passed unanimously.

Approval of Petty Cash Expenditures:

Brian Rosinski distributed and discussed the documents entitled "Ridgeville Park District Monthly Report PETTY CASH #6417 February 11, 2019" and "Ridgeville Park District Monthly Report PETTY CASH February 11, 2019," both submitted by Jesseca Parr. Brian noted, among other items: *Piccolo Theater* for participation in the Custer Street Fair and *WUFOO* for our online registration form fees.

Motion #3: Dan Coyne moved to approve payment of February 2019 petty cash expenditures in the amount of \$404.00. Pat McCourt seconded the motion. The motion passed unanimously.

Monthly Update offered by Brian Rosinski, Director of Parks and Recreation:

- Camp Registration: Both camps and mini camps are showing strong registration, and we are estimating \$113,500 in income.
- Art Studio: We have completed the garage art studio floor, drop ceiling and lighting; we have also replaced the sanitary tub. Brian acknowledged Ruben Sierra and Marcos Cruz for their great work.
- Ice Skating: Crazy winter weather has caused an unpredictable season for the ice rink. We are maintaining it as best as possible. During extreme temperatures, our crew checked the buildings hourly and dripped water in all sinks; there were no damaged or frozen pipes.
- Leider Park: The new equipment has been ordered and we will see delivery in early April. Brian is currently working on the bid package for installation as well as a roof for the Community House.
- Tree Removal: Tree removal at Elks Park Garden was completed on February 5th.
- Community House: The floors have been sanded and sealed in the first and second floor studios.

Financial Update offered by Gerry Gibbs, Treasurer:

Gerry Gibbs distributed and discussed the following documents:

1. "Ridgeville Park District Board Meeting Treasurer's Report (prepared by Gerry Gibbs) February 12, 2019,"
2. "RPD: APPROPRIATIONS LEDGER SUMMARY: Annual Report Format FY18/19 as of 01/31/2019,"
3. "RPD: APPROPRIATIONS LEDGER FY18/19 as of 01/31/2019,"
4. "Ridgeville Park District Balance Sheet- Fiscal Year 2018-2019 as of 01/31/2019,"
5. "RIDGEVILLE PARK DISTRICT Fiscal Year 2018-2019 Statement of Revenue and Appropriations as of 01/31/2019," and
6. "RPD: Outstanding/ Unresolved Items From 07/01/2018 to 01/31/2019."

Program Update offered by Natalie Sallee, Program Director:

- Ridgeville Readers: We are celebrating Black History Month by reading *Well-Read Black Girl: Finding Our Stories, Discovering Ourselves* by Glory Edim. We will meet on Sunday, February 24th to discuss the book and other ideas surrounding the topic. More details may be found on the Celebration Board on the website.
- IAPD/IPRA Conference: Natalie shared about workshops she attended at the conference including diversity/inclusion, program development, and marketing strategies. Some takeaways included the importance of branding and some excellent resources for training staff on inclusion.
- Half-Day Workshop: Stories in Action!/Summer Camp Registration: We hosted very successful workshops on both January 16th and February 6th; we had 15 students in February which was our highest attendance yet. Next workshop will be on March 6th. Registration for summer camps is going very well so far and has shown a lot of growth compared to years past.
- Winter Class Session: 25 classes are currently running through March 16th. So far, Winter Session revenue is over \$7,000.
- Monthly Happenings: January was the first month of hosting our new Monthly Happenings and there were no attendees for our Board Game Night. We are hoping for a better turnout at this month's Karaoke Night. Similarly, the new book club (Ridgeville Readers) welcomed only one patron for the January meetup, but we are hoping this will grow in the coming months with milder weather.
- ECF Responsive Grant: Natalie applied for the 2019 Evanston Community Foundation responsive grant to help support the after school program at Kamen park. We made it to the second round, and award recipients will be announced in May.

Update offered by Jesseca Parr, Office Assistant:

There was no update offered at this time.

Old Business:

- **Strategic Planning and Goals (Covode):** Ann Covode brought up the idea of forming a more robust basketball program, which was an idea that was discussed in years past. Brian Rosinski reviewed our current summer sports offerings which include: soccer, T-ball, and 3 on 3 basketball. Ann wondered about offering something more structured on the basketball courts than the current staff support we offer in the parks. It can be discussed further at a future meeting.
- **Update on ComEd Switchgear Box at Kamen West Park:** Brian Rosinski read an email from Charles Valente (attorney) noting that ComEd hasn't been interested in further conversations regarding our request for a nuisance clause and it seems, "in his humble opinion," that ComEd is planning on going ahead with overhead poles instead of the switchgear box.
- **Leider Park Update:** Brian Rosinski noted the new equipment will be delivered around April 1st. He is currently working on a bid for removal/installation. He anticipates a cost

of \$3,000 for removal when the ground is hard enough to handle the machinery required for the job.

New Business:

There was no new business at this time.

Call of the Commissioners:

Bady: passed

Braun: passed

Covode: passed

Coyne: Dan Coyne shared about an opportunity at the Firehouse Grill tomorrow night to meet all candidates running for positions in District 202, District 65, Oakton Community College, and Ridgeville Park District. The format will be simple for constituents to meet candidates along with a formal time where the President of the NAACP will MC a time from 7-8pm where each candidate will have a few minutes of microphone time to introduce him/herself. Debby Braun asked about who is hosting the event and Dan responded that he, Rob Bady, and Matthew Mitchell are hosting. She wondered if it was appropriate.

McCourt: Pat McCourt commented about Board meeting attendance, considering Citizen Zuiker's comments at last month's meeting, and desiring to take away the vagueness of the comment in regards to Rob Bady's attendance. He explained that when he was Board President, he kept careful track of Commissioners' attendance and felt that it was important. He reviewed the past 13 meetings and noted the current Commissioners' absences: Ann Covode (0), Rob Bady (3), Dan Coyne (4), Debby Braun (1), and himself (0). Dan Coyne shared that he also reviewed the attendance for Commissioners at monthly meetings, but going back further, to 2010. He noted that McCourt has had an incredible record of 100% attendance, which is something that all Commissioners can strive toward. He also noted the attendance records of other Commissioners over the years, noting that attendance averages have been anywhere between 60% to 100%, but only McCourt has been able to attain perfect attendance. He proposed to the Board that it would behoove them to have a conversation in an upcoming meeting about expectations going forward in regards to attendance.

Citizen Comment Part 2:

There were no comments at this time.

Motion #4: Pat McCourt moved to adjourn the meeting into closed Executive Session. Debby Braun seconded the motion. The motion passed unanimously. The meeting was adjourned into Executive Session at 8:00 pm.

Respectfully submitted,
Julie Larson, Minute Taker