



Evergreen Christian Ministries

An Ontario Corporation Without Share Capital

Board of Directors' Meeting

MINUTES

Meeting to be held at *Collaborative Structures Ltd offices in Cambridge Ontario* or via 'go-to-meeting'
On Monday, February 27, 2017 at 7:00 pm

Previous BoD meeting held at Stayner Conference Grounds, Stayner, ON on Saturday, January 14, 2017 at 4:00 pm

Present: Executive Director: Tim Loveday, Chair: David Timlock, Vice-Chair: Ralph Morby, , Treasurer: Darrell Sleep, Secretary: Sandra Sherk, Cal Knights, Lori Hotson, Andrew Sawatsky

Regrets: Glenn Svarich, Richard Kinsman, Angela Shantz

Via Conference Call: Steve Loback

Courtesy Minutes: Phil Delsaut (EMCC President), Gavin Wark (EMCC Communications)

1. Call to Order: Quorum David Timlock, Chair
2. Invocational Prayer: David Timlock, Chair
3. Declaration of Conflict of Interest: None David Timlock, Chair
4. Adoption of Agenda: David Timlock, Chair
Items added to Agenda:
New Business:
 - Retreat Co-ordinator
 - Discussion re policy for people requesting donation receipts in other person's name

Motion:

BoD 17.02.01

"Motion to adopt agenda as printed with additions."

MSC

5. Approval of January 14, 2017 minutes: David Timlock, Chair

Motion:

BoD 17.02.02

"Move to approve the January 14, 2017 minutes as printed."

MSC

6. Email motion(s) ratification: David Timlock, Chair

Adoption/Ratification of Motion:

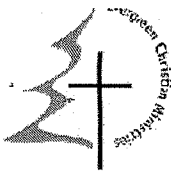
BoD 17.02.03

"That the resolution of the Motion approved by email dated January 23, 2017 be adopted:

"Motion to accept the agreement as written for the hiring of Dan Hamill as the Camp Director at Camp Mishewah for 2017."

MSC

(This motion was made by Cal Knights and seconded by Steve Loback in an email dated January 23, 2017. Approved by Ralph, Angela, Andrew, Richard, Lori, Glenn and Darrell. Motion to be ratified at February 27, 2017 BoD meeting).



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Adoption/Ratification of Motion:

BoD 17.02.04

"That the resolution of the Motion approved by email dated February 9, 2017 be adopted:

"Motion to extend Louise Leonard's existing contract by two weeks until March 10, 2017." MSC

(This motion was made by Cal Knights and seconded by Steve Loback in an email dated February 9, 2017. Approved by Ralph, Darrell, Angela, Richard, Andrew, David and Lori. Glenn opposed, Sandra on holidays. Motion to be ratified at February 27, 2017 BoD meeting).

7. Financial report

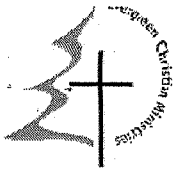
Darrell Sleep, Treasurer

- January was fairly successful
- Revenue coming in as people are booking for the year
- Shortfall in Stayner, timing thing. Mishewah shows surplus. Family camp bookings for family camp Mishewah strong
- Utilities up a bit, timing thing again
- R&M up but more done in January
- On the whole fairly on track.

8. Follow-up of January 14, 2017 BoD meeting Action Items:

- a. Membership Review Committee – report Ralph Morby, Vice-Chair
Emails have been sent to prospective committee members. Conference call to be set up to review Termination of Membership in By-laws. Committee to meet in March, gather information and present their findings to the board in April. Rich or Ralph will Chair the conference call.
- b. What changes to programming are in the works for this summer and future years at Stayner and Mishewah as a result of our visioning discussions? Tim Loveday, ED
Mishewah – merge two weeks of Scamps & Champs kids' camp to one for this year for efficiency. 3rd week of unstructured family camp
Rob Dilts – run a First Nations camp on their own. As it stands going ahead after the open week before Scamps and Champs, partnership with World Partners may not have the funds.
Stayner – Dan Chester and Amy-Lynn – Heroes on the Move (2 weeks) and growing. Incorporate the kids that come for day camp and those that come for TOP program, dovetail together. Joel Zanting has agreed to give leadership to the overnight camp option of the sports day camp. LIT program under leadership of Katelyn Zanting.
- c. Update on grant application re Mishewah projects 2017 and 2018 to EMCC David Timlock, Chair
\$40,000 grant – 20k 2017, 20k 2018
- d. Stayner Missions Trip – progress report Richard Kinsman
Glenn will give update next meeting. Dave and Cal to contact Rich to suggest ideas on how to mobilize a missions team.
- e. Mishewah Missions Trip – progress report David Timlock, Chair
Meeting was held Feb 25/17 by committee to re-evaluate projects. Kitchen ceiling to be re-done together with other items previously listed save for the decks (motel and family camp washroom) to be done by the Stouffville crew earlier in the spring as well as Innsbruck trailer. Money from Stouffville and Bethel to begin work on the motel rooms, paint, flooring, etc.

Ecco Electrical Ltd. – Andrew mentioned that when it comes to electrical infrastructure all communication with Hydro One has previously been handled by Nathan Cashin. Ecco Electric has put together, with Dave, the projected plan and how the money will be spent. His company has



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done a lot of work on the projects that we have started. We empower/assign them the power/responsibility to co-ordinate with Hydro One instead of communicating with several different people regarding permitting, terminations, etc. Missions team is recommending this. We need to have board's approval. No cost required for this responsibility.

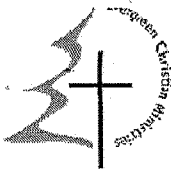
Motion:

BoD 17.02.05

"Motion to accept that we assign over to Ecco Electrical Ltd. all communication relating to Hydro One as it pertains to the projects of the 2017 and 2018 Mishewah Missions Trips and any costs incurred therein will be covered by said trips."

MSC

- f. Update of the collecting of Stayner cottager lease information for distribution to board members
Cal Knights and Glenn Svarich
Push off one month to be provided prior to next meeting.
- g. New board members update
Andrew Epp and Roxanne Fisher. Richard Kinsman, Andrew Sawatsky
Emailed Andrew and spoke to him and he sounded interested and asked a few questions, commitment. Decline at this time but potential for future.
No response from Rich about Roxanne, follow up next meeting.
9. Executive Director Update: Tim Loveday
- Valley Plumbing – response made, no more money to be sent
 - Retreat Centre – filling up well, balance of secular vs. Christian groups renting our facility. Done some homework regarding obligations re renting facility. CCCC responded that CRA would want over 90% of groups Christian oriented.
 - Trade shows – Meeting House in Oakville last weekend – Today's Teen Conference (\$200) – great conversations, lots of exposure.
 - Calendar filling up
 - Stayner walk-in fridge. Repair \$800. Toby Frey painted. Wasaga Beach church may have the money to replace. Wait until we hear from Tim regarding how much money will be donated.
 - Much professional development.
 - Dan Hammill – great meeting. Received four resumes for maintenance at Mishewah. Interviews this Friday for head lifeguard at Mishewah. Receiving applications for summer staff at both camps.
 - Dan Chester providing time sheets for what constitutes his time.
 - Grant writing volunteer came forward. Agreed on a case-by-case basis.
10. New Business:
- Church membership of ECM – delegate sent by churches to AMM David Timlock, Chair
Churches to know that they should be sending a delegate to the AMM. Their way of ensuring the camps are providing what they are needing and wanting. Encourage the churches to appoint delegate to attend the AMM, expenses paid, mileage and cost of meal. Get momentum at board level to charge Tim to get that message out to churches.
 - 'Gift in Kind' policy Darrell Sleep, Treasurer
Following discussion, it was decided that with respect to Gifts in Kind, we purchase the item from the donor, they donate back the cash for a charitable donation receipt. Policy provided (attached) by Darrell.
 - Receipting in another person's name
We will only issue donation receipts in the name of the person making the donation.
 - Retreat Co-ordinator
After discussion largely relating to the distance Louise would need to travel to welcome retreat guests, it was agreed to put on hold the offering of the Retreat Co-ordinator position at Stayner



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to Louise Leonard from July to December, 2017. There is potential that when Tim moves to the Stayner area his wife, Sheri, could be very capable to take on such tasks with a template set up by Louise, thus performing this role in a more cost/time efficient manner.

Tim to request checklist from Louise in the time she has remaining documenting description of tasks that need to be done for properties and programs for each camp.

Next meeting – discuss celebrations honouring Louise and her significant contributions to our camping ministry at Mishewah and Stayner family camps this summer.

11. Adjournment:

Dave Timlock, Chair

Suggested Motion:

BoD 17.02.06

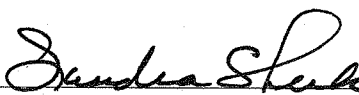
“Motion to adjourn”.

MSC

ACTION ITEMS

Agenda/Motion Number	Name	Action Item
8(a)	Rich, Ralph	Conference call re ‘Termination of Membership’ by-law amendment. Findings to be presented to board next meeting
8(d)	Glenn, Dave, Cal, Rich	Glenn to give update next meeting. Dave and Cal to contact Rich to give suggestions re mobilizing a missions trip
8 (e)	Andrew, Dave	Inform Ecco Electric – communication with Hydro One
8(f)	Cal, Glenn	Stayner cottage lease information to be distributed to board members prior to next meeting
8(g)	Rich	New board member report – Roxanne
9	Tim	Find out how much Wasaga Beach is donating regarding new fridge at Stayner
10	Tim	Encouraging churches to appoint ECM delegate to AMM
10	Tim	Request checklist from Louise re tasks required at both camps for property and programs
10	Board	Discussion of celebrations at family camps for Louise
	ALL BOARD MEMBERS	MARK YOUR CALENDAR FOR NEXT BOARD MEETING – APRIL 10, 2017

These minutes were approved at a meeting of the BoD, held April 10, 2017.


ECM Executive Secretary – Sandra Sherk


David Timlock, EMC Chair