

BOARD MEMBERS

MICHAEL W. DETMER
PRESIDENT

THOMAS M. CORKRAN
VICE PRESIDENT

JANET M. LIVINGSTON
SECRETARY

WILLIAM E. BATSON
SUBSTITUTE

RALPH C. LEWIS JR.
SUBSTITUTE



**DORCHESTER COUNTY
BOARD OF ELECTIONS**

GWENDOLYN H. DALES
ELECTION DIRECTOR

BRITTANY M. PHILLIPS
DATA APPLICATION SPECIALIST

JESSICA R. NORANBROCK
DATA APPLICATION SPECIALIST

KIMBERLY K. JONES
ELECTION INFORMATION
SYSTEMS SPECIALIST

HUBERT H. WRIGHT, IV
ATTORNEY

ATTENDEES: Thomas M. Corkran, Vice President
William Batson, Substitute
Ralph Lewis, Substitute
Hubert H. Wright, IV, Attorney

Gwendolyn H. Dales, Election Director
Jessica Noranbrock, Data Apps.

ABSENT: Michael Detmer, President
Janet Livingston, Secretary

GUESTS: Desvin Gabbidon, Regional Manager

MINUTES OF BOARD MEETING September 20, 2017

Call to Order and Determine Quorum:

Vice President Corkran called the meeting to order at 2:27PM, quorum was determined.

Welcome any Guests:

Desvin Gabbidon, Regional Manager.

Report any Board or Staff Absences:

Mr. Detmer and Mrs. Livingston

Approval of Minutes: TABLED

Additions to Agenda:

Director Dales made the following additions to the agenda:

- Discussion about scanners
- Information about Caroline County being a pilot county for the new Pollbooks

Election Director's Report:

- a. Budget: FY 2018– August 2018 year/date/monthly expenditures.
Director Dales presented the monthly budget.

Old Business:

- Open Meeting Act – Training Certificate Status: **TABLED**

- Hurlock Election – November 4, 2017, Sign Lease Agreement
Director Dales presented the lease agreement. Mr. Lewis motioned for the lease agreement to be signed, Mr. Batson seconded the motion. Mr. Corkran signed the lease agreement
- Early Voting Center thank you letters
Director Dales presented the thank you letters that were sent to the Eastern Shore Hospital Center and the Dorchester Public Library.
- Polling Place Consolidation: **TABLED**
Topic was reviewed. Mr. Gabbidon did not recommend consolidating. Director Dales suggested tabling the topic until the regular Board members were in attendance.

FYI:

- Absentee Ballots & UOCOVA Ballots
Director Dales informed the Board that Runbeck would no longer be sending absentees, the LBE's would be responsible. Mr. Gabbidon said ES&S would be contacting some LBE's and may offer this service, but he was unsure if the smaller LBE's would be contacted.
- 2017 Biennial Meeting – Oct. 23, 2017
Director Dales informed the Board there is a \$100 registration fee per person, not budgeted for.
- 2018 MAEO Conference – March 13 – 16 @ Clarion Hotel in OC
Director Dales confirmed the date and location of the 2018 MAEO conference.
- New Personnel Job Classifications
Director Dales explained the MAEO committee is working to reclassify election jobs. Since elections are now considered critical infrastructure, if the governor were to declare a hiring freeze it would not apply to election. Also, with this job reclassification, there would be no interview process for employees going from a position in one county to the same position in another county. These lateral transfers would be a faster process, and there would be uniformity in positions statewide.

Additions to the Agenda:

- Caroline County, pilot county for the new Pollbooks
Director Dales informed the Board she was told by the Director in Caroline County that the pilot will cost them \$45,000. Mr. Corkran said that when the time comes, we will have to pay for the new Pollbooks. Director Dales explained the cost would be included in the State percentage and it would not be in FY2018, it would probably be in FY2019 or FY2020.
- Discussion about scanners
Director Dales informed the Board that, based on voter registration and voter turnout numbers at Hurlock Fire Hall and Sandy Hill Elementary, we will be adding a second scanner to both locations. These additional scanners would be pulled from our spare units, we will not need to purchase new equipment.

Confirmation of Next Meeting:

- The next board meeting will be held in Room #110, County Office Building on Wednesday, October 18th, 2017 at 2:00PM.

Possible Closed Session:

- Personnel Issues:
No Closed Session, per Mr. Corkran.

Adjournment:

Mr. Lewis motioned to adjourn at 3:02PM, seconded by Mr. Batson.

APPROVED:



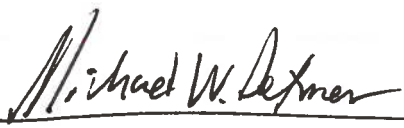
Thomas M. Corkran, Vice President



William E. Batson, Substitute

Absent

Ralph C. Lewis, Jr., Substitute



Michael W. Detmer, President

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