



# The Western Cave Conservancy, Inc.

213 Elm Street W Santa Cruz, California 95060

Voice or fax: (831) 421-0485 W Email: [mail@westerncaves.org](mailto:mail@westerncaves.org)

## Minutes of the Special Board Meeting of July 10, 2003

This special meeting of the board of directors of the Western Cave Conservancy was held via teleconference on short notice, on Thursday, July 10, 2003. In accordance with bylaw requirements, a waiver of notice signed by all directors not present will be attached hereto.

### ATTENDEES

Rolf L. Aalbu, Director/Vice-President  
Robert C. "Martin" Haye, Director/Treasurer, Acting Secretary  
Jerald J. Johnson, Director  
Bruce W. Rogers, Director  
Marianne L. Russo, Director/President

President Marianne Russo called the meeting to order at 8:11 p.m.

### AGENDA

No formal agenda was adopted. Motions discussed comprise a portion of those on the draft agenda for the next regular board meeting emailed to the board on June 28, 2003, with additions by Martin Haye emailed to the board on July 8, 2003.

### NEW BUSINESS

**Resolved:** That the recommendations of the Public Relations Committee with respect to the logo of the Western Cave Conservancy be adopted.

**Resolved:** That the recommendations of the Public Relations Committee with respect to promotional literature be adopted and the committee be authorized to proceed with printing same according to the budget to be adopted at this meeting.

**Resolved:** That the recommendations of the Public Relations Committee with respect to the Western Cave Conservancy presence at the NSS Convention in August be adopted and the committee be authorized to proceed according to the budget to be adopted at this meeting.

**Resolved:** That the recommendations of the Public Relations Committee with respect to promotional merchandise and gift premiums be adopted and the committee be authorized to proceed according to the budget to be adopted at this meeting.

**Resolved:** That the budget of the Public Relations Committee for the activities associated with the NSS Convention 2003 be approved.

**Resolved:** That Marianne L. Russo, President, and Robert C. Haye, Treasurer, have the authority to execute the Merchant Processing Agreement and open a DDA if required with First Regional Bank on behalf of the Western Cave Conservancy. [This resolution required verbatim by Electronic Clearinghouse Inc. (ECHO), a credit card processing and merchant account service.]

**Resolved:** That Marianne L. Russo, President, and Robert C. Haye, Treasurer, have the authority to execute the XpressChex ACH Services Agreement. [This resolution also required by ECHO.]

**Resolved:** That the Donation Return Policy drafted by Robert C. Haye, Treasurer, be adopted. [This resolution also required by ECHO.]


**Resolved:** That the mission statement approved by the PR Committee be adopted. This statement reads as follows: "We are dedicated to securing permanent protection for threatened caves in the western United States."

**ADJOURNMENT**

On motion of Martin Haye, the meeting was adjourned at 8:30 p.m.

**2 attachments**

I certify that the above is, to the best of my knowledge, the true and complete record of business conducted at the special meeting of the Board of Directors of the Western Cave Conservancy held on July 10, 2003.

A handwritten signature in black ink, appearing to be "M. Haye", written in a cursive style.

## Donation Return Policy Statement

I, Daniel S. Snyder, as Secretary of the Western Cave Conservancy, do hereby certify that the Board of Directors adopted the following Donation Return Policy at the board meeting of July 10, 2003:

“The Western Cave Conservancy will refund all or part of any donation upon receiving a written request (by mail or fax) within 30 days of that donation.”

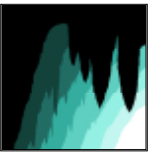
Signed,

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Daniel S. Snyder  
Secretary, Western Cave Conservancy

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Date



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## Waiver of Notice for Special Board Meeting of July 10, 2003

This special meeting of the board of directors of the Western Cave Conservancy was held via teleconference on short notice, on Thursday, July 10, 2003.

“The transactions of any meeting of the board, however called and noticed or wherever held, are as valid as though the meeting had been duly held after proper call and notice, provided a quorum, as hereinafter defined, is present and provided that either before or after the meeting each director not present signs a waiver of notice, a consent to holding the meeting, or an approval of the minutes thereof. All such waivers, consents, or approvals shall be filed with the corporate records or made a part of the minutes of the meeting.” (Bylaws, Article 3, Section 12)

The undersigned director hereby waives notice for the special board meeting held on July 10, 2003:

[signed]

Joel D. Despain

8/3/03

Date