



Evergreen Christian Ministries

An Ontario Corporation Without Share Capital

Board of Directors' Meeting

MINUTES

Meeting to be held at Stayner Bible Conference Grounds, 240 Scott St., Stayner, Ontario
On Saturday, January 14, 2017 at 4:00 pm

Previous BoD meeting held at Joshua Crossings EMC, Oakville on Wednesday, November 16, 2016 7:00 pm

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1. Call to Order: Quorum Dave Timlock, Chair
 2. Invocational Prayer: Dave Timlock, Chair
 3. Declaration of Conflict of Interest: none Dave Timlock, Chair
 4. Adoption of the Agenda: Dave Timlock, Chair

Motion:

BoD 17.01.01

"Move to approve the Agenda for BoD meeting January 14, 2017, as submitted."

MSC

5. Approval of November 16, 2016 minutes: Dave Timlock, Chair

Motion:

BoD 17.01.02

"Move to approve the November 16, 2016 minutes as printed."

MSC

6. Ratification of Motion(s): Dave Timlock, Chair
To ratify motion(s) approved during the visioning session of January 14, 2017.

Motion:

BoD 17.01.03

"Motion to extend Louise Leonard's employment as transition consultant to the position of ED with regular remuneration to end of February, 2017.

(This motion was made by Cal Knights and seconded by Richard Kinsman at the Visioning Meeting held Saturday, January 14, 2017. (Motion to be ratified at BoD meeting January 14, 2017).

MSC

Motion:

BoD 17.01.04

"Motion to offer a part-time position to Louise Leonard as transition consultant to ED from March 1, 2017 to end of June, 2017."

(This motion was made by Ralph Morby and seconded by Steve Loback at the Visioning Meeting held Saturday, January 14, 2017. (Motion to be ratified at BoD meeting January 14, 2017).

MSC

Motion:

BoD 17.01.05

"Motion to create a position as part-time retreat coordinator to commence July 1, 2017.

Rich moved, Andrew seconded, carried

(This motion was made by Richard Kinsman and seconded by Andrew Sawatsky at the Visioning Meeting held Saturday, January 14, 2017. (Motion to be ratified at BoD meeting January 14, 2017).

MSC



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BoD 17.01.06

"Motion to approve the 2-year Mishewah improvement project which includes the projects presented by the Missions Team committee, as attached, for 2017 and 2018 including \$50,000 worth of electrical infrastructure together with two cabins."

MSC

(This motion was made by Glenn Svarich and seconded by Rich Kinsman at the Visioning Meeting held Saturday, January 14, 2017. (Motion to be ratified at BoD meeting January 14, 2017).

BoD 17.01.07

"Motion for the executive to apply for the EMCC Building Development Fund for the Mishewah projects."

MSC

(This motion was made by Glenn Svarich and seconded by Andrew Sawatsky at the Visioning Meeting held Saturday, January 14, 2017. (Motion to be ratified at BoD meeting January 14, 2017).

Motion:

BoD 17.01.08

"That the ratification of the five Motions above (17.01.03, 17.01.04, 17.01.05, 17.01.06, 17.01.07) approved during the Visioning Discussion Meeting January 14, 2017, be adopted".

MSC

7. Membership Review Committee: Dave Timlock, Chair
Tabled to next BoD meeting Feb 27/17.
8. Financial Report: Darrell Sleep, Treasurer
 - Darrell reviewed financial position of ECM to year-end 2016.
 - Met obligations and loan payments.
 - Finished year close to break even, operating deficit \$63000 deficit, capital surplus \$57000.
 - Need to push more donations for general.
 - Last quarter donations came in better than expected but most of them designated for capital.
 - Debt reduction has, in the past, been reported as capital, should be considered general donation.
 - Capital donations restricted for future capital projects.
 - Donation designations:
 - Capital and debt reduction
 - General

Current Stayner debt - \$144,000, monthly PAD approx. \$700, made one \$25,000 extra payment
9. Update from Committee formed last BoD meeting Nov 16/16 re: Dave Timlock, Chair
 - **Future of TOP, Stayner**
 - **Scamps & Champs, Mishewah**

Tim addressed in his vision as set out below taken from Visioning Minutes:

- Website design improvement
- Dan Hamill – potential candidate for spiritual director role at Camp Mishewah
- Looking for replacement of Andrew Sawatsky – managing director at Mishewah for 2017
- Ourkidsmedia.net – wasn't convinced that we had a marketable product to the people that this magazine and webpage was directed to. Considered waste of resources – want bums in bunks! Growing focus seems to be on families. We have this helicopter parents trend where putting kids on buses to Camp Mishewah is not happening. Are we at a place of adding another week of family camp?
- 2017 marketing in place – banners ordered
- Stayner: Heroes on the Move – 2 weeks and growing. TOP program numbers have been declining. Zack Chester director of TOP will not be returning. What about offering an overnight option dovetailing with Heroes on the Move. Merging two programs for 2017. Benefit for this, in past we've



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had very busy Heroes on the Move. Family campers moving in for family camp and not enough time to transition. This will give us one week between, giving staff transition time to clean up and prepare camp for family camp. Gives opportunity to add another week of family camp.

- Mishewah: met with Steve & Jeannette. Expressed gratitude, encouraged them to continue. Scamps and Champs numbers continue to decrease. Plan to reduce Scamps & Champs to 1 week. 2nd week to be First Nations camp (Rob Dilts, Stan Bragg)
- Open camping option, come be a part of it
- 4th week of Family Camp at Mishewah. Bethany church (St. Catharines) stay on to provide some light structure
- Promotion/Marketing – youth groups, personal contacts, churches for camp days, Faith Today ad, etc., Trade Show results not worth \$600+

10. Business resulting from Visioning Meeting:

- Louise proposal compensation:

Possible Proposal:

Louise's Remuneration projection	Dec, 2016	Jan, 2017	Feb, 2017	Mar, 2017	Apr, 2017	May, 2017	June, 2017	July-Dec, 2017
ECM Reg pay	?	?	?					
Personal subsidy	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00					
Stouffville Church	\$ 1,250.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	
ECM Contract								\$ 2,550.00
TOTALS...	\$ 2,250.00	\$ 1,425.00	\$ 1,425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 2,550.00

- Program Visioning:
 - Mishewah
 - family camp - pretty much what people expect and want
 - kids' camp –
 - Short-term: develop relationships ie. one-night overnight canoe trip, competitive programs ie cleanest cabin, team building, working together, skills development especially waterfront, low ropes course....
 - Long-term: return to skills development, utilize semi-retired individuals certified to teach from our churches to teach skills and mentor, encourage counsellors, 5-day overnight canoe trip....
 - Stayner
 - Take a look at what the area has to offer ie. beach, Bruce trail, golf, mountain biking, go-carting.... winter skiing, spas, offer accommodation and light programming together with utilizing area activities. Stayner a 4-season's playground, have promotions available. Maintaining spiritual emphasis – registered charity.
 - As family camp books up quickly, looked at possibility of extending family camp to additional weeks in summer dove-tailing in skills camps for kids ie. baseball, basketball, music, dance, craft, computer, adult activities ie. Monday night golf, campfires, goal to encourage relationship building and socializing...
 - Run a 'seniors' pitch'...

Suggestion: Get a task force to work with Tim under Tim's direction, not only board members, to continue the discussion of programming so our camps, Stayner and Mishewah, are most utilized and viable to meet requirements of today.

- Facilities Visioning:
 - Mishewah



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- Master plan was reviewed and list of tasks presented to be done spring 2017 by the Missions work team. Urgent over the next three years – cabins to be built and 'new' washroom to be fixed. Motions were worked through for improvement projects and grant application proposal. David will be making application by March 1, 2017. Stouffville and New Dundee churches have donated specific funds for upgrading motel at Mishewah.
- Stayner
 - Master plan was reviewed. Can we duplicate a Missions team such as is at Mishewah for Stayner? Urgent projects are kitchen repairs/maintenance and reconstruction, yet no funds available for this.

Suggestion: Rich and Glenn to work towards establishing a Stayner Missions Team. Contact Mike Hotson for template, ideas and begin recruiting team members.

- Stayner Cottage Lease Agreement:

Discussion at Visioning meeting Jan14, 2017 resulted in the following:

- Need to re-establish discussions between board and 13 cottage owners in order to come to an agreement;
- Negotiations required to effect a signed lease agreement suitable for cottage owners and ECM. Develop agreement cottage owners can live with, which allows ECM to control the property at the same time.

Suggestion: Cal and Glenn to gather information to be distributed to entire board prior to April 10th, 2017 BoD meeting. Negotiating team (4 board members, leaving Tim out of it) will be formed at April 10th BoD meeting to meet with cottage owners.

- Additional Board Members:

Stayner group – indicated that there was really nobody on the board that has young kids that can speak to young families' and childrens' issues.

1. Roxanne Fisher – possible replacement board member when Darrell steps out of treasurer role on board
Rich to speak to Roxanne
2. Andrew Epp –
Andrew Sawatsky to speak to Andrew Epp

It was brought to board that Bruce Neinkirchen has not attended majority of board meetings in 2016. Cal to contact Bruce Neinkirchen to follow-up on his board membership obligations.

11. Develop dates for future BoD meetings and AMM:

- February 27, 2017
- April 10, 2017
- June 19, 2017
- September 11, 2017
- October 2, 2017
- AMM – November 4, 2017
- November 13, 2017
- VISIONING RETREAT – January 12-14, 2018

Dave Timlock, Chair

Date for Mishewah Missions Trip: May 29 to June 9

12. Adjournment:

Motion:

BoD 17.01.09

"Move to adjourn."

Dave Timlock, Chair

MSC



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ACTION ITEMS

Agenda/Motion Number	Name	Action Item
7	Dave	Membership review committee: findings to be brought to next board meeting – Feb 27/17
10	Dave (not sure who we designated to complete this)	Establish a Camp Visioning task force to continue discussion of programming
10	Dave	Make grant application re Mishewah projects 2017 and 2018 to EMCC by March 1, 2017
10	Rich and Glenn	Work towards establishing a Stayner Missions Team
10	Cal and Glenn	Gather information re Stayner cottager lease to be distributed to board prior to April 10 th BoD meeting
10	Rich	Speak to Roxanne Fisher about joining board
10	Andrew	Speak to Andrew Epp about joining board
10	Cal	Speak to Bruce about board membership obligations (Cal has done this already – thanks Cal!)
11	ALL BOARD MEMBERS	MARK YOUR CALENDAR WITH ALL DATES OF UPCOMING BOARD MEETINGS AND PLAN TO ATTEND!

These minutes were approved at a meeting of the BoD, held February 27, 2017.

ECM Executive Secretary – Sandra Sherk

David Timlock, EMC Chair