



# Hawai'i County Workforce Development Board

County of Hawai'i Aupuni Center Conference Room  
101 Pauahi Street, Suite 1  
Hilo, Hawai'i 96720  
Tuesday, April 26, 2016  
10:00AM to 1:00PM

\*\* = Action item

## MEMBERS

Kevin Balog

Greg Barbour

Zavi Brees-Saunders

David DeLuz

Ann Ebesuno

Jason Fujimoto

Blayne Hanagami

Glenn Hashimoto

Jak Hu

Kawehi Inaba

Holly Ka'akimaka

Jim Kennedy

Vivian Landrum

Alison Lee

Chris Manfredi

Alton Nosaka

Chad Okinaka

Debbie Perkins

Debbie Shigehara

Char Shigemura

Donald Straney

## WIOA SPECIALISTS

Michelle Arima

Sandra Goodale

## SUPPORT STAFF

Chasity-Lynne DeVera

## AGENDA

### Call to Order

### Introductions

### Public Comments

### Approval of Minutes

### Old Business

1. Proposed Rules of Practice and Procedures for Hawai'i County Workforce Development Board (HCWDB) review and next steps to be taken
2. Decide whether to reassign Finance Committee responsibilities to the Executive Committee\*\*
3. Standing Committees – selection of members, chairs, and schedules\*\*
  - Program Oversight Committee
  - Youth Committee
  - Strategic Planning Committee
  - Career & Business Committee
  - Finance Committee
  - Executive Committee

### New Business

1. Decide whether to delegate the authority to the Executive Committee to approve the Annual Plan and have Office of Housing and Community Development (OHCD) enter into contract with State.
2. State Unified Plan and Local Area Plan timeline update
3. Determine whether to issue a Request for Proposal or renew current In-School and Out-of-School service provider agreements for the Program Year 2016
4. Decide extend and approve current One-Stop Partner Memorandum of Understanding (MOU) for One-Stop Partners until July 1, 2017 or until a new One-Stop Operator is procured, whichever comes first\*\*

**Presentation** – The local Board shall develop strategies for using technology to maximize the accessibility and effectiveness of the workforce development system for employers and workers/jobseekers. Learn more about technology available through [Monster.com](http://Monster.com)

**Chair's Report** – Workforce Development Council updates

**Industry Reports** – Board members may speak regarding the status of their business sectors

### Other Reports

1. Financial Report- dashboard of program funding
2. National Association Workforce Boards (NAWB) Report

### Announcements

1. The next HCWDB meeting is scheduled for July 26, 2016 at 10:00am.

### Adjournment

If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.: {Article 15, Section 2-94.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street, Hilo, Hawai'i 96720.