

West Yellowstone Schools District 69

Regular Meeting
AGENDA

Board Meeting – West Yellowstone School Library

6:30 PM September 11, 2018

1. Call Meeting to Order/Flag Salute
2. Recognition of Visitors
3. Approve Minutes – 8/14/2018 Regular Meeting Action
4. Public Comment
5. Reports:
 - a) Student Council Information
 - b) WYEA Information
 - c) Clerk Information
 - d) Business Manager Information
6. Reports: Administration
 - a) 6-12 Principal/Activities Director Information
 - b) K-5 Principal/Superintendent Information
7. Old Business:
 - a) Summer Projects Information
8. Recognition:
9. New Business:
 - a) Classified Staff Hiring Information/Action
 - b) Co-Curricular Staff Hiring Information/Action
 - c) Approval of addition to Substitute list Information/Action
 - d) Chromebook Purchase Information/Action
 - e) Approval of Payroll Warrants and Claims Information/Action
10. Announcements
 - a) Upcoming Committee Meetings
 - Policy Committee -Tuesday, October 9, 2018 - 5:30 PM School Conference Room
 - b) Next Regular Meeting – **Tuesday, October 9, 2018 6:30 PM School Library**
11. Adjournment



West Yellowstone School Board Meeting

-Agenda Item #7a -

Old Business

New Business

Date: 9.11.18

Motion					
Second					
For					
Against					
Abstained					
	Laura Dukes	Bob Everest	John Gospodarek	Jason Howell	Merrick Young

Topic	Old Business
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Information:

Action:

Attachments

Originator(s): Mr. Flanagan

Tabled:

Discussion:

Mr. Flanagan will update the board on summer projects.

Budget Considerations:

Recommendations:

Approve

Comments:



West Yellowstone School Board Meeting

-Agenda Item #9a -

Motion					
Second					
For					
Against					
Abstained					
	Laura Dukes	Bob Everest	John Gospodarek	Jason Howell	Merrick Young

Date: 9.11.18

Old Business

New Business

Topic	Recommendation for Classified Staff Hiring
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Information:

Action:

Attachments

Originator(s): Mr. Flanagan

Tabled:

Discussion:

Mr. Flanagan would like to recommend offering a contract to Juliann Collins as a classroom aide for the 2018-19 school year.

Budget Considerations:

Recommendations:

Approve

Comments:



West Yellowstone School Board Meeting

-Agenda Item #9b -

Motion					
Second					
For					
Against					
Abstained					
	Laura Dukes	Bob Everest	John Gospodarek	Jason Howell	Merrick Young

Date: 9.11.18

Old Business

New Business

Topic	Recommendation for Co-Curricular Staff Hiring
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Information:

Action:

Attachments

Originator(s): Mr. Smith

Tabled:

Discussion:

Mr. Smith would like to recommend Terry Harris as the Annual Sponsor for the 2018-19 school year.

Budget Considerations:

Recommendations:

Approve

Comments:

8/10/2018

To Mr. Brian Smith and West Yellowstone School Board,

I am writing this letter to indicate my interest in the sponsorship of the yearbook. I want our kids to have every opportunity possible and several students have indicated they really would like to have the opportunity to take part in the yearbook next year so I am asking to be the sponsor if this position is still available.

Thank you,
Terry Harris



West Yellowstone School Board Meeting

-Agenda Item #9c -

Old Business

New Business

Date: 9.11.18

Motion					
Second					
For					
Against					
Abstained					
	Laura Dukes	Bob Everest	John Gospodarek	Jason Howell	Merrick Young

Topic	Approval of Addition to the Substitute List
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Information:

Action:

Attachments

Originator(s): Mr. Flanagan

Tabled:

Discussion:

Approve adding Susan Abbot to the substitute list for the 2018-19 school year.

Budget Considerations:

Recommendations:

Approve

Comments:



West Yellowstone School Board Meeting

-Agenda Item #9d -

Motion					
Second					
For					
Against					
Abstained					
	Laura Dukes	Bob Everest	John Gospodarek	Jason Howell	Merrick Young

Date: 9.11.18

Old Business

New Business

Topic	Chromebook Purchase
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Information:

Action:

Attachments

Originator(s): Mr. Flanagan

Tabled:

Discussion:

Approve the purchase of 42-HP Chromebooks in the amount of \$12,797.88.

Budget Considerations:

Recommendations:

Approve

Comments:

Quote



130 SOUTH TOWN CENTRE BLVD.
MARKHAM, ONTARIO L6G 1B8
1.888.226.5727
CDICOMPUTERS.COM

Customer: WEST YELLOWSTONE SCH DIST 69
Contact: Jo Stevens
Quote: 1013206
Date: 31-Aug-2018
Expiry Date: 01-Oct-2018

CARLOS ROBERTS x3344
croberts@cdicomputers.com

Invoice To:

WEST YELLOWSTONE SCH DIST 69
Accounts Payable
PO BOX 460
411 North Geyser Street
W YELLOWSTONE
MT, USA 59758
Phone: 4066467617

Ship To:

WEST YELLOWSTONE SCH DIST 69
Jo Stevens
PO BOX 460
411 North Geyser Street
W YELLOWSTONE
MT, USA 59758
Phone: 4066467617

PO Number: Tax Exempt ID: 816000438 Entered By: CARLOS ROBERTS

No	SKU#	Item Description	Notes	Unit Price	Qty	Ext Price
1		USA, HP Chromebook 11 G5 EE 11.6" LCD Chromebook - Intel Celeron N3060 Dual-core (2 Core) 1.60 GHz - 4 GB LPDDR3 - 16 GB Flash Memory - Chrome OS (English) - 1366 x 768 MFR # 1FX82UT#ABA		\$180.00	42	\$7,560.00
2		1 Year Warranty Direct With MFG		\$0.00	42	\$0.00
3		eduGear® Chromebook CMT, 11.6" ISP 360° rotatable multi-touch panel with resolution of 1366 x 768, Intel Braswell N3060 Dual Core Processor, speeds up to 2.48 GHz, Wi-Fi 802.11 AC 2 x 2 (MIMO) & Bluetooth 4.0, 3 x USB 3.0 ports, 1xHDMI, 1xMicro SD slot, 1 x 3.5mm combo Jack for microphone/ headphone, HD Webcam, 4GBs of RAM and 32GBs of eMMC Storage.		\$279.00	10	\$2,790.00
4		1 YEAR Edugear CHROMEBOOK Manufacturer Warranty		\$0.00	10	\$0.00
5		GOOGLE CHROME MANAGEMENT CONSOLE - EDUCATION PERPETUAL FOR USA		\$25.00	52	\$1,300.00
6		eduGear MobilAB EC32 storage and smart charging cart for 32 (Max 15") notebooks or Chromebooks, 2 fixed shelves with 16 slots on each that measure 15.4" deep and 12.2" high and 1.5" wide, angled outlets to accommodate a variety of A/C adaptors, cable management, A/C adaptor brick baskets and 4 x 5" swivel wheels.		\$749.00	1	\$749.00
7		Edugear Mobilab cart limited manufacturer warranty, includes electrical component coverage for 3 years, and a lifetime warranty on the other components of the cart. This limited warranty coverage is limited to issues caused by manufacturing defects in materials and workmanship.		\$0.00	1	\$0.00

Terms	Notes
NET 30 DAYS	

Sub-total:	\$12,399.00
Shipping:	\$398.18
Tax:	\$0.00
Total:	\$12,797.18

Shipping Method: SELECT CARRIER: Currency: US



West Yellowstone School Board Meeting

-Agenda Item #9e -

Old Business

New Business

Date: 9.11.18

Motion					
Second					
For					
Against					
Abstained					
	Laura Dukas	Bob Everest	John Gospodarek	Jason Howell	Merrick Young

Topic	Approval of Claims and Payroll Warrants
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Information: Action: Attachments

Originator(s): Mr. Flanagan

Tabled:

Discussion:

- PR – 8/16/18 \$ 19,206.19
- PR – 8/20/18 \$1913.35
- Claims – 8/18/18 \$ 5,612.35
- Claims – 8/20/18 \$ 2,600.20
- Claims – 9/11/18- as presented tonight

Budget Considerations:

Recommendations:

Approve

Comments:

08/16/18
15:07:29

WEST YELLOWSTONE K-12 SCHOOLS
Check Register For Payrolls from 08/01/18 to 08/31/18

Page: 1 of 1
Report ID: W100

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
-87347	447 Jacinto Arredondo	2244.32	08/16/18	8/18
-87346	351 MATTHEW K. BURDEN	2826.99	08/16/18	8/18
-87345	94 KEVIN S. FLANAGAN	4535.30	08/16/18	8/18
14274	395 REBECCA GALLEGOS HOLLENSBE	2257.27	08/20/18	
-87344	445 Terry Harris	813.62	08/16/18	8/18
-87343	464 Karin Mathews	147.76	08/16/18	8/18
-87342	377 SHAY RYAN ROSSBERG	1745.35	08/16/18	8/18
-87341	417 Norma Salinas	3020.04	08/16/18	8/18
-87340	474 TODD W. WATKINS	1615.54	08/16/18	8/18
Total For Employees:	9	19206.19		
# of Checks:	9	Total:	19206.19	

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
14274	395 REBECCA GALLEGOS HOLLENSBE	2257.27	08/20/18	_____
14275	DELTA CLASS 19 DELTA DENTAL INSURANCE C	373.30	08/16/18	_____
14276	HSA - YELL BB YELLOWSTONE BASIN BANK	65.00	08/16/18	_____
14277	HSA-1STSEC 1ST SECURITY BANK	50.00	08/16/18	_____
14278	PRECISION ADMIN PRECISION ADMINISTRATORS	212.50	08/16/18	_____
14279	PSC INS CLSS 19 PACIFIC SOURCE HEALTH PL	5736.28	08/16/18	_____
14280	TRS TEACHERS RETIREMENT SYST	1184.53	08/16/18	_____
14281	TSA-VALIC VARIABLE ANNUITY LIFE IN	300.00	08/16/18	_____
14282	VSP CLASS 19 PEAK 1 ADMINISTRATION	34.70	08/16/18	_____
14283	394 AMY Freed	274.05	08/20/18	_____
14285 *	338 SARAH HANSON	272.05	08/20/18	_____ Cancelled in 8/18
14286	152 SHELLEY WARREN JOHNSON	0	08/20/18	_____ ReIssue
14287	346 CARLY KING	0	08/20/18	_____ ReIssue
14288	470 Alina Meden Vargo	0	08/20/18	_____ ReIssue
14289	352 EMILY COLLETTE ROSSBERG	0	08/20/18	_____ ReIssue
14290	152 SHELLEY WARREN JOHNSON	272.05	08/23/18	_____
14291	346 CARLY KING	277.05	08/23/18	_____
14292	352 EMILY COLLETTE ROSSBERG	272.05	08/23/18	_____
14293	470 Alina Meden Vargo	274.05	08/23/18	_____
14294	118 SARAH WIND GRUBE	272.05	08/20/18	_____

* denotes missing check number(s)

of Checks: 20

Total: ~~11854.88~~

\$ 1913.35

Stipen for Classes.

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
957155	1343 CENTURY LINK		158.11					
406-646-7618 332B								
1	JUL18 07/28/18	Phone Chg- # 4066467618332B	108.94		PHONE	201	160-2321	531
2	JUL18 07/28/18	Priv Line-4066469240760B	49.17			201	160-2321	531
957156	1345 CENTURY LINK		0.43					
1	1446400215	07/28/18 Long Distance	0.43			201	160-2321	531
957157	101439 GREAT MINDS		990.00					
1	17313 07/31/18	Eureka Math Digital Suite Subs	990.00*		18191024	201	160-1000	610
957154	E 101471 MASTERCARD CORP - BMO EFT VENDOR		3,450.72					
All Cards - Card # in PO Area- PO In Invoice Area								
1	18191036 07/31/18	MSBA Fall Conf Reg- NS	250.00		0213	201	160-2321	582
2	6439 07/11/18	Lynda.com (Credit next Stmt)	359.88*		2945	201	160-1000	610
3	3249 07/17/18	Cenex - Jeep Gas Norma	34.01		2945	201	160-2321	624
4	6536 07/30/18	Sinclair-Kevin F SAM	27.43		5217	201	160-2321	624
5	18191036 07/31/18	MSBA Fall Conf Reg - KF	250.00		5217	201	160-2321	582
6	6295 08/01/18	Conoco - Kevin F SAM	26.79		5217	201	160-2321	624
7	18191023 07/18/18	Paypal - MT Coaches Assoc Du	315.00		8559	201	720-3500	810
8	18191021 07/31/18	Coaches Rooms Great Falls	525.60		8559	201	720-3500	582
9	6438 07/11/18	Adobe- Recurring Subsc	29.99		8591	201	160-2321	610
10	6212 07/07/18	Square Space - Recurring Subsc	22.22*		8617	215	392-1170	650
11	0267 07/15/18	Dyn Dyn Recurring Subsc	7.00		8617	201	150-1000	610
12	POSTAGE 07/31/18	USPS 7-5 to 8-2 Postage Chgs	232.74		8633	201	160-2321	532
13	0987 08/03/18	Loaf and Jug - Coaches Great F	70.68		5110	201	720-3500	582
14	18191013 07/10/18	MSU Math Science Registratio	25.00*		8609	215	430-2210	320
15	18191015 07/14/18	Amazon - Toner for Business	333.56		8609	201	160-2500	610
16	17181634 07/24/18	The Webstaurant Store - FS E	100.67		8609	212	953	448
17	17181635 07/26/18	Foodservice - FS Enc	343.29		8609	212	953	610
18	17181636 07/30/18	Walmart - FS Enc	181.44		8609	212	953	184
19	18191028 07/31/18	Amazon - Wilson Supplies	31.99*		8609	215	150-1510	184
20	18191032 07/31/18	Quality INN-Shape MT - RSai	150.73*		8609	215	160-1000	582
21	18191028 08/01/18	Amazon - Willson Supplies	10.57*		8609	215	160-1000	610
22	18191029 08/01/18	Amazon - Willson Supplies	20.64*		8609	215	160-1000	184
23	18191028 08/01/18	Amazon - Willson Supplies	53.90*		8609	215	160-1000	184
24	18191029 08/01/18	Amazon - Willson Supplies	27.33*		8609	215	160-1000	184
25	18191029 08/01/18	Amazon - Willson Supplies	8.19*		8609	215	160-1000	184
26	18191028 08/03/18	Amazon - Willson Supplies	12.07*		8609	215	160-1000	184
957158	101195 OETC		917.30					
2	OC679034 07/01/18	MS Office Plus Licenses 37	832.50		17181530	228	160-1000	681
3	OC679034 07/01/18	MS Windows Server	84.80		17181530	228	160-1000	681

08/18/18
17:16:57

WEST YELLOWSTONE SCHOOLS
Claim Approval List
For the Accounting Period: 8/18

Page: 2 of 3
Report ID: AP100

Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
957159	1342 QUILL CORPORATION		41.79					
1	9085628 08/03/18 1st Grade Supplies			41.79	18191044	201	120-1001	610
957160	1719 UNIVERSAL AWARDS		54.00					
1	248827 08/03/18 Name Plates 2 x 10			42.50	18191041	201	160-2321	610
2	248841 08/08/18 Name Plate Mrs Hansen			11.50	18191041	201	160-2321	610
	# of Claims	Total:	5,612.35					
		Total Electronic Claims	3,450.72					
		Total Non-Electronic Claims	2,161.63					

08/18/18
17:16:58

WEST YELLOWSTONE SCHOOLS
Fund Summary for Claims
For the Accounting Period: 8/18

Page: 3 of 3
Report ID: AP110

Fund/Account	Amount
201 GENERAL FUND	
101	\$3,707.01
212 FOOD SERVICES FUND	
101	\$625.40
215 MISC PROGRAMS FUND	
101	\$362.64
228 TECHNOLOGY ACQUISITION FUND	
101	\$917.30
Total:	\$5,612.35

08/20/18
11:56:07

WEST YELLOWSTONE SCHOOLS
Claim Approval List
For the Accounting Period: 8/18

Page: 1 of 2
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/	
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj	
957161		27 AFLAC	414.83					
1		537178 07/24/18 Acct #AG373 Bal on Classified	414.83		286	679		
957155		1343 CENTURY LINK	158.11					
	406-646-7618 332B							
1		JUL18 07/28/18 Phone Chg- # 4066467618332B	108.94	PHONE	201	160-2321	531	
2		JUL18 07/28/18 Priv Line-4066469240760B	49.17		201	160-2321	531	
957156		1345 CENTURY LINK	0.43					
1		1446400215 07/28/18 Long Distance	0.43		201	160-2321	531	
957157		101439 GREAT MINDS	990.00					
1		17313 07/31/18 Eureka Math Digital Suite Subs	990.00	18191024	201	160-1000	610	
957158		101195 OETC	917.30					
2		OCS79034 07/01/18 MS Office Plus Licenses 37	832.50	17181530	228	160-1000	681	
3		OCS79034 07/01/18 MS Windows Server	84.80	17181530	228	160-1000	681	
957162		101258 PEAK 1 ADMINISTRATION	23.74					
1		60509 08/15/18 ER ID 7768 Balance on Acct	23.74		286	677		
957159		1342 QUILL CORPORATION	41.79					
1		9085628 08/03/18 1st Grade Supplies	41.79	18191044	201	120-1001	610	
957160		1719 UNIVERSAL AWARDS	54.00					
1		248827 08/03/18 Name Plates 2 x 10	42.50	18191041	201	160-2321	610	
2		248841 08/08/18 Name Plate Mrs Hansen	11.50	18191041	201	160-2321	610	
		# of Claims	8	Total:				2,600.20

2,600.20



08/20/18
11:56:07

WEST YELLOWSTONE SCHOOLS
Fund Summary for Claims
For the Accounting Period: 8/18

Page: 2 of 2
Report ID: AP110

Fund/Account	Amount
201 GENERAL FUND	
101	\$1,244.33
228 TECHNOLOGY ACQUISITION FUND	
101	\$917.30
286 PAYROLL CLEARING ACCOUNT/FUND	
101	\$438.57
Total:	\$2,600.20
