

CHAPTER 05:03
COMMISSIONERS OF OATHS
ARRANGEMENT OF SECTIONS

SECTION

1. Short title
2. Appointment of commissioners of oaths
3. *Ex officio* commissioners of oaths
4. Powers and jurisdiction of commissioners of oaths
5. Penalties for false statements in affidavits, etc.
6. Regulations

Schedule - *Ex-officio* Commissioners of Oaths

Proc. 1, 1955,
Proc. 53, 1955,
Cap. 50, 1959,
H.C.N. 51, 1962,
H.C.N. 83, 1962,
HMC Order 1, 1963,
L.N. 55, 1965,
L.N. 84, 1966,
L.N. 94, 1966,
S.I. 16, 1967,
S.I. 22, 1967,
S.I. 59, 1968,
S.I. 63, 1968,
S.I. 85, 1968,
S.I. 61, 1969,
S.I. 77, 1969,
S.I. 1, 1973,
S.I. 45, 1973,
S.I. 71, 1973,
S.I. 75, 1973,
S.I. 18, 1974,
S.I. 143, 1974,
S.I. 50, 1975,
S.I. 80, 1975,
S.I. 88, 1975,
S.I. 133, 1975,
S.I. 144, 1975,
S.I. 152, 1975,
S.I. 75, 1976,
S.I. 107, 1976,
S.I. 28, 1978,
S.I. 68, 1978,
S.I. 131, 1978,
S.I. 161, 1978,
S.I. 110, 1979,
S.I. 89, 1980,
S.I. 103, 1982,

S.I. 6, 1983,
S.I. 105, 1983,
S.I. 129, 1983,
S.I. 144, 1984,
S.I. 158, 1985,
S.I. 69, 1986,
S.I. 2, 1988,
S.I. 20, 1988,
S.I. 76A, 1988,
S.I. 86, 1988,
S.I. 2, 1991,
S.I. 76, 1992,
S.I. 25, 1993,
S.I. 77, 1994,
S.I. 9, 1995,
S.I. 83, 1996,
S.I. 1, 1997,
S.I. 33, 1997,
S.I. 1, 1997,
S.I. 77, 1997,
S.I. 1, 1998,
S.I. 32, 1998,
S.I. 83, 1998,
S.I. 69, 1999,
S.I. 97, 1999,
S.I. 47, 2003,
Act 18, 2006,
S.I. 27, 2007,
S.I. 66, 2007.

An Act to make provision for the appointment of commissioners of oaths in Botswana.

[Date of Commencement: 4th February, 1955]

1. Short title

This Act may be cited as the Commissioners of Oaths Act.

2. Appointment of commissioners of oaths

(1) The Minister may appoint commissioners of oaths for Botswana who shall hold their commissions during the pleasure of the Minister.

(2) The name and address of every person so appointed shall be notified by the Minister in the *Gazette*, and on the cancellation of any such appointment that fact shall be likewise notified.

3. Ex-officio commissioners of oaths

(1) Any person holding, or lawfully acting in, any office specified in Part I or Part II of the Schedule shall, during his tenure thereof or while he is so acting and except when suspended from the functions thereof, be a commissioner of oaths for the area described in the second column of that Schedule in relation to the name of his office.

(2) The Minister may, by statutory instrument, make an order amending Part II of the said Schedule by the addition thereto of any office whatsoever or deletion therefrom of any office mentioned in that Part, and by varying any area of jurisdiction prescribed therein, and by prescribing an area of jurisdiction in respect of any office so added.

4. Powers and jurisdiction of commissioners of oaths

A commissioner of oaths may, within the area in respect of which he is under this Act appointed or declared to be a commissioner of oaths, administer an oath on affidavit, or take a solemn or attested declaration whenever requested to do so; or whenever he, if he is also a member of the Botswana Police Force, considers it desirable that a statement on oath or solemn or attested declaration be obtained in connection with any alleged offence, and the person concerned is willing to make such a statement or declaration; or whenever statements on oath or solemn or attested declarations are required by any law in force in that area:

Provided that he shall not administer an oath or take a solemn or attested declaration in respect of any matter in which he has not, or does not believe himself to have, jurisdiction, cognizance or authority.

5. Penalties for false statements in affidavits, etc.

Any person who, in an affidavit or solemn or attested declaration made before a person competent to administer the oath or take the declaration, makes a false statement corruptly or maliciously or knowing it to be false, shall be guilty of an offence and liable upon conviction to the penalties prescribed by law for the crime of perjury.

6. Regulations

The President may make regulations prescribing the form and manner in which oaths and declarations shall be taken, when not prescribed by any other law, and generally for the better carrying out of the objects and purposes of this Act.

**SCHEDULE
EX-OFFICIO COMMISSIONERS OF OATHS
PART I**

<i>Office Held</i>	<i>Area in which oath may be administered or declaration taken</i>
1. Attorney	The whole of Botswana
2. Justice of the Peace	The whole of Botswana
3. Notary Public	The whole of Botswana

PART II

<i>Office Held</i>	<i>Area in which oath may be administered or declaration taken</i>

**STATE PRESIDENT
Office of the President**

Permanent Secretary to the President	The whole of Botswana
Administrative Secretary	The whole of Botswana
Permanent Secretary (Political)	The whole of Botswana
Deputy Permanent Secretary (Administrative)	The whole of Botswana
Deputy Permanent Secretary (Development)	The whole of Botswana
Deputy Permanent Secretary (Political)	The whole of Botswana
Councillor for Permanent Affairs	The whole of Botswana
Clerk of Cabinet	The whole of Botswana
Senior Private Secretary to the President	The whole of Botswana
Coordinator (Public Service Reforms)	The whole of Botswana
Senior Assistant Director (Reforms)	The whole of Botswana
Director, Ministerial Finances	The whole of Botswana
Director, Ministry Management	The whole of Botswana
Senior Private Secretary (Office of the President)	The whole of Botswana
Director, Disaster Management	The whole of Botswana
Director, Political and Human Rights	The whole of Botswana
Deputy Director, Ministry Management	The whole of Botswana
Assistant Director, Ministry Management	The whole of Botswana

Settlement Commandant (Dukwi Refugee Camp)	The whole of Botswana
Under Secretary, Political Affairs	
Administrative Officers at C1 level and above	The whole of Botswana

Administration of Justice

High Court

Chief Justice	The whole of Botswana
Judges of the Court of Appeal	The whole of Botswana
Judges of the High Court	The whole of Botswana
Registrar and Master	The whole of Botswana
Deputy Registrar and Master	The whole of Botswana
Senior Assistant Registrar and Master	The whole of Botswana
Assistant Registrar and Master	The whole of Botswana
Director, Ministry Management	The whole of Botswana
Deputy Director, Ministry Management	The whole of Botswana
Assistant Director, Ministry Management	The whole of Botswana

Industrial Court

Officers at D3 level and above	The whole of Botswana
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Magistrates' Court

Magistrate	The whole of Botswana
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Attorney-General's Chambers

Attorney-General	The whole of Botswana
Director of Public Prosecutions	The whole of Botswana
Secretary for International Commercial Services	The whole of Botswana
Secretary for Legislative Drafting	The whole of Botswana
Government Attorney	The whole of Botswana
Deputy Director of Public Prosecutions	The whole of Botswana
Deputy Secretary for International Commercial Services	The whole of Botswana
Deputy Secretary for Legislative Drafting	The whole of Botswana
Deputy Government Attorney	The whole of Botswana
Assistant Director of Public Prosecutions	The whole of Botswana
Assistant Secretary for International Commercial Services	The whole of Botswana
Assistant Secretary for Legislative Drafting	The whole of Botswana
Assistant Government Attorney	The whole of Botswana
Chief Legal Drafter	The whole of Botswana
Principal Legal Drafter	The whole of Botswana
Senior Legal Drafter	The whole of Botswana
Legal Drafter	The whole of Botswana
Chief State Counsel	The whole of Botswana
Principal State	The whole of Botswana
Counsel Senior State Counsel	The whole of Botswana
State Counsel	The whole of Botswana
Chief Public Prosecutor	The whole of Botswana
Principal Public Prosecutor	The whole of Botswana
Senior Public Prosecutor	The whole of Botswana
Public Prosecutor	The whole of Botswana
Director, Chambers Management	The whole of Botswana
Deputy Director, Chambers Management	The whole of Botswana

Botswana Defence Force

Officers of the Botswana Defence Force of, or above, the rank of Warrant Officer, Class II	The whole of Botswana
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Botswana Police Service

Members of the Botswana Police Service of, or above, the rank of Sergeant	The whole of Botswana
Members of the Botswana Police Service below the rank of Sergeant appointed as Post Commander	District within which the officer is posted

Directorate of Public Service Management

Director of Public Service Management	The whole of Botswana
Administrative Officer	The whole of Botswana

Directorate on Corruption and Economic Crime

Director	The whole of Botswana
Deputy Director	The whole of Botswana
Assistant Director	The whole of Botswana
Chief Anti Corruption Officer	The whole of Botswana
Principal Anti Corruption Officer I	The whole of Botswana
Principal Anti Corruption Officer II	The whole of Botswana
Senior Anti Corruption Officer I	The whole of Botswana
Anti Corruption Officer I	The whole of Botswana
Anti Corruption Officer II	The whole of Botswana
Assistant Anti Corruption Officer	The whole of Botswana

Technician Model

Anti Corruption Technical Officer	The whole of Botswana
Senior Anti Corruption Officer	The whole of Botswana
Principal Anti Corruption Technical Officer	The whole of Botswana
Chief Anti Corruption Technical Officer	The whole of Botswana
Anti Corruption Coordinator	The whole of Botswana

Artisan Model

Senior Anti Corruption Assistant	The whole of Botswana
Principal Anti Corruption Assistant	The whole of Botswana
Chief Anti Corruption Assistant	The whole of Botswana

National Assembly

Member of Parliament	The whole of Botswana
Clerk of the National Assembly	The whole of Botswana
Deputy Clerk of the National Assembly	The whole of Botswana
Parliamentary Counsel	The whole of Botswana
Director, Ministry Management	The whole of Botswana
Deputy Director	The whole of Botswana
Assistant Director	The whole of Botswana
Senior Assistant Clerks	The whole of Botswana
Chief Research, Information and Public Relations Officer	The whole of Botswana
Sergeant-at-Arms	The whole of Botswana
Principal Clerk Assistant	The whole of Botswana
Principal Research Officer	The whole of Botswana
Chief Editor	The whole of Botswana
Chief Translator	The whole of Botswana
Senior Research Officer	The whole of Botswana
Assistant Clerks	The whole of Botswana
Principal Clerk Assistants	The whole of Botswana

National AIDS Coordinating Agency

Officers at D1 level and above The whole of Botswana

Ntlo Ya Dikgosi

Chairperson of *Ntlo Ya Dikgosi* The whole of Botswana
Member of *Ntlo Ya Dikgosi* The whole of Botswana
Secretary, *Ntlo Ya Dikgosi* The whole of Botswana

Office of the Ombudsman

Ombudsman The whole of Botswana
Executive Director The whole of Botswana
Chief Legal Investigator The whole of Botswana
Principal Legal Investigator The whole of Botswana
Senior Legal Investigator The whole of Botswana
Legal Investigator The whole of Botswana
Assistant Legal Investigator The whole of Botswana

MINISTRY OF AGRICULTURE

Permanent Secretary The whole of Botswana
Deputy Permanent Secretary The whole of Botswana
Under Secretary The whole of Botswana
Officers at D2 level and above The whole of Botswana
Administrative Officers The whole of Botswana

Botswana Meat Commission

General Manager (Administration) Francistown
Deputy General Manager (Administration) Lobatse
Chief Administration Officer Lobatse

MINISTRY OF COMMUNICATIONS, SCIENCE AND TECHNOLOGY

Headquarters

Permanent Secretary The whole of Botswana
Deputy Permanent Secretary, Research, Science and Technology and Media The whole of Botswana
Deputy Permanent Secretary, Information, Communication and Technology The whole of Botswana
Director Ministry, Management The whole of Botswana
Deputy Director, Ministry Management The whole of Botswana
Director, Department of Broadcasting Services The whole of Botswana
Director, Department of Information Services The whole of Botswana
Director, Department of Information Technology The whole of Botswana
Director, Department of Printing and Publishing Services The whole of Botswana
Director, Department of Research, Science and Technology The whole of Botswana
Director, Department of Telecommunications and Postal Services The whole of Botswana

Botswana Post

Director General The whole of Botswana
Head of Post Office The whole of Botswana

Botswana Railways

Clerk in Charge, Personnel Division The whole of Botswana
Detective Inspector The whole of Botswana
Senior Security Inspector The whole of Botswana

Botswana Telecommunications Authority
Chief Executive Officer The whole of Botswana

Botswana Telecommunications Corporation
Chief Executive Officer The whole of Botswana

MINISTRY OF EDUCATION
Headquarters

Permanent Secretary The whole of Botswana
Deputy Permanent Secretary The whole of Botswana
Under Secretary The whole of Botswana
Principal Administrative Officer The whole of Botswana
Administrative Officer The whole of Botswana
Education Officer District within which the officer
is posted

Secondary Education

Headmasters of Secondary Schools District within which school is
situated

MINISTRY OF ENVIRONMENT, WILDLIFE AND TOURISM
Headquarters

Permanent Secretary The whole of Botswana
Deputy Permanent Secretary The whole of Botswana
Director, Ministry Management The whole of Botswana
Deputy Director, Ministry Management The whole of Botswana
Performance Improvement Coordinator The whole of Botswana
Information Technology Manager The whole of Botswana
Principal Finance Officer The whole of Botswana
HIV/AIDS Coordinator The whole of Botswana
Principal Planning Officer The whole of Botswana
Assistant Director The whole of Botswana
Secretary, Ministerial Tender Committee The whole of Botswana
Principal Public Relations Officer I The whole of Botswana

Department of Environmental Affairs

Director The whole of Botswana
Assistant Director The whole of Botswana
Chief Natural Resources Officer The whole of Botswana
Principal Natural Resources Officer The whole of Botswana
Chief Environmental Officer The whole of Botswana
Principal Environmental Officer The whole of Botswana

Department of Forestry and Range Resources

Director The whole of Botswana
Assistant Director The whole of Botswana
Chief Forestry and Range Resources Officer The whole of Botswana
Principal Forestry Officer I The whole of Botswana
Principal Forestry and Range Officer II The whole of Botswana

Department of Tourism

Director The whole of Botswana
Chief Tourism Officer The whole of Botswana

Chief Administration Officer	The whole of Botswana
Principal Tourism Officer (District)	District within which the officer is posted
District Tourism Officer	District within which the officer is posted

Department of Waste Management and Pollution Control

Director	The whole of Botswana
Chief Environmental Engineer	The whole of Botswana
Chief Waste Management Officer	The whole of Botswana

Department of Wildlife and National Parks

Director	The whole of Botswana
Assistant Director	The whole of Botswana
Chief Wildlife Officer	The whole of Botswana
District Coordinator - Maun	District within which the officer is posted
District Coordinator - Tsabong	District within which the officer is posted
District Coordinator - Gantsi	District within which the officer is posted
District Coordinator - Kasane	District within which the officer is posted
District Coordinator - Serowe	District within which the officer is posted
Senior Game Warden	District within which the officer is posted
Game Warden	District within which the officer is posted

MINISTRY OF FINANCE AND DEVELOPMENT PLANNING

Headquarters

Officers at E2 level and above	The whole of Botswana
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Accountant-General

Accountant-General	The whole of Botswana
Assistant Accountant General (Accounts)	The whole of Botswana
Assistant Accountant General (Establishment)	The whole of Botswana
Assistant Accountant General (Payroll, Pensions, and Passages)	The whole of Botswana
Assistant Accountant General (Revenue and Banking)	The whole of Botswana

Botswana Unified Revenue Services

Commissioner General	The whole of Botswana
Commissioners	The whole of Botswana
Directors	The whole of Botswana
Regional Managers	The whole of Botswana
General Managers	The whole of Botswana
Managers	The whole of Botswana
Any officer employed by the Botswana Unified Revenue Service holding a designation not lower than BURS 04	The whole of Botswana

Central Statistics Office

Government Statistician	The whole of Botswana
Deputy Government Statistician	The whole of Botswana

Department of Supply

Director of Supply	The whole of Botswana
Deputy Director of Supply	The whole of Botswana

Public Procurement and Asset Disposal Board

Executive Director, Works	The whole of Botswana
Board Secretary	The whole of Botswana
Legal Officer	The whole of Botswana
Contractor Registration Administrator	Gaborone

MINISTRY OF FOREIGN AFFAIRS AND INTERNATIONAL COOPERATION

Headquarters

Permanent Secretary	The whole of Botswana
Deputy Permanent Secretary	The whole of Botswana
Chief of Protocol	The whole of Botswana
Resident Ambassador	The whole of Botswana
Officers at E2 level and above	The whole of Botswana

Botswana Missions Abroad

All Botswana Ambassadors and High Commissioners	Countries to which they are accredited
Consul General	Within their areas of jurisdiction
Permanent Representative of Botswana to the United Nations	Countries to which the Officer is accredited

MINISTRY OF HEALTH

Permanent Secretary	The whole of Botswana
Deputy Permanent Secretary (Health Services)	The whole of Botswana
Deputy Permanent Secretary, Support Services	The whole of Botswana
Director, Ministry Management	The whole of Botswana
Director, Ministry Clinical Services	The whole of Botswana
Director, Health Sector Relations and Partnership	The whole of Botswana
Director, Public Health	The whole of Botswana
Director, Health Services	The whole of Botswana
Director HIV/AIDS Prevention	The whole of Botswana
Director, Policy Planning and Evaluation	The whole of Botswana
Deputy Director, Ministry Management	The whole of Botswana
Deputy Director, Health Services	The whole of Botswana
Assistant Director, Ministry Management	The whole of Botswana
Hospital Managers - Referral Hospitals	District within which the hospital is situated
Hospital Manager - Kanye Seventh Day Adventist Hospital	District within which the hospital is situated
Senior Consultant Psychiatrist	District within which the hospital is situated
Chief Medical Officers	District within which the hospital is situated
Registrar - Nursing and Midwifery Council of Botswana	Gaborone
Administrative Officers	The whole of Botswana

MINISTRY OF LABOUR AND HOME AFFAIRS

Headquarters

Officers at D2 level and above	The whole of Botswana
Administrative Officer	The whole of Botswana

Department of Civil and National Registration

Registrar of Births, Deaths and Marriages	The whole of Botswana
Assistant Registrar of Births, Deaths and Marriages	District within which the officer is posted
District Registrar	The whole of Botswana
B4 Officers in the Division of National Registration	The whole of Botswana
Officers appointed to act as registration officers for the purpose of assisting District Registrars in connection with, and for the period of, the current National Registration exercise	The whole of Botswana
Principal Administrative Officer, National Registration Unit	The whole of Botswana
Senior Administrative Officer, National Registration Unit	The whole of Botswana
Administrative Officer, National Registration Unit	The whole of Botswana
Assistant Administrative Officer, National Registration Unit	The whole of Botswana

Department of Immigration and Citizenship

Officers working under the Department of Immigration and Citizenship at B1 and above	The whole of Botswana
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Department of Labour and Social Security

Commissioner of Labour	The whole of Botswana
Commissioner for Workers Compensation	The whole of Botswana
Labour Officers acting in terms of the Worker's Compensation Act	The whole of Botswana
Authorised Officer appointed under the Employment of Non-Citizen's Act	The whole of Botswana

Department of Prisons and Rehabilitation

All Officers from the rank of Assistant Principal Officer and above	The whole of Botswana
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Division of Occupational Health and Safety

Officers at C1 level and above	The whole of Botswana
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Mine Labour Organization (WENELA) Ltd., Shakawe

Superintendent	North West District
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MINISTRY OF LANDS AND HOUSING

Officers at D3 level and above	The whole of Botswana
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MINISTRY OF LOCAL GOVERNMENT

Permanent Secretary	The whole of Botswana
Deputy Permanent Secretary	The whole of Botswana
All Directors	The whole of Botswana
Director, Social Services	The whole of Botswana
Deputy Director, Social Services	Gaborone
Chief Pensions Officer	Gaborone
Commissioner of Social Benefits	The whole of Botswana
Deputy Commissioner of Social Benefits	The whole of Botswana
Principal Pensions Officer	Town or District within which the officer is posted
Principal Social Worker	Town or District within which the officer is posted
Senior Pensions Officer	Town or District within which

Senior Social Worker	the officer is posted Town or District within which the officer is posted
Social Worker	Town or District within which the officer is posted
Senior Social Welfare Officer	Town or District within which the officer is posted
Social Welfare Officer	Town or District within which the officer is posted

District Administration

District Assistant	District within which the officer is posted
Pension Officer	District within which the officer is posted
Administrative Officer	District within which the officer is posted

Department of Tribal Administration

Director of Tribal Administration	The whole of Botswana
Deputy Director of Tribal Administration	The whole of Botswana
Assistant Director of Tribal Administration	The whole of Botswana
Assistant Commissioner of Customary Courts	The whole of Botswana
Inspector of Customary Courts	The whole of Botswana
President of the Customary Court of Appeal	The whole of Botswana
Member of Customary Court of Appeal	The whole of Botswana
Chief	Tribal area over which the Chief has authority
Deputy Chief	Tribal area over which the Deputy Chief has authority
Deputy Tribal Authority	Tribal area over which the Deputy Tribal Authority has authority
Senior Chief's Representative	Tribal area over which the Senior Chief's Representative has authority
Senior Subordinate Tribal	Tribal area over which Authority the Senior Subordinate Tribal Authority has authority
Sub-Chief	Tribal area over which the Sub-Chief has authority
Subordinate Tribal Authority	Tribal area over which the Subordinate Tribal Authority has authority
Chief's Representative	Tribal area over which the Chief's Representative has authority
Urban Court President	Tribal area over which the Urban Court President has authority
Deputy Urban Court President	Tribal area over which the Deputy Urban Court President has authority

Local Police

Members of the Local Police Force of or above the rank of Sergeant District within which they are posted

District Councils

Chairman of District Council	The District within which he or she is Chairman
Council Secretary	The District within which he or she is Council Secretary
Deputy Council Secretary	The District within which he or she is Deputy Council Secretary

City and Town Councils

Mayor	The city or town within which the Mayor has authority
Town/City Clerk	The town or city within which he or she is he Clerk
Deputy Town/City Clerk	The town or city within which he or she is the Clerk

MINISTRY OF MINERALS, ENERGY AND WATER RESOURCES

Headquarters

Permanent Secretary	The whole of Botswana
Deputy Permanent Secretary	The whole of Botswana
Director, Ministry Management	The whole of Botswana
Performance Improvement Coordinator	The whole of Botswana
Deputy Director, Ministry Management	The whole of Botswana
Assistant Deputy Director, Ministry Management	The whole of Botswana
HIV/AIDS Coordinator	The whole of Botswana
Economic Consultant	The whole of Botswana
North South Carrier Project Coordinator	The whole of Botswana
Chief Water Resources Engineer	The whole of Botswana
Director, Mineral Affairs	The whole of Botswana
Under Secretary	The whole of Botswana
Chief Minerals Officer	The whole of Botswana
Principal Minerals Officers I	The whole of Botswana
Principal Minerals Officers II	The whole of Botswana
Administrative Officer	The whole of Botswana

Energy Affairs

Director, Energy Affairs	The whole of Botswana
Deputy Director	The whole of Botswana
Principal Energy Officer I	The whole of Botswana
Principal Energy Engineer I	The whole of Botswana
Principal Energy Engineer II	The whole of Botswana
Adviser Petroleum	The whole of Botswana
Principal Energy Officer I	The whole of Botswana
Principal Energy Officer II	The whole of Botswana

Department of Geological Survey

Director, Geological Survey	The whole of Botswana
Principal Economic Geologist I	The whole of Botswana
Principal Economic Geologist II	The whole of Botswana
Chief Hydrogeologist	The whole of Botswana
Principal Hydrologist I	The whole of Botswana

Principal Hydrologist II	The whole of Botswana
Principal Geo-physicist II	The whole of Botswana
Principal Geosciences Officer	The whole of Botswana
Principal Geologist I	The whole of Botswana
Principal Geologist II	The whole of Botswana
Principal Chemist I	The whole of Botswana
Principal Chemist II	The whole of Botswana
Superintendent	The whole of Botswana

Department of Mines

Director of Mines	The whole of Botswana
Chief Government Mining Engineer	The whole of Botswana
Botswana Principal Mining Engineer I	The whole of Botswana
Principal Engineer II	The whole of Botswana
Principal Surveyor	The whole of Botswana
Chief Mining Engineer	The whole of Botswana

Department of Water Affairs

Director, Water Affairs	The whole of Botswana
Principal Water Engineer I	The whole of Botswana
Principal Engineers II	The whole of Botswana
Superintendents	The whole of Botswana
Chief Hydrological Engineer	The whole of Botswana
Principal Hydrological Engineer I	The whole of Botswana
Principal Water Resources Engineer II	The whole of Botswana
Principal System Analyst I	The whole of Botswana
Principal System Analyst II	The whole of Botswana
Principal Hydrologist	The whole of Botswana
Principal Hydrologist I	The whole of Botswana
Principal Hydrologist II	The whole of Botswana
Principal Mechanical Engineer II	The whole of Botswana
Chief Water Engineer	The whole of Botswana
Principal Water Engineer I	The whole of Botswana
Principal Water Engineer II	The whole of Botswana

Tati Nickel Mine

General Manager	Matsiloje and Francistown
Director	Matsiloje and Francistown
Human Resources Manager	Matsiloje and Francistown
Finance and Administrative Manager	Matsiloje and Francistown

MINISTRY OF SPORTS, YOUTH AND CULTURE

Headquarters

Permanent Secretary	The whole of Botswana
Deputy Permanent Secretary	The whole of Botswana
Director, Ministry Management	The whole of Botswana
Director, Sports and Recreation	The whole of Botswana
Director, Botswana National Library Service	The whole of Botswana
Director, Culture and Youth	The whole of Botswana
Director, National Archives and Records Services	The whole of Botswana
Director, National Museum, Monuments and Art Gallery	The whole of Botswana
Deputy Director, Ministry Management	The whole of Botswana
Deputy Director, Sports and Recreation	The whole of Botswana
Deputy Director, Botswana National Library Service	The whole of Botswana
Deputy Director, National Archives and Records Services	The whole of Botswana

Deputy Director, National Museum, Monuments and Art Gallery The whole of Botswana

MINISTRY OF TRADE AND INDUSTRY

Headquarters

Permanent Secretary	The whole of Botswana
Deputy Permanent Secretary (Trade)	The whole of Botswana
Deputy Permanent Secretary (Industry)	The whole of Botswana
Director of Corporate Services (Ministry Management)	The whole of Botswana
Deputy Director (Corporate Services)	The whole of Botswana
Under Secretary	The whole of Botswana
Performance Improvement Coordinator	The whole of Botswana
Principal Commercial Officer (Public Relations) I	The whole of Botswana
HIV/AIDS Coordinator	The whole of Botswana
Principal Commercial Officers (Reforms) II	The whole of Botswana
Principal Commercial Officer (Public Relations) II	The whole of Botswana
Administrative Officer	The whole of Botswana

Department for Cooperative Development

Commissioner of Cooperatives	The whole of Botswana
Chief Cooperative Auditor	The whole of Botswana
Principal Cooperatives Coordinator	District within which the officer is posted
Regional Corporative Coordinator	District within which the officer is posted

Department of Small Business Promotion Agency

Director, Small Business Promotion Agency	The whole of Botswana
Principal Commercial Officer I	The whole of Botswana

Department of Industrial Affairs

Director, Industrial Affairs	The whole of Botswana
Chief Industrial Officer (Management)	The whole of Botswana
Chief Industrial Officer (Integrated Field Services (IFS))	The whole of Botswana
Principal Industrial Officer I	The whole of Botswana
Principal Industrial Officer II	The whole of Botswana
Regional IFS Coordinators	The whole of Botswana

Department of International Trade

Director, International Trade	The whole of Botswana
Chief Trade Officer	The whole of Botswana
Principal Trade Officer I	The whole of Botswana
Principal Trade Officer II	The whole of Botswana

Department of Registrar of Companies

Registrar	The whole of Botswana
Chief Commercial Officer	The whole of Botswana
Principal Commercial Officer I	The whole of Botswana
Principal Commercial Officer II	The whole of Botswana

Department of Trade and Consumer Affairs

Director of Trade and Consumer Affairs	The whole of Botswana
Chief Commercial Officer	The whole of Botswana
Principal Commercial Officer I	The whole of Botswana
Principal Commercial Officer II	The whole of Botswana

Department of Weights and Measures

Controller of Weights and Measures The whole of Botswana

MINISTRY OF WORKS AND TRANSPORT

Headquarters

Permanent Secretary The whole of Botswana
Deputy Permanent Secretary The whole of Botswana
Director, Ministry Management The whole of Botswana
Deputy Director, Ministry Management The whole of Botswana
Assistant Director, Ministry Management The whole of Botswana

Department of Buildings and Engineering Services

Director The whole of Botswana
Deputy Director The whole of Botswana

Department of Central Transport Organisation

General Manager The whole of Botswana
Chief Mechanical Engineer The whole of Botswana

Department of Civil Aviation

Director The whole of Botswana
Deputy Director The whole of Botswana

Department of Meteorological Services

Director The whole of Botswana
Chief Telecommunications Engineer The whole of Botswana
Chief Meteorological Officer The whole of Botswana
Principal Meteorological Officer I The whole of Botswana

Department of Road Transport and Safety

Director The whole of Botswana
Deputy Director The whole of Botswana
Principal Transport Officer I The whole of Botswana

Department of Roads

Director The whole of Botswana
Chief Roads Engineer The whole of Botswana

BANKS

Bank of Botswana

Governor The whole of Botswana
Deputy Governor The whole of Botswana
Secretary The whole of Botswana
Director, Administrative Services Department The whole of Botswana
Deputy Director, Administrative Services Department The whole of Botswana
Manager, Human Resources Division The whole of Botswana
Director, Finance Division The whole of Botswana
Deputy Director, Banking Department (Francistown) The whole of Botswana

National Development Bank

General Manager The whole of Botswana

Other Banks

Bank Manager District within which the bank is situated

STATUTORY CORPORATIONS AND OTHER BODIES
Anglo American Corporation Botswana (Services) Limited

Company Secretary The whole of Botswana

BCL Limited

Divisional Manager-Commercial Services Selebi-Phikwe
Company Secretary Selebi-Phikwe
Divisional Manager-Organisational Capability Selebi-Phikwe
General Manager Selebi-Phikwe

Bamangwato Concessions Limited

Chief Accountant Selebi-Phikwe
Mine Secretary Selebi-Phikwe
Personnel Superintendent Selebi-Phikwe
Secretary BCL Ltd Selebi-Phikwe

Botswana Diamond Valuing Company

Security Manager Orapa House

Botswana Development Corporation Limited

Group Company Secretary The whole of Botswana
Deputy Group Company Secretary The whole of Botswana

Botswana Institute of Accountants

Associate member District or town within which the
Officer is based
Fellow Member District or town within which the
Officer is based

De Beers Botswana Mining Company

Mine Secretary (Orapa) Orapa
Chief Security Officer (Orapa) Orapa
Mine Secretary (Jwaneng) Jwaneng
Group Secretary of the Debswana Diamond Company (Pty) Ltd. Within the precincts of
Headquarters, Debswana
Company Botswana (Pty) Ltd.
Gaborone