

BOARD MEMBERS

JANET M. LIVINGSTON
PRESIDENT

THOMAS M. CORKRAN
VICE PRESIDENT

MICHAEL W. DETMER
SECRETARY

WILLIAM E. BATSON
SUBSTITUTE

VACANT
SUBSTITUTE



**DORCHESTER COUNTY
BOARD OF ELECTIONS**

GWENDOLYN H. DALES
ELECTION DIRECTOR

BRITTANY M. PHILLIPS
ELECTION DATA APPLICATION SPECIALIST

KIMBERLY K. JONES
ELECTION INFORMATION SYSTEMS SPECIALIST

HUBERT H. WRIGHT, IV
ATTORNEY

Director Dales introduced our new employee Brittany Phillips to the Board Members.

MINUTES OF JUNE 15, 2016

At 4:12 PM, President Janet Livingston called the meeting to order. Mr. Tom Corkran moved the minutes of May 6, 2016 be accepted as presented; motion was seconded by Mr. William Batson; the vote was unanimous to approve. Minutes from the May 9, 2016 were discussed but never approved.

ATTENDEES: Janet M. Livingston, President
Thomas M. Corkran, Vice President
Michael W. Detmer, Secretary
William E. Batson, Substitute
Hubert H. Wright, IV, Attorney
Gwendolyn H. Dales, Election Director
Kimberly K. Jones, Elections Info Systems Specialist

CLOSED SESSION: Director Dales explained that the Board needed to go into a closed session for them to perform her End of Year Performance Evaluation. The Board suggested that it be done at the end of the meeting.

Minutes from the May 9, 2016 were discussed at length by the Board. The Board could not come to a consensus on verbiage and decided not to approve them at this time.

BOARD OF CANVASS MINUTES: Director Dales presented the Board with the Canvass minutes to be signed from the Presidential Primary Absentee I, Provisional, Absentee II.

CITY OF CAMBRIDGE ELECTION: Director Dales explained to the Board that the City of Cambridge Primary Election went well. The Election has been certified.

MAEO: Director Dales reminded the board that the MAEO conference starts June 20 – 21 at the Chesapeake Hyatt here in Cambridge.

FY 2017 BUDGET: Director Dales informed the Board that we received an approval letter from the County Council for the 2017 Budget. Director Dales told them that it was not the budget that they officially signed.

Mr. Michael Detmer excused himself at 5:30 PM.

BY LAWS : President Janet Livingston said that in Section 3.1 of the bylaws we need to change the time of our meetings from 2:00PM to 4:00PM. She also recommended that Section 5.4 be taken out altogether. Mr. Tom Corkran recommended that Section 5.4 be replaced with Talbot County's *5.4 which states The Board may, from time to time, delegate some or all of its duties set forth in Section 5.3, above, to the Director.* Mr. Corkran also recommended to add a #3 to Section 5.1 from Talbot County's Bylaws which is found below.

3. Individual Members may have access to all data and information in the files and records of the election director which are not deemed confidential by law. A Board Member who receives information for which an affidavit and payment would be due from a member of the public shall not distribute such information. The election director shall provide copies of the requested data and information and report summaries to the member making the request, and to all other members of the Board. Where the elections director believes that a request is unreasonably burdensome, or may not be provided under Maryland law governing confidentiality of records, as enumerated in the law, the requestor shall present the matter to the Board for consideration at the next board meeting.

He also recommended to replace Q in Section 5.3 with 5.3 V from Talbot County's, and replace V with Talbot's Q.

Talbot

- V. DIR ----- Subject to the requirements of the Election Law Article, Maryland Code, and to the guidance and policies of the Election Board, as provided by Section 2-206 of the Election Law Article, hire and discharge staff members

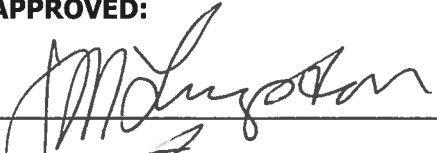
Talbot


- Q. DIR ----- Provide Board with monthly print-out of itemized expenditures

It was suggested that the close session to do Directors' PEP be rescheduled for next week on Wednesday June 23, 2016. Director Dales asked where it will take place, I don't know if this room is available. Mr. Corkran suggested the hallway or lobby because we have done that before. Director Dales said she would post a notice.

SCHEDULING & ADJOURNMENT: The next regular meeting will be held Wednesday, July 20, 2016. There being no further business, Mr. Corkran moved that this meeting be adjourned at 6:15 PM seconded by Mr. William Batson.

APPROVED:





Michael Letner

kkj:ghd