



# The Western Cave Conservancy, Inc.

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## **Minutes of the Regular Meeting of the Directors of the Western Cave Conservancy, held Sunday, November 21, 2004**

Pursuant to notice duly given to the directors, this quarterly meeting of the Western Cave Conservancy was held on the above day and date at the home of Ray and Gale Beach, 488 Oak Court, Menlo Park, California. The Board wishes to thank the Beaches for providing these facilities.

### **ATTENDEES**

Rolf Aalbu, Director/Vice President  
Robert "Martin" Haye, Director/Treasurer  
Jerry Johnson, Director  
Bruce Rogers, Director  
Marianne Russo, Director/President  
Dan Snyder, Secretary  
Gale Beach, host  
Pat Helton, guest  
Ray Beach, guest (arrived later)

President Marianne Russo called the meeting to order at 1:21 p.m.

### **AGENDA**

Agenda approved as drafted.

### **MINUTES**

The Secretary summarized the minutes of August 1, 2004. The minutes were adopted without modification.

### **OFFICER REPORTS**

President  
Vice President  
Treasurer  
Secretary

### **COMMITTEE REPORTS**

Public Relations/Fundraising Advisory (Russo for Dunn; no written report yet)  
Land Research Advisory  
Land Acquisition Advisory  
Stewardship Advisory (Russo for Despain)  
Nominations

### **SPECIAL REPORTS**

Volunteer Coordinator (Russo for Despain)

### **REPORT DISCUSSION TOPICS**

Ways of sending to the Secretary minutes, notes or synopses of all committee meetings;

Sending thank-you letters to event volunteers immediately after an event;  
Year-end mailing budget;  
Land Research Advisory Committee;  
[confidential California cave];  
Conservation hero.

The board recessed at 2:55 p.m.

### **COMMITTEE OF THE WHOLE TOPICS**

Seated at 3:34 pm.

Insurance;  
PR Committee budget;  
Credit card processing;  
Rippled Cave;  
Board expansion;  
PR Committee membership;  
Land Trust Alliance membership has lapsed;  
California Council of Land Trusts;  
Gift premiums;  
Volunteer Thanks;  
Fundraising dinners;  
Listserve;  
Privacy Policy;

Recessed 5:18 p.m. for 10 minutes.

Stewardship Committee input;  
Camp Nine Rd cleanup;  
Millerton Lake Caves;  
Annual meeting location and date.

Recess to develop motions at 6:13.

The Committee rose at 6:35 p.m.

### **NEW BUSINESS**

Resolved, that nominee Peri Frantz be appointed to the Land Acquisitions Advisory Committee. (A2004-04-04-01) (Russo)

Resolved, that Rolf Aalbu and Joel Despain be nominated for re-election to a three-year term on the Board of Directors. (A2004-04-02) (Rogers)

Resolved, that directors shall no longer be required to serve on the Public Relations Advisory Committee, and further, that Rolf Aalbu, Robert "Martin" Haye and Jerald Johnson, at their request, be removed from that committee. (B2004-04-01) (Aalbu)

Whereas retention of inactive members on committees threatens the committees' ability to reach a quorum, therefore be it resolved that upon a member's missing two consecutive committee meetings, the committee chair shall notify the member that upon missing a third consecutive committee meeting, that member shall automatically be removed from the committee. Upon removal or resignation of any member, the committee chair shall notify the Secretary of the Conservancy. (B2004-04-02) (Johnson)

Resolved, that the Public Relations Advisory Committee be granted a budget of \$1,500 for expenses of conducting the 2004 year-end solicitation mailing and mailing expenses through the end of fiscal year 2005. (B2004-04-03) (Haye)

Resolved, that the Western Cave Conservancy shall reimburse Bill Papke for the actual cost of unsold polo shirts commissioned on its behalf, in an amount not to exceed \$300. (B2004-04-04) (Johnson)

Resolved, that the Board of Directors of the Western Cave Conservancy hereby authorizes Land Acquisitions Advisory Committee chair Robert C. "Martin" Haye to sign an as-is offer for the Weller family property on [confidential] Rd, Amador County, California, APN [confidential], the amount of said offer to be \$[confidential] plus reasonable closing costs, all other terms to be negotiated at the discretion of the Acquisitions chair. (B2004-04-05) (Russo)

The annual meeting of the Western Cave Conservancy shall be held Saturday, January 22, 2005 at 10:00 a.m., to continue in closed session until noon, followed by lunch, the public session to commence at 2:00, at a location to be determined.

#### **ADJOURNMENT**

The meeting adjourned at 6:45 p.m.

I certify that the above is, to the best of my knowledge, the true and complete record of business conducted at the quarterly meeting of the Board of Directors of the Western Cave Conservancy held on November 21, 2004.



Daniel S. Snyder, Secretary