

**CHAPTER 25:02 - IMMIGRATION: SUBSIDIARY LEGISLATION**  
**INDEX TO SUBSIDIARY LEGISLATION**

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**IMMIGRATION (POINTS OF ENTRY) ORDER**

*(section 4)*

*(1st September, 1978)*

ARRANGEMENT OF PARAGRAPHS

PARAGRAPH

1. Citation
2. Specified points of entry

Schedule

S.I. 95, 1978,  
S.I. 106, 1978,  
S.I. 136, 1978,  
S.I. 147, 1984,  
S.I. 45, 1985,  
S.I. 19, 1994,  
S.I. 68, 1996,  
S.I. 94, 1997,  
S.I. 10, 1998,  
S.I. 62, 2000,  
S.I. 57, 2001,  
S.I. 1, 2002.

**1. Citation**

This Order may be cited as the Immigration (Points of Entry) Order.

**2. Specified points of entry**

The border posts, rail entry points and airports set out in the Schedule are hereby specified as points of entry into Botswana for the purposes of the Act.

**SCHEDULE***(para 2)*

*BORDER POSTS*

Bray  
Dobe, Ngamiland  
Kasane Regional Immigration Office  
Kazungula  
Kwando  
Limpopo Valley Aerodrome  
Maintengwe  
Mamono  
Martin's Drift  
Matsiloje  
McCarthy's Rust  
Parr's Halt

Phitshane Molopo  
Pioneer Gate  
Platjaan  
Pont Drift  
Ramatlabama  
Ramokgwebane  
Ramotswa  
Saambou  
Sikwane  
Tlokweng Gate  
Two Rivers  
Werda  
Zanzibar

*RAIL ENTRY POINTS*

Ramatlabama  
Vakaranga

*AIRPORTS*

Francistown  
Ghanzi  
Kasane  
Jwaneng  
Lobatse  
Mahalapye  
Maun  
Orapa  
Palapye  
Selebi-Phikwe  
Seretse Khama Airport  
Serondela Airstrip  
Shakawe  
Tuli Lodge

**IMMIGRATION (TRANSFER OF MINISTER'S POWERS) ORDER**

*(section 3 of Cap. 02:11)*

*(2nd September, 1983)*

ARRANGEMENT OF PARAGRAPHS

PARAGRAPH

1. Citation
2. Delegation of powers to Permanent Secretary

S.I. 109, 1983.

**1. Citation**

This Order may be cited as the Immigration (Transfer of Minister's Powers) Order.

**2. Delegation of powers to Permanent Secretary**

The power conferred on the Minister of Labour and Home Affairs to issue or renew residence permits under section 21 of the Immigration Act is hereby transferred to the Permanent Secretary, Ministry of Labour and Home Affairs, to exercise it only in so far as the issue or renewal of a residence permit concerns a refugee recognized under the Refugees (Recognition and Control) Act.

**IMMIGRATION (EXEMPTION) ORDER**

*(sections 4 and 23)*  
*(7th March, 1975)*  
ARRANGEMENT OF PARAGRAPHS

PARAGRAPH

1. Citation
2. Persons exempt from presenting themselves to an immigration officer
3. Persons exempt from obtaining a residence permit

First Schedule  
Second Schedule

S.I. 29, 1975,  
S.I. 101, 1975,  
S.I. 82, 1976,  
S.I. 144, 1976,  
S.I. 59, 1977,  
S.I. 90, 1978,  
S.I. 102, 1978,  
S.I. 107, 1978,  
S.I. 4, 1979,  
S.I. 21, 1980,  
S.I. 44, 1981,  
S.I. 65, 1982,  
S.I. 96, 1985,  
S.I. 71, 1991,  
S.I. 128, 1991,  
S.I. 39, 1992,  
S.I. 11, 1993,  
S.I. 32, 1995,  
S.I. 82, 1997,  
S.I. 97, 1997,  
S.I. 6, 2004,  
S.I. 13, 2004,  
S.I. 20, 2004,  
S.I. 82, 2004,  
S.I. 2, 2005,  
S.I. 15, 2005,  
S.I. 6, 2006,  
S.I. 40, 2006,  
S.I. 63, 2006,  
S.I. 30, 2007,  
S.I. 44, 2007,  
S.I. 5, 2008,  
S.I. 14, 2008,  
S.I. 7, 2009,  
S.I. 37, 2009,  
S.I. 60, 2009,  
S.I. 68, 2009,  
S.I. 82, 2009.

## 1. Citation

This Order may be cited as the Immigration (Exemption) Order.

## 2. Persons exempt from presenting themselves to an immigration officer

Members of the classes of persons named in the First Schedule are exempted from complying with the provisions of section 4 of the Act, provided they are in possession of valid passports or certificates of identity.

## 3. Persons exempt from obtaining a residence permit

Members of the classes of persons named in the Second Schedule are exempted from obtaining a residence permit to reside in Botswana, provided they are in possession of valid passports or certificates of identity.

### FIRST SCHEDULE (para 2)

1. ...
2. ...
3. Crew members of airlines entering Botswana.

### SECOND SCHEDULE (para 3)

1. Officers in the public service.
2. Teachers employed by the Unified Teaching Service.
3. ...
4. Members of the United States of America Peace Corps.
5. ...
6. ...
7. Persons recruited for service in Botswana by-
  - (a) United Nations Development Programme;
  - (b) Branch Office of the United Nations High Commissioner for Refugees for Southern Africa;
  - (c) United Nations Office of Technical Co-operation;
  - (d) United Nations Industrial Development Organization;
  - (e) Food and Agriculture Organization;
  - (f) International Labour Organization;
  - (g) United Nations Educational, Scientific and Cultural Organization;
  - (h) World Meteorological Organization;
  - (i) World Health Organization;
  - (j) International Civil Aviation Organization;
  - (k) International Telecommunications Union;
  - (l) International Atomic Energy Agency;
  - (m) Universal Postal Union;
  - (n) International Governmental Maritime Consultative Organization;
  - (o) International Bank for Reconstruction and Development;
  - (p) International Monetary Fund;
  - (q) International Development Association;
  - (r) United Nations Association;
  - (s) Canadian University Service Overseas.
- 8.-9. ...
10. Persons recruited for service in Botswana by-
  - (a) Canadian International Development Agency;
  - (b) Agency for International Development;
  - (c)-(f) ...
  - (g) Swedish International Development Agency;
  - (h) ...
  - (i) German Volunteer Service;
  - (j)-(n) ...
  - (o) International Medical Corporation Committee;
  - (p) Friedrich-Ebert-Foundation.
11. Spouses and minor children under the age of 18 years of the foregoing.
12. ...
13. Persons employed by or seconded to the Botswana Defence Force.

14. Persons employed by any statutory corporation or by the Unified Local Government Service whose salaries are supplemented under the British Expatriate Supplemented Scheme or the Overseas Service Aid Scheme.
15. World University Service of Canada.
16. Employees of Unified Local Government Service.
17. Expatriate employees of the Botswana Technology Centre, their spouses and any dependants under the age of 18 years.
18. ...
19. Expatriate employees of the Botswana Building Society.
20. Expatriate doctors and nurses employed by the undermentioned hospitals-
  - (a) Bamalete Lutheran Hospital;
  - (b) Bamangwatu Concessions Ltd. Mine Hospital;
  - (c) Deborah Retief Hospital;
  - (d) Gaborone Private Hospital;
  - (e) Jwaneng Mine Hospital;
  - (f) Orapa Hospital;
  - (g) Seventh Day Adventist Hospital, Kanye.
21. Expatriate employees and long-term consultants of the Botswana Institute for Development Policy and Analysis, their spouses and any dependants under the age of 18.
22. Expatriate employees of the Botswana Telecommunications Authority.
23. Expatriate employees of the Botswana Bureau of Standards.
24. Persons employed on European Union (EU) funded projects.
25. Expatriate personnel employed by Africa Comprehensive HIV/AIDS Programme (ACHAP).
26. Expatriate personnel employed by the Botswana College of Distance and Open Learning (BOCODOL).
27. Expatriate personnel employed by the Botswana Training Authority (BOTA).
28. Expatriate personnel employed by the Botswana Accountancy College.
29. Expatriate personnel employed by the Botswana Harvard Aids Institute.
30. Expatriate Chinese and Cuban medical personnel employed by the Ministry of Health.
31. Persons employed by Botswana Unified Revenue Service (BURS).
32. Persons recruited for service in Botswana by-
  - (a) Japan International Cooperation Agency;
  - (b) Japan Overseas Cooperation Volunteers;
  - (c) The World Conservation Union;
  - (d) Southern Africa Development Community;
  - (e) Development Finance Resource Centre;
  - (f) African Management Services Company;
  - (g) United States Agency for International Development.
33. Expatriate personnel employed by the Botswana Stock Exchange.
34. Expatriate personnel employed by the Southern African Trade Union Co ordination Council (SATUCC).
35. Expatriate personnel employed by the Construction Industry Trust Fund (CITF).
36. (a) Expatriate employees of the Clinton Foundation HIV/AIDS Initiative;
  - (b) Expatriate employees of the Botswana-Baylor Children's Clinical Centre of Excellence.
37. Expatriate employees of companies operating in Botswana holding the following positions-
  - (a) Chief Executive Officer;
  - (b) Production Manager;
  - (c) Quality/Technical Manager;
  - (d) Operations Manager;
  - (e) Sales and Marketing Manager;
  - (f) Financial Manager.
38. Expatriate employees of the Permanent Okvango River Basin Water Commission.
39. Management, professional and technical employees of the Diamond Cutting and Polishing Companies and Related Services registered with the Diamond Hub/Centre.
40. Expatriate employees of companies recommended by Botswana Export Development and Investment Authority, holding the following positions-

- (a) Chief Executive Officer;
- (b) Production Manager;
- (c) Technical Manager;
- (d) Operations Manager;
- (e) Sales and Marketing Manager;
- (f) Financial Manager.

**41.** Expatriate employees of the Bokamoso Private Hospital holding the following positions-

- (a) Medical Doctors and Specialists
- (b) Nursing Staff
- (c) Medical Laboratory Director, Technologist and Technicians
- (d) Pharmacy Director, Pharmacist and Pharmacy Technicians
- (e) Occupational Therapists
- (f) Physiotherapists
- (g) Radiographers
- (h) Biomedical Engineers and Technicians
- (i) Hospital Information Technology Director, Manager, Analysts and Programmers
- (j) Dietary Manager and Dieticians
- (k) Chief Executive Officer
- (l) Chief Operations Officer
- (m) Chief Finance Officer
- (n) Facilities Manager
- (o) Plant Operations Manager.

**42.** Management, professional employees and the technical staff of companies, organisations and institutes registered to operate in Botswana Innovation Hub (BIH).

### **IMMIGRATION (IDENTIFICATION OF IMMIGRANTS) REGULATIONS**

*(section 34)*

*(19th November, 1965)*

#### ARRANGEMENT OF REGULATIONS

#### REGULATION

- 1. Citation
- 2. Immigration officer may photograph, fingerprint, etc.

L.N. 56, 1965.

#### **1. Citation**

These Regulations may be cited as the Immigration (Identification of Immigrants) Regulations.

#### **2. Immigration officer may photograph, fingerprint, etc.**

An immigration officer may, for the purpose of ascertaining whether any person is or is not a prohibited immigrant, take or cause to be taken the photograph, fingerprint or palmprint of such person.

### **IMMIGRATION (VISA) REGULATIONS**

*(section 34)*

*(7th July, 1967)*

#### ARRANGEMENT OF REGULATIONS

#### REGULATION

- 1. Citation
- 2. Interpretation
- 3. When visa required to enter Botswana
- 4. Types of visas
- 5. Exemptions
- 6. Application for visas

7. United Nations *laissez-passer*
8. No right of entry

First Schedule  
Second Schedule

S.I. 32, 1967,  
S.I. 26, 1968,  
S.I. 66, 1968,  
S.I. 22, 1971,  
S.I. 45, 1978,  
S.I. 108, 1982,  
S.I. 13, 1988,  
S.I. 15, 1992,  
S.I. 32, 1992,  
S.I. 35, 1997,  
S.I. 38, 1998,  
S.I. 26, 1999,  
S.I. 23, 2004,  
S.I. 28, 2006,  
S.I. 62, 2006,  
S.I. 88, 2006,  
S.I. 80, 2008,  
S.I. 15, 2009.

#### **1. Citation**

These Regulations may be cited as the Immigration (Visa) Regulations.

#### **2. Interpretation**

In these Regulations, unless the context otherwise requires-

**"authorized officer"** means a person authorized by the Minister to issue a visa;

**"holder"** means the person to whom a visa is granted and who is the holder of a valid travel document.

#### **3. When visa required to enter Botswana**

Subject to regulation 5, no document shall be a travel document for the purposes of the Act, unless it contains, or has annexed to it, a valid and current visa issued in accordance with these Regulations.

#### **4. Types of visas**

(1) A visa shall be-

- (a) a continuous visa;
- (b) a transit visa; or
- (c) an ordinary visa.

(2) A continuous visa shall be a visa authorizing the holder to enter Botswana on an unlimited number of occasions within a period of 12 months from the date of the grant of the visa.

(3) A transit visa shall be a visa authorizing the holder to pass through Botswana in transit to some other country and shall be valid for the period endorsed on the visa by the authorized officer.

(4) An ordinary visa shall be a visa authorizing the holder to enter Botswana on such number of occasions, and for such periods, as may be endorsed on the visa by the authorized officer.

(5) A continuous, transit or ordinary visa may be granted-

- (a) where the provisions of regulation 6(3) are applicable; or
  - (b) on the direction of the Minister,
- as a diplomatic, official or gratis visa.

#### **5. Exemptions**

(1) No visa shall be required by a national of a country listed in the First Schedule who is the holder of a valid passport issued by that country unless the Minister, by notice published in the *Gazette*, declares that such person is required to obtain a visa:

Provided that nothing in this subregulation shall exempt any person from obtaining a visa who holds a travel document other than a full national passport.

(2) The following persons shall not require a visa-

- (a) travellers by air when the traveller holds a through ticket to a destination outside Botswana and passes through Botswana in direct transit;
- (b) . . . . .
- (c) such persons or class of persons as the Minister may from time to time exempt.

(3) No visa shall be required by members of the Diplomatic Service of foreign states or by foreign consular officers *de carrière* accredited to Botswana.

#### **6. Application for visas**

(1) A person wishing to obtain a visa shall make application to an authorized officer and shall produce to that officer-

- (a) a valid national passport or other sufficient document establishing the nationality and identity of the applicant; and
- (b) a re-entry permit to the country where he is ordinarily resident if such a permit is required by that country.

(2) There shall be payable for a visa a fee of P500,00 or the equivalent thereof in round figures in the currency of the country in which the visa is obtained, being a country in which a Botswana Mission is situated:

Provided that no charge shall be made for visas issued to nationals of countries which do not charge fees for visas issued to Botswana nationals.

(3) No visa fee shall be charged in respect of a diplomat visa issued-

- (a) to the officers of foreign governments, the United Nations or other international organisations travelling on official business;
- (b) to servants of persons mentioned in regulation 5(3) and of holders of a diplomatic visa when travelling alone on their way to or from posts at which they are or have been employed;
- (c) in such other cases as the Minister may direct.

(4) A visa shall be in the form prescribed in the Second Schedule.

#### **7. United Nations *laissez-passer***

A United Nations *laissez-passer* shall be a sufficient document establishing the nationality and identity of the applicant for the purposes of regulation 6(1).

#### **8. No right of entry**

A visa shall not confer upon any person a right to enter or remain in Botswana.

#### **FIRST SCHEDULE (reg 5(1))**

All Commonwealth countries (except Ghana, India, Mauritius, Nigeria, Pakistan and Sri Lanka)  
Argentina  
Austria  
Belgium  
Brazil  
Bulgaria  
Chile  
Costa Rica  
Croatia  
Denmark



Dominica  
Dominican Republic  
Estonia  
Federal Republic of Germany  
Finland  
France  
Greece  
Holy See  
Iceland  
Israel  
Italy  
Japan  
Latvia  
Liechtenstein  
Lithuania  
Luxembourg  
Mexico  
Monaco  
Netherlands  
Norway and Colonies  
Paraguay  
Peru  
Poland  
Portugal  
Republic of Ireland  
Romania  
Russian Federation  
San Marino  
Slovak Republic  
Slovenia  
South Korea  
Spain  
Sweden  
Switzerland  
United States of America  
Uruguay  
Venezuela  
Zimbabwe

**SECOND SCHEDULE**

*(reg 6(4))*

REPUBLIC OF BOTSWANA

(Issuing office and place)

Continuous/Transit/Ordinary/Visa

<sup>i</sup>\*Diplomatic/Official/Gratis/Visa

Good for ..... journeys within ..... months of the date

hereof

to

Botswana

in transit through .....

.....

(Signed) .....

(date) .....

**IMMIGRATION REGULATIONS**

*(section 34)*

*(15th November, 1968)*

## ARRANGEMENT OF REGULATIONS

### REGULATION

#### PART I

##### *Preliminary*

1. Citation

#### PART II

##### *Immigration Procedure*

2. Immigrant may be required to complete declaration, etc.
3. Report of departure from Botswana
4. Report of medical examination of immigrant by medical practitioner
5. Notice to persons of conditions of entry into Botswana
6. Power of immigration officer to search premises
7. Direction for further examination

#### PART III

##### *Prohibited Immigrants*

8. Prescribed diseases, etc.
9. Form of notice to prohibited immigrant
10. Form of appeal
11. Warrant of detention
12. Removal of prohibited immigrant
13. Refusal of entry and removal of persons arriving by air

#### PART IV

##### *Residence Permits, Exemption Certificates and Visitors' Permits*

14. Extension of stay of visitor
- 14A. Application for authority to remain in Botswana
15. Application for residence permit
16. Residence permit
17. Appeal on refusal to issue residence permit
18. Exemption certificate
19. Application for a certificate of permanent residence
20. Cancellation of permit
21. Copies of documents lost or destroyed

#### PART V

##### *Security Deposits in certain cases for defraying expenses*

22. Immigrant may be required to deposit security
23. Employer may be required to deposit security

Schedule - Forms

S.I. 75, 1968,  
S.I. 87, 1972,  
S.I. 90, 1975,  
S.I. 35, 1976,  
S.I. 120, 1980,  
S.I. 109, 1982,  
S.I. 144, 1983,  
S.I. 16, 1992,  
S.I. 122, 1993,

**PART I**  
***Preliminary (reg 1)***

**1. Citation**

These Regulations may be cited as the Immigration Regulations.

**PART II**  
***Immigration Procedure (regs 2-7)***

**2. Immigrant may be required to complete declaration etc.**

Any person presenting himself to an immigration officer in terms of section 4 may be required to complete a declaration in Form 1, set out in the Schedule, or to furnish to the immigration officer such information as is necessary to enable the declaration to be completed by the immigration officer in respect of such person.

**3. Report of departure from Botswana**

Every person who is about to leave Botswana, other than a person in direct transit through Botswana by air and who does not leave the precincts of the airport, shall, immediately before his departure from Botswana, if so required by an immigration officer, complete a departure declaration, in the appropriate part of Form 1 set out in the Schedule, and shall deliver or cause the same to be delivered to an immigration officer.

**4. Report of medical examination of immigrant by medical practitioner**

(1) An immigration officer may request a medical practitioner to examine any person who, in terms of section 4(7)(e) of the Act, is required to submit to a medical examination by a medical practitioner.

(2) A request to a medical practitioner to carry out a medical examination under subregulation (1) shall be in Form 2, and the report of such medical examination shall be in Form 3, set out in the Schedule.

**5. Notice to persons of conditions of entry into Botswana**

An immigration officer may deliver to any person entering Botswana, or to any non-resident within Botswana, a notice in Form 4, set out in the Schedule, specifying the conditions of entry into Botswana of such person.

**6. Power of immigration officer to search premises**

The Chief Immigration Officer may by writing in Form 5, set out in the Schedule, authorize an immigration officer to search any dwelling-place occupied by a person under examination in accordance with the provisions of section 4(8)(b) of the Act.

**7. Direction for further examination**

For the purposes of section 4(9) of the Act the notice to be served on any person who is required to undergo a further examination shall be in Form 6 set out in the Schedule.

**PART III**  
***Prohibited Immigrants (regs 8-13)***

**8. Prescribed diseases, etc.**

(1) The following diseases are hereby prescribed for the purposes of section 7 of the Act-

Favus  
Framboesia or Yaws  
Leprosy  
Scabies  
Syphilis  
Trachoma

Tuberculosis.

(2) Where an immigration officer gives a written authority to enter and remain in Botswana to any person who is afflicted with or suffering from a disease referred to in subregulation (1), he shall do so in Form 7 set out in the Schedule.

(3) A written authority referred to in subregulation (2) may contain conditions-

- (a) defining or restricting the place or places at which the holder may live;
- (b) regulating the manner in which the holder may travel;
- (c) setting out the precautions to be carried out and the treatment to be taken by the holder to prevent the spread of disease;
- (d) detailing the medical examinations to be undergone by the holder and the manner in which the cost of such examinations shall be defrayed.

#### **9. Form of notice to prohibited immigrant**

A notice required to be given to a person declared to be a prohibited immigrant in terms of section 11(1) of the Act shall be in Form 8 set out in the Schedule.

#### **10. Form of appeal**

An appeal, in terms of section 11(2) of the Act, by a person to whom notice has been given that he is a prohibited immigrant shall be in Form 9 set out in the Schedule.

#### **11. Warrant of detention**

Where an immigration officer has, in terms of either section 10 or 14 of the Act, ordered the detention of any person, he shall complete a warrant of detention, in Form 10 set out in the Schedule, in respect of such person and forward it to the officer-in-charge of the prison or other place in which such person is to be detained.

#### **12. Removal of prohibited immigrant**

An authority by an immigration officer for the removal by a police officer of a prohibited immigrant from Botswana, in terms of section 13(1) of the Act, shall be in Form 11 set out in the Schedule.

#### **13. Refusal of entry and removal of persons arriving by air**

(1) Where an immigration officer has, in accordance with the provisions of sections 4 and 6 of the Act, refused entry to any person arriving by air, he shall deliver to such person a notice in Form 12 set out in the Schedule.

(2) A direction in accordance with the provisions of section 15 of the Act for the removal of a person who arrived by air shall be in Form 13 set out in the Schedule.

(3) Any expenses incurred in connection with the removal, detention or maintenance of a person who arrived by air shall be borne by the owners or agents of the aircraft in which that person arrived in Botswana.

### **PART IV**

#### ***Residence Permits, Exemption Certificates and Visitors' Permits (regs 14-21)***

#### **14. Extension of stay of visitor**

The written authority of the Chief Immigration Officer for a visitor to remain in Botswana for more than 90 days, in terms of the proviso to section 17(1) of the Act, shall be in Form 14, set out in the Schedule.

**14A. Application for authority to remain in Botswana** (1) An application for authority to remain in Botswana for more than 90 days, in terms of the proviso to section 17(1) of the Act, shall, if made prior to the expiration of 90 days, be accompanied by a fee of P25.

(2) An application for authority to remain in Botswana for more than 90 days, in terms of the proviso to section 17(1) of the Act, shall, if made after the expiration of 90 days, be accompanied by a fee of P100.

#### **15. Application for residence permit**

(1) An application for a residence permit in terms of section 19(1) of the Act shall be in Form 15, set out in the Schedule, and shall be accompanied by the documents therein described.

(2) Every applicant shall, unless the Chief Immigration Officer otherwise directs, be required to file his application while still outside Botswana and shall be permitted to enter Botswana only when he produces a residence permit.

**16. Residence permit** (1) A residence permit issued in terms of section 19(7) of the Act shall be in Form 16, set out in the Schedule, and the fee payable in respect thereof shall be P500.

(1A) Where a spouse and children are included in an application for residence permit, the fee payable shall be P25 each in respect of a spouse and each child.

(1B) In respect of changing conditions of a permit, the fee payable shall be P150.

(2) In respect of the renewal of a residence permit in terms of section 19(11) of the Act, the fee payable shall be P250.

(3) Where in his opinion special circumstances exist, the Minister may direct that any fee payable under this regulation shall be waived.

**17. Appeal on refusal to issue residence permit** (1) An appeal to the National Immigrants Selection Board by a person aggrieved by a decision of a Regional Immigrants Selection Board-

(a) rejecting his application for a residence permit;

(b) as to any condition attached to his residence permit; or

(c) to vary or refuse to vary a condition attached to his residence permit,

may be made on payment of a fee of P200.

(2) An appeal to the Minister by a person aggrieved by a decision of the National Immigrants Selection Board on any matters in subregulation (1) may be made on payment of a fee of P200.

**18. Exemption certificate**

(1) Any person who has been exempted from obtaining a residence permit in terms of section 23(1) of the Act shall apply to an immigration officer for the issue of an exemption certificate.

(2) An exemption certificate shall be in Form 17, set out in the Schedule, and shall be valid for the duration of the holder's purpose to remain in Botswana, provided his passport or travel document remains valid.

(3) Any person who holds an exemption certificate who ceases to be exempted from obtaining a residence permit shall forthwith surrender the certificate to an immigration officer.

(4) Any person who fails to comply with the provisions of this regulation shall be guilty of an offence and liable to the penalties prescribed in section 32(2) of the Act.

**19. Application for a certificate of permanent residence** (1) An application for a certificate of permanent residence in terms of section 23(3) of the Act shall be in Form 21 set out in the Schedule and shall be accompanied by a fee of P500.

(2) The certificate of permanent residence shall be in Form 22 set out in the Schedule and shall be valid for such period and on such terms and conditions therein specified.

**20. Cancellation of permit**

A notice by the Minister of the cancellation of a residence permit under section 22(1) of the Act shall be in Form 18 set out in the Schedule.

**21. Copies of documents lost or destroyed** If any document issued in terms of these Regulations is lost or destroyed an immigration officer may, in his discretion and after the payment of a fee of P20, issue a copy thereof.

## **PART V**

### ***Security Deposits in Certain Cases for Defraying Expenses (regs 22-23)***

**22. Immigrant may be required to deposit security**

(1) Any person may, as a condition precedent to the issue of a residence permit under section 19 of the Act, be required by the Immigrants Selection Board to deposit with the Immigration Department a sum not exceeding P1000 in respect of such residence permit, and

any such deposit may, if necessary, be used for the purpose of defraying any expenses which may be incurred by the Government in connection with the maintenance or repatriation of such person and his dependants, if any:

Provided that no person in respect of whom security has been given under subregulation (3) shall be required to give security under this subregulation.

(2) Unless the person in respect of whom the residence permit has been issued is ordered to leave, or is deported from Botswana and the money so deposited is used for the purpose of maintaining or repatriating such person and his dependants, if any, a deposit made under subregulation (1) shall be refunded to the depositor at such time and place as the immigration officer, if he is satisfied that the person in respect of whom the deposit was made and his dependants, if any, are leaving Botswana permanently, shall order.

(3) The Immigrants Selection Board may, in lieu of requiring a deposit under subregulation (1), require an applicant for a residence permit or some other person on his behalf to give security by way of bond with or without securities in a sum not exceeding P1000.

(4) A security given in terms of this regulation shall be in Form 19 set out in the Schedule.

### 23. Employer may be required to deposit security

(1) Where an employer from time to time enters into a contract for the employment within Botswana of a person from outside Botswana the Immigrants Selection Board may, as a condition precedent to the issue to such person of a residence permit, require the employer to give a general security in respect of such person, such security not to exceed P1000 in respect of each such employee and his dependants, if any.

(2) A general security given in terms of this regulation shall be in Form 20 set out in the Schedule.

## SCHEDULE

### FORMS

#### Form 1

### ARRIVAL/DEPARTURE FORM

IMMIGRATION ACT (CAP. 25:02)

Section 4, Regulation 2

Section 5, Regulation 3



REPUBLIC OF BOTSWANA  
IMMIGRATION DEPARTMENT  
ARRIVAL / DEPARTURE FORM

(Not to be completed by Botswana citizens)

#### REPUBLIC OF BOTSWANA

**Arrivals:**

Please answer Questions 1-14, then sign and date.

**Departures:**

Please answer Questions 1-11, then sign and date.

#### FOR COMPLETION BY ARRIVALS AND DEPARTURES

1. Surname		2. First Name & Other Initials							
3. Sex (tick)	<input type="checkbox"/> Male <input type="checkbox"/> Female	4. Date of Birth	<table border="1"> <tr> <td>day</td> <td>month</td> <td>year</td> </tr> <tr> <td>   </td> <td>   </td> <td>       </td> </tr> </table>	day	month	year			
day	month	year							
5. Country of Birth		6. Present Country of Residence							
7. Nationality of Passport (state country)		8. Passport Number							
9. Passport Expiry Date	<del>XXXXXXXXXX</del>	10. Number of Accompanying Children under 16	<input type="checkbox"/>						

11. Mode of Travel (tick one box)

<input type="checkbox"/>	AirFlight No. _____	<input type="checkbox"/>	Rail
<input type="checkbox"/>	RoadReg. No. _____	<input type="checkbox"/>	Other specify: _____

**FOR COMPLETION BY ARRIVALS ONLY**

12. Address in Botswana \_\_\_\_\_

13. Purpose of Entry (tick one box)

Returning Resident	<input type="checkbox"/>	Seeking Employment	<input type="checkbox"/>	In Transit	<input type="checkbox"/>	Student	<input type="checkbox"/>
Prospective Resident	<input type="checkbox"/>	Visiting Friends/Relatives	<input type="checkbox"/>	Diplomat	<input type="checkbox"/>	Other	<input type="checkbox"/>
Employment	<input type="checkbox"/>	Holiday/Tourist	<input type="checkbox"/>	Business	<input type="checkbox"/>	(specify) _____	

14. Length of intended stay in Botswana: \_\_\_\_\_ days/ weeks / months

Signature \_\_\_\_\_ Date \_\_\_\_\_

**OFFICIAL USE ONLY:**

	Number of Days Granted:	
	_____ <i>Signature of Immigration Officer</i>	
(Date Stamp)		Immigration Post <div style="border: 1px solid black; width: 100px; height: 40px; margin: 0 auto;"></div>

**Form 2  
REQUEST TO A MEDICAL PRACTITIONER TO EXAMINE AN IMMIGRANT**

REPUBLIC OF BOTSWANA  
IMMIGRATION ACT  
(Cap. 25:02)  
(section 4(7)(e) and regulation 4)

To: .....  
*Medical Officer in Charge*

BY VIRTUE of the powers conferred on me in terms of section 4(7)(e) of the Immigration Act, I hereby request you to examine .....

who is suspected to be suffering from .....  
and convey the results of your examination to me.

.....  
*Immigration Officer*

Date .....

**Form 3  
MEDICAL REPORT  
REPUBLIC OF BOTSWANA**

IMMIGRATION ACT  
(Cap. 25:02)  
(section 4(7)(e) and regulation 4)

I HEREBY CERTIFY that on ....., 20 .....,  
at ..... I examined  
..... and found him/her to be-

- (1) not suffering from any of the disabilities referred to in Note 1;
- (2) not physically defective except (see Note 2) .....
- (3) not suffering from favus, framboesia or yaws, leprosy, scabies, syphilis, trachoma, tuberculosis or any other disease prescribed in terms of section 7(c) of the Immigration Act.

Signature of Medical Practitioner .....  
Qualifications .....  
Address .....

Note 1: The disabilities referred to in paragraph (1) are:

- (a) being an idiot;
- (b) being an imbecile;
- (c) being a feeble-minded person;
- (d) being an epileptic;
- (e) having had a previous attack of insanity;
- (f) suffering from constitutional psychopathic inferiority;
- (g) suffering from chronic alcoholism.

Note 2: Any physical defects should be stated with an indication of their nature and extent.

**Form 4**  
**NOTICE OF PERSON ENTERING BOTSWANA FOR THE PURPOSE OF VISIT OR IN TRANSIT**

REPUBLIC OF BOTSWANA  
IMMIGRATION ACT  
(Cap. 25:02)  
(section 17 and regulation 5)

1. Full name .....  
Date and country of birth .....  
Nationality (state name of country) .....  
Passport No ..... Place of issue .....  
Date of issue ..... Date of expiry .....  
Present address .....  
Address to which proceeding .....
2. You have been permitted to enter Botswana in terms of the Immigration Act and you may remain therein for the purpose of a visit/transit <sup>ii\*</sup> through Botswana for a period not exceeding ..... (insert period in terms of section 17(1)(a) of the Act) ..... as from ..... 20 ..... but you should not remain within Botswana after ..... 20 ..... unless you have obtained a residence permit or otherwise ceased to be a non-resident.
3. This permit is subject to the following conditions-  
.....  
.....  
.....

.....  
*Immigration Officer*

Date .....



**Form 5**  
**SEARCH WARRANT**

REPUBLIC OF BOTSWANA  
IMMIGRATION ACT  
(Cap. 25:02)  
(section 4 and regulation 6)

To .....

Station .....

In terms of section 4(8)(b) of the Immigration Act, I hereby authorise you to search or cause to be searched the dwelling-place occupied by ..... for the purpose of ascertaining whether or not he is carrying or conveying or otherwise in possession of a travel document or other document of any description specified in sections 4(7)(b) and 6.

DATED this ..... day of ..... 20 .....

.....  
*Chief Immigration Officer*

**Form 6**  
**DIRECTION FOR FURTHER EXAMINATION**

REPUBLIC OF BOTSWANA  
IMMIGRATION ACT  
(Cap. 25:02)  
(section 4 and regulation 7)

To .....

Holder of Passport No .....

Issued on ..... Valid until .....

1. You have not established conclusively that you are admissible to Botswana. You are therefore hereby requested to appear in person at the address given below on (date) ..... at (time) .....

2. A final determination will then be made concerning whether or not you will be admitted into Botswana, and, if so, under what conditions.

Reporting address .....

.....

.....

DATED at ..... this ..... day of ..... 20 .....

.....  
*Immigration Officer*

**Form 7**  
**AUTHORITY FOR PERSON AFFLICTED OR SUFFERING FROM A PRESCRIBED DISEASE  
TO ENTER BOTSWANA**

REPUBLIC OF BOTSWANA  
IMMIGRATION ACT  
(Cap. 25:02)  
(section 7(c) and regulation 8(2))

PERMISSION IS HEREBY GRANTED to ..... who is afflicted with ..... to enter and remain in Botswana until .....

..... 20 ....., subject to the conditions mentioned below.

Date .....

.....  
*Immigration Officer*

CONDITIONS

.....

.....

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

**Form 8**  
**NOTICE OF DETERMINATION AS PROHIBITED IMMIGRANT**  
REPUBLIC OF BOTSWANA  
IMMIGRATION ACT  
(Cap. 25:02)  
(section 11(1) and regulation 9)

TAKE NOTICE that you are hereby declared to be a prohibited immigrant for the reason(s) set out in the undermentioned provisions of the Immigration Act-  
section 7( ) .....

.....  
.....  
.....  
.....

And take notice further that, subject to any right of appeal which you may have in terms of section 11 of the Act, your presence within or further entry in to Botswana is unlawful. If you do not note an appeal within three days of the service of this notice or if your appeal is dismissed you will be liable to be removed from Botswana. Further, if, having left Botswana, you unlawfully re-enter, you will be liable to arrest and prosecution.

Date .....  
.....  
*Immigration Officer*

N.B. Section 11 of the Immigration Act reads-

"11. (1) Whenever on the examination of any person under section 4 or otherwise an immigration officer determines that any person is a prohibited immigrant, notice that he is a prohibited immigrant and the grounds therefor shall be given by the immigration officer in the prescribed form to that person.

(2) Subject to subsection (6), every person to whom notice is given under subsection (1) that he is a prohibited immigrant may appeal therefrom to the nearest magistrate's court and such appeal shall be noted within three days after such notice has been given.

(3) Pending the hearing of any such appeal, such person shall not be removed from Botswana, but the provisions of section 14 shall apply in relation to that person as if he was being removed.

(4) A magistrate's court may, of its own motion or at the request of the appellant or of an immigration officer, reserve for the decision of a judge of the High Court any question of law which arises upon an appeal heard before such magistrate's court, and shall state the question in the form of a special case for the opinion of the court by transmitting that special case to the Registrar thereof.

(5) A question stated in the manner described in subsection (4) may be heard by and argued before a judge of the High Court at any convenient time, and that judge may call for further information to be supplied by the magistrate, if he deems such information necessary, and may give such answer on the case, supplemented by the costs of the proceedings, as he may think fit.

(6) No appeal shall lie under subsection (2) against any notice that a person is a prohibited immigrant by reason of any declaration by the President under section 7(f) and no court shall question the adequacy of the grounds for any such declaration."

N.B. The immigration officer shall complete the appropriate subsection of section 7 and give full details.

CERTIFICATE

1. THIS IS TO CERTIFY that I have on ..... 20 .....  
served upon .....  
notice of determination as a prohibited immigrant to Botswana in terms of the Immigration Act.
2. The said .....  
has further been warned not to re-enter Botswana without having ceased to be a prohibited immigrant and if he does so he shall be liable to arrest and prosecution under the provisions of section 26 of the Act.

.....  
*Immigration Officer*

Station .....

.....  
*Signature of Deportee*

Date .....

**Form 9  
NOTICE OF APPEAL**

REPUBLIC OF BOTSWANA  
IMMIGRATION ACT  
(Cap. 25:02)

*(section 11(2) and regulation 10)*

(This form is to be completed in duplicate, the copy thereof to be submitted to an immigration officer.)

To: The Magistrate,  
Magistrate's Court,  
.....

I, ....., hereby give  
notice of my intention to appeal, on the grounds set out below, against the declaration  
of the immigration officer at .....  
on ..... 20 ..... that I am a prohibited immigrant within  
the meaning of the Immigration Act.

GROUNDS OF APPEAL

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

Date ..... Signature .....

Magistrate's decision:  
.....  
.....  
.....  
.....  
.....

**Form 10  
WARRANT OF DETENTION**

REPUBLIC OF BOTSWANA  
IMMIGRATION ACT  
(Cap. 25:02)

*(sections 10 and 14 and regulation 11)*

To: .....

Officer-in-Charge of prison or other place of detention at .....

BY VIRTUE of the powers conferred on me in terms of sections 10 and 14 of the Immigration Act, I hereby authorize you to take into your custody .....

who-

iii\* (a) is suspected to be a prohibited immigrant and to detain him for 14 days unless sooner required to be released by me; or

iv\* (b) is a person who has been given directions to leave Botswana or who is being removed from Botswana and to detain him for ..... unless sooner required to be released by me.

DATED at .....

this ..... day of ..... 20 .....

.....  
*Immigration Officer*

**Form 11  
REMOVAL WARRANT**

REPUBLIC OF BOTSWANA

IMMIGRATION ACT

(Cap. 25:02)

(section 13 and regulation 12)

To: .....

WHEREAS .....

who-

v\* (a) having been declared to be a prohibited immigrant; or

vi\* (b) having been the subject of an order to leave Botswana and having failed to comply with the terms of such order,

is liable to be removed from ..... to ..... you

are hereby authorized to cause the said .....

..... to be removed from Botswana under proper escort.

DATED at .....

this ..... day of ..... 20 .....

.....  
*Immigration Officer*

**Form 12  
REFUSAL OF LEAVE TO ENTER BOTSWANA**

REPUBLIC OF BOTSWANA

IMMIGRATION ACT

(Cap. 25:02)

(section 4 and regulation 13)

To .....

Holder of Passport No .....

Issued on ..... Valid until .....

1. In terms of section 4 of the Immigration Act, I hereby refuse leave for you to enter Botswana.

2. I have given directions to .....

.....  
being the owners or agents of the aircraft which brought you to Botswana, to remove you from Botswana on or before

.....  
DATED at .....

this ..... day of ..... 20 .....

.....  
*Immigration Officer*

**Form 13  
REMOVAL ORDER**

REPUBLIC OF BOTSWANA  
IMMIGRATION ACT  
(Cap. 25:02)  
(section 15 and regulation 13)

To .....

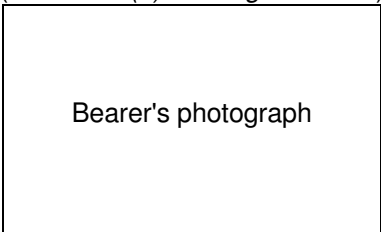
In terms of section 15(1) of the Immigration Act, you are hereby directed to remove from Botswana ..... who arrived on flight No ..... and who has been refused leave to land.

DATED at .....  
this ..... day of ..... 20 .....

.....  
*Immigration Officer*

**Form 14  
AUTHORIZATION OF CHIEF IMMIGRATION OFFICER OF EXTENSION OF STAY OF VISITOR**

REPUBLIC OF BOTSWANA  
IMMIGRATION ACT  
(Cap. 25:02)  
(section 17(1) and regulation 14)



Full name .....

File No .....

Date and place of birth .....

Number of Passport .....

Date of issue .....

Date of expiry .....

Place of issue .....

The above-named person is hereby authorized to remain in Botswana as a visitor for a period of ..... subject to the following conditions:

.....  
.....  
.....  
.....

.....  
*Chief Immigration Officer*



Self	Spouse
Passport number .....	.....
Place of issue .....	.....
Date of issue .....	.....
Date of expiry .....	.....
Nationality (state name of country)	

9. (a) Present nationality (state name of country) .....
- (b) Previous nationality (state name of country).....
10. (a) Present postal address (in full).....
- (b) Residential address..... Plot number.....
- Street name ..... Village/Town .....
11. Languages applicant is able to read and write.....
12. (a) Countries and places of residence during the last ten years.....
- (b) Have you ever travelled on the passports of any of those countries? If so, give particulars:
- .....
- .....
13. Date of arrival in Botswana.....
14. Place of entry into Botswana.....
15. (a) Full name of spouse .....
- (b) Place and date of birth of spouse .....
- (c) Countries and places of residence of spouse during the last 10 years:
- .....
- .....
- .....

Is your spouse applying for residence in Botswana?

.....

16. Particulars of children under the age of 18 years, by any marriage or adoption.

NAME	AGE	MALE/FEMALE	Whether applying for residence	
			YES	NO

17. Have you or those accompanying you ever been ordered to leave or prohibited from entering Botswana or any other country?

If so, give particulars .....

.....

18. Have you or those accompanying you ever been sentenced in any country to any period of imprisonment either without the option or in default of payment of a fine (whether or not such imprisonment or such fine was suspended), or to any sentence for an offence involving violence, dishonesty or the non-payment of any tax or duty? If so, give particulars;

.....

.....

.....

19. Give reasons for applying for a permit:.....

.....

.....



20. State the period for which a permit is sought:.....
21. Do you propose to take up employment or engage for reward in any business, profession or other occupation in Botswana?  
If yes, please complete application for work permit and attach to this form once you have completed it.

**PART II**

Applicants who fall under these categories should refer to the requirement list attached to this form.  
1. If you do not propose to take up paid employment or engage for reward in any business, profession or other occupation in Botswana, what are your reasons for applying for a residence permit? Tick the appropriate box.

<input type="checkbox"/> Dependant	<input type="checkbox"/> Student	<input type="checkbox"/> Immigrant
<input type="checkbox"/> Volunteer	<input type="checkbox"/> Missionary	

If any other please specify.....

2. If applying for renewal give details of existing permit(s):

	Work Permit	Residence Permit
(a) Permit Number:		
(b) Date of issue:		
(c) Place of issue:		
(d) Date of expiry:		

3. State how you intend to support yourself and your dependants (if any).  
Give full details supported by documentary proof:  
.....

**PART III**

I ..... declare that the information furnished by me in this application is true and correct.

Date..... Signature .....

Declared before me at ..... this ..... day of ..... 20..... time  
.....

.....  
*Commissioner of Oaths*

**FOR OFFICIAL USE ONLY**

**IMMIGRATION**

Fee of ..... Collected by .....

General Receipt No ..... Dated .....

**LABOUR**

Fee of ..... Collected by .....

General Receipt No ..... Dated .....

Comments and recommendations: .....

.....

.....

Signature ..... Designation .....

Date .....

**Form 16  
RESIDENCE PERMIT**

REPUBLIC OF BOTSWANA  
IMMIGRATION ACT

(Cap. 25:02)

(section 19(7) and regulation 16(1))

Photograph of holder  Permit No .....

Date of issue .....

File No. ....

Place of birth .....

Date of birth .....  
Fee paid .....  
Nationality (state name of country) .....  
Name of wife accompanying .....  
Names of children accompanying .....

This permit authorizes .....  
to reside in Botswana for the purpose of .....

and is valid for the period from ....., 20 .....  
to ....., 20 ....., subject to compliance with the provisions of the  
Immigration Act and the following residence conditions:

.....  
.....  
.....

.....  
*Immigrants Selection Board*

Date .....

**Form 17**  
**EXEMPTION CERTIFICATE**  
REPUBLIC OF BOTSWANA  
IMMIGRATION ACT  
(Cap. 25:02)  
(section 23(1) and regulation 18)

Photograph of holder  Certificate No. ....

Date of Issue .....  
File No. ....  
Place of birth .....  
Date of birth .....  
Nationality (state name of country) .....  
Name of wife accompanying .....  
Names of minor children accompanying .....

This Exemption Certificate authorizes .....  
who is exempted in terms of section 23 (1) from obtaining a residence permit, to remain in  
Botswana until ....., 20 .....,  
and whilst he is a member of/is sponsored/employed by <sup>vii\*</sup> .....

(specify the class to which holder belongs as stipulated on the Exemption Order)  
provided he is in possession of a valid and acceptable passport or travel document, and subject  
to the following conditions:

.....  
.....  
.....

.....  
*Immigration Officer*

Date .....

**EXTENSIONS**

Validity of Exemption Certificate extended from ....., 20 .....,

to ..... 20 .....  
Date .....

*Immigration Officer*

Validity of Exemption Certificate extended from ..... 20 .....  
to ..... 20 .....

Date .....

*Immigration Officer*

This Exemption Certificate may be cancelled in any of the following circumstances-

- (a) if the purposes for which it was issued ceases;
- (b) if the passport of its holder expires;
- (c) if its holder becomes a prohibited immigrant and is liable to be removed from Botswana;
- (d) if its holder obtains a residence permit for the purpose of remaining in Botswana under a different engagement or arrangement other than that for which the Certificate is issued; or
- (e) if its holder leaves Botswana at the end of his tour,

when the Certificate shall be surrendered.

**Form 18**  
**NOTIFICATION OF CANCELLATION OF RESIDENCE PERMIT**

REPUBLIC OF BOTSWANA  
IMMIGRATION ACT

(Cap. 25:02)

(section 22(1) and (4) and regulation 20)

To .....

1. I have to inform you that the Minister of .....  
has cancelled Residence Permit No .....  
which was issued to you/renewed on <sup>viii\*</sup> ..... 20 .....  
for the reason (state reason for cancellation with particular reference to section 22(1) and (4)  
of the Immigration Act):

.....  
.....  
.....  
.....

2. The cancellation shall take effect after a period of .....  
has elapsed from the service on you of this notification and you are hereby required to leave  
Botswana forthwith on the cancellation taking effect.

.....  
*Immigration Officer*

Date .....

**Form 19**  
**SECURITY BOND**

REPUBLIC OF BOTSWANA  
IMMIGRATION ACT

(Cap. 25:02)

(regulation 22)

KNOW ALL MEN BY THESE PRESENTS that we:

..... of .....  
(hereinafter referred to as "the immigrant")

-and-

(1) ..... and

(2) .....  
(hereinafter referred to as "the sureties")

are held and firmly bound unto the Botswana Government in the sum of ..... of goods and lawful money to be paid to the said Botswana Government for which payment, well and truly to be made, we bind ourselves and each and every one of us jointly and severally for and in the whole, our heirs, executors and administrators and everyone of them firmly by these presents;

AND we, the said sureties, do hereby renounce all benefits arising out of the legal exceptions *ordinis seu excussionis et divisionis* with the full force and effect of which we acknowledge ourselves to be acquainted and (where a surety is a married woman) the benefits arising out of the *senatusconsultum velleianum* and the *authentica si qua mulier*;

AND the said sureties undertake, on demand by the Permanent Secretary, Ministry of Labour and Home Affairs, forthwith to pay to the said Botswana Government any charges and expenses which may be incurred by the said Botswana Government in respect of the said immigrant (including expenses of repatriation of such immigrant and his dependants, if any) within five years after the date of issue to him of a residence permit, but in no case exceeding in total amount the sum specified above.

DATED this ..... day of ....., 20 ....., in the presence of:

Witness .....

Address .....

.....

Occupation .....

Signature of Immigrant

N.B. The surety is required to renounce the benefit of excussion to give the Government the right to proceed against the surety immediately on failure by the immigrant, and to renounce the benefit of division so that each is liable for the whole debt. By renouncing the benefits of the *senatusconsultum velleianum* and the *authentica si qua mulier* a married woman surety is in the same position as any other surety.

**Form 20  
GENERAL SECURITY**

REPUBLIC OF BOTSWANA  
IMMIGRATION ACT  
(Cap. 25:02)  
(regulation 23)

MEMORANDUM OF AGREEMENT

made and entered into by and between:

BOTSWANA GOVERNMENT

herein represented by .....

in his capacity as Permanent Secretary, Ministry of Labour and Home Affairs, .....

-and-

.....  
(hereinafter referred to as "the employer")

WHEREAS the said employer from time to time enters into contracts for the employment within Botswana of persons from outside Botswana (hereinafter referred to as "the employees");

AND WHEREAS the Immigrants Selection Board, as a condition precedent to the issue to any of the employees of a residence permit to enter Botswana, has required that the said employer shall give a general security in respect of all such employees;

AND WHEREAS the said employer desires to give such a general security in order to enable residence permits to be issued to the same employees;

NOW THESE PRESENTS WITNESSETH that in consideration of the issue from time to time to the employees of residence permits the said employer doth agree with the Permanent Secretary, Ministry of Labour and Home Affairs, for the time being and his successors in office, that the said employer shall on demand forthwith pay to the said Botswana Government in respect of each of the employees any charges and expenses which may be incurred by the Government in respect of the said employees (including expenses of repatriation of such employee and his dependants, if any) within five years after the date of issue to him of a



.....  
11. During your stay in Botswana have you ever violated the terms and conditions of your work and/or residence permits?  
.....  
.....

I hereby declare that I understand the above questions and have answered them truthfully and to the best of my knowledge.

.....  
SIGNATURE OF DECLARANT

.....  
DATE

FOR OFFICIAL USE ONLY:

Residence permit No. .... Date of issue .....

Place of issue ..... File No. ....

Fee collected by: ..... Receipt No. .... Date .....

**Form 22**  
**CERTIFICATE OF PERMANENT RESIDENCE** (Section 23(3)(a) and Regulation 19)



REPUBLIC OF BOTSWANA  
IMMIGRATION ACT  
(Cap. 25:02)

Certificate No: ..... Date of issue: .....

File No: .....

This Certificate authorises: .....  
to reside in Botswana for the purpose of permanent residence.

Place of Birth: .....

Date of Birth: .....

Nationality (state name of country): .....

Names of spouse and children under 18 accompanying holder:  
.....  
.....

The validity of this certificate shall be indefinite unless otherwise revoked or cancelled by the Minister, subject to compliance with the provisions of the Immigration Act and the following conditions:  
.....  
.....  
.....  
.....

.....  
*Chief Immigration Officer*

Date: .....

NOTE: The conferment of such status of permanent residence may be withdrawn by the Minister without giving any reasons.

**IMMIGRATION (HOURS OF OPERATION) REGULATIONS**

(under section 34)

(6th September, 1996)

ARRANGEMENT OF REGULATIONS

REGULATION

1. Citation
2. Hours of operation

S.I. 69, 1996,  
S.I. 11, 1998,  
S.I. 61, 2000.

## 1. Citation

These Regulations may be cited as the Immigration (Hours of Operation) Regulations.

## 2. Hours of operation

The hours of operation at border posts shall be the following-

<i>Border post</i>	<i>Opening times</i>	<i>Closing times</i>
McCarthy's Rust	07.30	16.00
Kasane Regional Immigration Office	07.30	16.30
Two Rivers	07.30	16.30

---

<sup>i</sup> So much as is inapplicable to be deleted.

<sup>ii</sup> Delete whichever is inapplicable.

<sup>iii</sup> Delete whichever is inapplicable.

<sup>iv</sup> Delete whichever is inapplicable.

<sup>v</sup> Delete whichever is inapplicable.

<sup>vi</sup> Delete whichever is inapplicable.

<sup>vii</sup> Delete whichever is inapplicable.

<sup>viii</sup> Delete whichever is inapplicable.