

**BOARD MEMBERS**

MICHAEL W. DETMER  
PRESIDENT

THOMAS M. CORKRAN  
VICE PRESIDENT

JANET M. LIVINGSTON  
SECRETARY

WILLIAM E. BATSON  
SUBSTITUTE

RALPH C. LEWIS JR.  
SUBSTITUTE



**DORCHESTER COUNTY  
BOARD OF ELECTIONS**

GWENDOLYN H. DALES  
ELECTION DIRECTOR

BRITTANY M. PHILLIPS  
DATA APPLICATION SPECIALIST

KIMBERLY K. JONES  
ELECTION INFORMATION  
SYSTEMS SPECIALIST

HUBERT H. WRIGHT, IV  
ATTORNEY

**ATTENDEES:** Janet M. Livingston, President  
Thomas M. Corkran, Vice President  
Michael W. Detmer, Secretary  
William E. Batson, Substitute  
Ralph C. Lewis, Jr., Substitute  
Hubert H. Wright, IV, Attorney

Gwendolyn H. Dales, Election Director  
Kimberly K. Jones, E.I.S.S.

**GUESTS:** Desvin Gabbidon, Regional Manager

***MINUTES OF January 25, 2017***

**Call to Order and determine quorum**

President Livingston called the meeting to order at 1:05 PM. The Pledge of Allegiance was recited and a prayer shared by Mr. Batson.

Mr. Detmer made a motion to the Board to move straight into a closed meeting; seconded by Mr. Batson; the vote was unanimous.

The meeting reopened at 2:05 PM.

**Welcome any guest(s); report any Board or staff absences**

There was one guest, Mr. Desvin Gabbidon, Regional Manager; there were no Board or Staff absences.

**Approval of Minutes**

Mr. Detmer moved that the minutes be given back to the Director to reevaluate them for accuracy. Minutes were not approved.

A discussion was had about whether Director Dales had the right to see the closed minutes for the closed sessions she participated in.

**ACTION:** President Livingston asked for a copy of the audio from the last meeting.

**Addition(s) to Agenda**

There were no additions to the agenda

**Board of Canvassers Convene**

Mr. Corkran made a motion to convene to the Board of Canvassers, seconded by Mr. Detmer. Director Dales recommended the untimely ballot be rejected. Mr. Corkran made a motion to reject the untimely ballot, Mr. Detmer seconded the motion. Mr. Corkran made a motion to close the Board of Canvassers, Mr. Detmer seconded. Mr. Corkran motioned to reconvene the meeting, Mr. Detmer seconded.

**Finalize FY2018 Budget**

Director Dales informed the Board the finance office wanted 3 items, Xerox 5206, Telewire 5210, and Postage meter 5602, to be moved to line item 5221 Rental of Equipment. The finance wants anything that is leased to come out of line item 5221.

**5121 SALARIES SUPERVISOR:** The proposal for all Board members to be full members has not been approved yet, still needs to go through legislation. It was determined that if it passed legislation, the earliest it would take effect would be in May of 2018. The figure for line item 5121 is changed from \$18,000 to \$15,800.

**5191 SALARIES/OTHER:** The Board agreed to the recommended figure of \$26,000.

**5200 TELEPHONE:** The Board agreed to the figure of \$6,000.

**5205 ADVERTISING:** The board decided to reduce the recommended figure of \$1,000 to \$500.

**5206 DATA PROCESSING:** This is the line item Xerox was taken out of. The Board agreed to the figure of \$16,000.

**5210 CONTRACTUAL SERVICES:** Mr. Corkran said to round the amount of \$46,550 down to \$46,000.

**5216 STATE EMPLOYEE EXPENSE REIMBURSEMENT:** Director Dales informed the Board that Mrs. Jones has a lot of time she will need to use up.

It was decided that this line item would include 3 permanent employees and 1 contractual employee, the Board would not approve the budget with 4 permanent employees. The Board agreed on the figure of \$310,000 for this line item.

**5221 RENTAL OF EQUIPMENT:** This is where the finance department wanted the Xerox, Telewire, and the Postage Meter moved to, adjusting the figure to \$85,592.

**5801 MILEAGE AND CONFERENCE REIMBURSEMENT:** The Board agreed to the recommended amount of \$12,500.

Mr. Lewis made a motion to except the budget, Mr. Detmer seconded the motion.

Mr. Corkran would like to go over what is leftover at the end of the budget in August.

Everyone signed the budget, except President Livingston. She will sign the budget when the corrections are made.

**Upcoming Senate Bills**


The Board members reviewed the shared senate and house bills. Mr. Corkran said, “The one we are basically supporting is the one of the recording of the State Board meetings.”

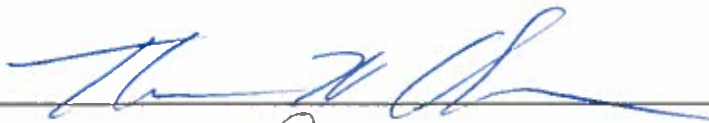
**Election Day Issues with Proposed Solutions**

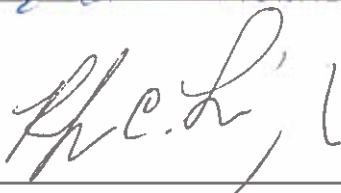
Mr. Detmer moved that the Election Day Issues with Proposed Solutions be addressed at the next board meeting. President Livingston asked for a second, Mr. Batson seconded the motion.

The next meeting will be March 8 2017 at 1:00 PM.

**APPROVED**

  
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