

BOARD MEMBERS

MICHAEL W. DETMER
PRESIDENT

THOMAS M. CORKRAN
VICE PRESIDENT

JANET M. LIVINGSTON
SECRETARY

WILLIAM E. BATSON
SUBSTITUTE

RALPH C. LEWIS JR.
SUBSTITUTE



**DORCHESTER COUNTY
BOARD OF ELECTIONS**

GWENDOLYN H. DALES
ELECTION DIRECTOR

BRITTANY M. PHILLIPS
DATA APPLICATION SPECIALIST

JESSICA R. NORANBROCK
DATA APPLICATION SPECIALIST

KIMBERLY K. JONES
ELECTION INFORMATION
SYSTEMS SPECIALIST

HUBERT H. WRIGHT, IV
ATTORNEY

ATTENDEES: Michael W. Detmer, President
Thomas M. Corkran, Vice President
William Batson, Substitute
Ralph C. Lewis, Substitute
Hubert H. Wright, IV, Attorney

Gwendolyn H. Dales, Election Director
Jessica Noranbrock, Data Apps. II

ABSENT: Janet M. Livingston, Secretary

GUESTS: Desvin Gabbidon, Regional Manager

MINUTES OF BOARD MEETING December 13, 2017

Call to Order and Determine Quorum:

President Detmer called the meeting to order at 2:04 pm; quorum was determined.

Welcome any Guests:

Desvin Gabbidon, Regional Manager

Report any Board or Staff Absences:

Janet M. Livingston, Secretary

Approval of Minutes:

11/14/17 Minutes: Mr. Lewis motioned to approve the minutes, seconded by Mr. Batson.

Approved.

ACTION: President Detmer asked for a correction to be made in the "GUESTS" line to include Julianna Detmer.

Additions to Agenda:

None

Election Director's Report:

- **Budget: FY 2018– November 2018 year/date/monthly expenditures.**
Director Dales distributed the monthly budget.

Old Business:

- **PEPs due beginning of January.**

The Board completed Director Dales' PEP. Discussed in Closed Session.

- **Ballot Stub Update.**

Director Dales informed the Board that, as of right now, we will still have ballot stubs for the 2018 Gubernatorial Primary.

FYI:

- **Sign Rules of Security Behavior.**

Forms were distributed and signed. President Detmer suggested the Board Members wear picture ID's when performing in an official capacity. Director Dales agreed, we will

ACTION: Copies of signed forms will be provided at the next Board Meeting.

- **New Change of Address Post Cards**

Director Dales explained the new post cards that must be sent out with every change of address, starting end December, and the projected cost. This was not budgeted for in FY2018, has been budgeted for in the proposed FY2019 budget.

- **Absentee Ballot Mailing done by outside vendor.**

Director Dales informed the Board that there has been a vendor bid on the 3rd RFP posted for absentee ballot mailing.

- **Canvassing absentee & provisional ballots. Status quo.**

Director Dales explained that when an absentee ballot and a provisional ballot are received from the same voter, the Legislative Committee was pushing for the "in person" provisional ballot to be accepted and the absentee ballot rejected. The current practice when a voter submits an absentee and completes a provisional ballot at a polling place, is to reject both. This process will stay the same for the upcoming election.

- **"One Pot" Ballot system during elections.**

Director Dales explained the new process for provisional ballots will be to have the provisional or chief judge get a ballot from the ballot judge, as needed. Provisional judges will no longer have separate ballots.

- **Pre-Primary Testing Program begins January 5, 2017.**

Director Dales explained that this is like a "mock election" beginning January 5, 2017.

Old Business (Continued):

- **FY 2019 Budget Review.**

The proposed FY2019 budget was reviewed. President Detmer said the budget should be finalized and signed by the next Board Meeting.

President Detmer suggested there be a discussion in the future about moving from a three (3) full time member Board to a five (5) full time member Board.

Additions to the Agenda:

None

Confirmation of Next Meeting:

- The next Board Meeting will be held on Wednesday, January 17, 2017 at 2:00pm in room 110 of the County Office Building.
- Director Dales reminded the Board the Election Judge training begins early April, and the 2018 MAEO conference is in March.

Closed Session:

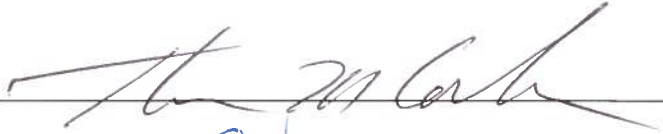
- **PEP**
 - At 3:06 pm, Mr. Detmer motioned to close the regular meeting and move into the closed session, seconded by Mr. Corkran.
 - Resumed regular meeting at 3:17 pm.


Adjournment:

Mr. Corkran motioned to adjourn at 3:20 pm, seconded by Mr. Batson.

APPROVED:







jrn