



GRACE O. ILORI

GRAPHIC
DESIGNER/
ILLUSTRATOR

WWW.GRACESIX.COM
LINKEDIN:GRACESIX

INVOICE

COMMISSIONED BY:

NAME
STREET ADDRESS
POSTAL CODE, CITY
EMAIL

INVOICE # 000000
DATE 00-00-00
DUE DATE 00-00-00

#	ITEM/DESCR.	QTY.	RATE	TOTAL
▶ 1	xxxxxx xxxxxxx xxxxxxx xxxxx xxxxx xxxxxx xxxxxxx xxxxx xxxxx xxx xxx xxxxxxxxxxxxxxxx xxxxxxx xxxxx xx	4	\$25 <i>per</i> hr	\$100
▶ 2	xxxxxx xxxxxxx xxxxxxx xxxxx xxxxx	1	\$1000 <i>per</i> day	\$1000
▶ 3	xxxxxx xxxxxxx xxxxxxx xxxxx xxxxx xxxxxx xxxxxxx xxxxx xxxxx xxx xxx xxxxxxxxxxxxxxxx xxxxxxx xxxxx xx	1	\$450 <i>per</i> phase	\$450
▶ 4	Other expenses: xxxxx xxxxx xxxxxx xxxxxxx xxxxx xxxxx xxx xxx xxxxxxxxxxxxxxxx xxxxxxx xxxxx xx	0	-----	\$200

SUBTOTAL : \$1750
TAX : \$0
DEPOSIT : - \$500
AMOUNT DUE : \$1250

*Thank you for your business. Invoice amount is due within 30 days of invoice date. All checks should be made payable to Grace Ilori. Overdue amounts are subject to a 15% late charge for every month past due. Let's work together again.