

ACTION-ITEM PROGRESS REPORT

Community Environmental Working Group

June, 2018

“Striving for Continuous Environmental Improvements at Intel”

TASK (* INDICATES ONGOING)	WHO	STATUS
1. Group members will read through handouts and reflect on what trust and dialogue means for the CEWG	Group	Pending
2. The group will send revision ideas on the regulatory engineering document to John Bartlit. John Bartlit will revise the regulatory engineering document.	All John Bartlit	Ongoing
3. Mike Williams and Sarah Chavez will create a document outlining the best conditions for NM National Guard testing.	Mike Williams Sarah Chavez	Ongoing
4. Sarah Chavez will compile a list noting the last time each regulatory agency visited Intel to check compliance	Sarah Chavez	Pending
5. Mike Williams will investigate the possibility of using FTIR equipment from Los Alamos Labs.	Mike Williams	Pending
6. Sarah Chavez will provide contact information for Trout Unlimited.	Sarah Chavez	Pending
7. Sarah Chavez will investigate complaints at the May meeting from Brenda Stamper and Lynne Kinis and add them to the next EHS report.	Sarah Chavez	Pending
8. Sarah Chavez and Mike Williams will compile lists of chemicals and guidance for sampling for the NM National Guard.	Sarah Chavez Mike Williams	Pending
9. Sarah Chavez, Mike Williams, and John Bartlit will revise the NM National Guard testing rationale to clarify stack testing vs. community air testing.	Sarah Chavez Mike Williams John Bartlit	Pending
10. John Bartlit will revise the email to Heidi Krapfl to include an invitation to a CEWG meeting.	John Bartlit	Pending
11. John Bartlit will revise the email to UNM epidemiologists to include a clear request for comments on methodology of the ALS report.	John Bartlit	Pending
12. Sarah Chavez will provide information on Intel’s procedure for calling 911.	Sarah Chavez	Pending
13. Sarah Chavez will ask about providing the CEWG with emergency drill descriptions or instructions.	Sarah Chavez	Pending
14. Sarah Chavez will email Dennis O’Mara the complete list of landscaping chemicals used by Intel.	Sarah Chavez	Pending

Completed Tasks

Ask Dr. Fisher to contact Dr. Kesler on CEWG's behalf	Sarah Chavez	Completed 6.21.17
Provide Feedback on Sarah Chavez' recommendations about moving files to a new location.	All	Completed 6.21.17
Check mtg. summaries on status of data from the mobile weather station on Camino Los Cerros Road	Sarah Chavez	Completed 6.21.17
Follow up with Sgt. Jackson to acquire his unit's brochure to use in advertising the talk. Put Shannon Beaucaire in touch with the Sgt. to work out presentation logistics.	Dennis O'Mara	Completed 5.22.17
Spread the word about the June talk	Sarah Chavez & Dennis O'Mara	Completed 6.21.17
Ask Carolyn O'Mara review the document from a design perspective	Dennis O'Mara	Completed 7.19.17
Shannon Beaucaire will discuss adding Mike's Interesting Question Update to the July agenda with the agenda team	Shannon Beaucaire	Completed 6.29.17
Supply additional details about the alarm system & secondary containment process regarding the RCRA request	Sarah Chavez	Completed 8.16.17
Send equipment range testing question to S. Beaucaire, share the question with the group. When agreed, S. Beaucaire will send to Sgt. Jackson	Mike Williams Shannon Beaucaire	Completed 8.16.17
Shannon Beaucaire will go back to 2014-13 to see how it was organized and follow suit moving forward in 2017. The focus was on meeting summaries. She would not include agendas, and she would update the Action Item Progress Report after each meeting so it was ongoing. Also, she would update the EHS folders	Shannon Beaucaire	Completed 9.20.17
Email CEWG response to award proposal from Ann Kelleher & include on the subsequent month's agenda	Shannon Beaucaire	Completed 9.20.17
Dennis O'Mara will review <i>Boiling Frogs</i> and other sources to see which chemicals were of most concern to the community.	Dennis O'Mara	Completed 9.20.17
Provide the CEWG with the investigation report of the recent elevated fluoride level incident	Sarah Chavez	Completed 9.20.17
Provide how often the leak detection system was inspected	Sarah Chavez	Completed 9.20.17
Send Mike Williams list of fluorine compounds for review	Dennis O'Mara	Completed 9.20.17
Follow up with Dr. Kesler	Sarah Chavez	Completed 9.20.17
Sarah Chavez will look at EHS Reports from 2012 to see if NMED was referenced.	Sarah Chavez	Completed 9.21.17
Dennis O'Mara will resend the list to Mike Williams, and Mr. Williams will review the list and call Mr. O'Mara about it.	Dennis O'Mara	Completed 9.21.17
John Bartlit will draft a few paragraphs on regulatory engineering for Dennis O'Mara to include with his letter.	John Bartlit	Completed 9.22.17
Shannon Beaucaire will send Sgt. Jackson a short follow up email to touch base.	Shannon Beaucaire	Completed 9.27.17

Shannon Beaucaire will send the response letter Dennis O'Mara received from NMED by email to the group to review and consider.	Shannon Beaucaire	Completed 9.27.17
Group members will send any comments/suggestions on Dennis O'Mara's NMED draft letter within one week.	All	Completed 9.27.17
Inform the CEWG about the outcome of Intel's internal environmental award	Sarah Chavez	Completed 10.18.17
Locate the original document that established the CEWG for wording on the one-page flyer	Sarah Chavez	Completed 10.18.17
Review 1 page flyer, including design changes from Carolyn O'Mara & comments from July meeting, and suggest modifications at August meeting	All	Completed 10.18.17
Peggy Keilman will send information about a small air quality monitoring system that can be purchased online to Shannon Beaucaire.	Peggy Keilman	Completed 11.15.17
John Bartlit will follow up 1 more time with Dr. Kesler	John Bartlit	Completed 11.27.17
Dennis O'Mara will follow up with Sgt. Jackson	Dennis O'Mara	Completed 11.30.17
Jessie Lawrence will reach out to Eduardo Pineda and Lane Kirkpatrick about their CEWG membership.	Jessie Lawrence	Completed 12.15.17
Lynne Kinis will discuss wording regarding the CEWG 1-page flyer with Marcy Brandenburg. Jessie Lawrence will communicate with Carolyn O'Mara re changes to the flyer.	Lynne Kinis Jessie Lawrence	Complete 1.22.18
Dennis O'Mara will investigate the prescribed rights of way on Corrales roads for use in National Guard testing	Dennis O'Mara	Complete 1.17.18
Dennis O'Mara will send links with more information on Indium Phosphide	Dennis O'Mara	Complete 1.17.18
Sarah Chavez will review the Action Item Progress Report and take a first cut on what to include in the annual report.	Sarah Chavez	Complete 1.17.18
Sarah Chavez will ask Intel management about the questions about indium phosphide in the January meeting summary and report back to the CEWG.	Sarah Chavez	Complete 2.21.18
Jessie Lawrence will send a plant and get-well note to Lynne Kinis.	Jessie Lawrence	Complete 1.22.18
Sarah Chavez and Mike Williams will review the questions in the Citizen Protocol, indicate whether they are relevant to the National Guard testing, and share with the group via email.	Sarah Chavez Mike Williams	Complete 2.21.18
John Bartlit will share the internet links on indium phosphide with Mike Williams	John Bartlit	Complete 2.21.18
Hugh Church will contact Jonathan Samet with a request to review the ALS report.	Hugh Church	Complete 1.20.18
Jessie Lawrence will work with Carolyn O'Mara to finalize changes to the one-page flyer and bring any design changes back to the group.	Jessie Lawrence	Complete 1.22.18
CEWG members will think about how they would like to partner with Sergeant Jackson, including what chemical to measure and capabilities around measuring chemicals—a qualitative analysis and quantitative analysis (concentrations).	All	Replaced by Agenda Items on NM National Guard testing protocols

Bring request for having a weekly Intel reports in the local media to Intel for consideration	Sarah Chavez	Moved to Future Agenda Items List
Consideration of a warning system tied to Code Red	Sarah Chavez	Moved to Future Agenda Items List
Discuss a future agenda item on a survey asking about people's breathing, how long it took them to go on oxygen, to what degree they were on it, etc.	All	Moved to Future Agenda Items List
The group will discuss adding small air quality monitoring systems as a future agenda item.	All	Moved to Future Agenda Items List
Jessie Lawrence will share the Corrales Comment cartoon relevant to phosphine/phosgene with CEWG members when it is posted online.	Jessie Lawrence	Reviewed 3.15.18; cartoon was not posted online
*Check on next regulatory meeting with Intel	Sarah Chavez	Ongoing
Mindy Koch and Sarah Chavez will ask Intel staff and the vendor associated with the new cleaning process in the list of 2016 NM Projects if they might be interested in coming to a CEWG meeting to discuss their work.	Mindy Koch Sarah Chavez	Update from Sarah via email 3.6.18
The group will review and comment on items for inclusion in the 2017 annual report.	All	Complete 3.21.18
The group will review draft priority topics for 2018 and suggest additions and edits.	All	Complete 3.21.18
Jessie Lawrence will post the most recent version of the Citizen Protocol on the CEWG website.	Jessie Lawrence	Complete 3.12.18
Jessie Lawrence and Sarah Chavez will use the meeting discussion and the highlighted Citizen Protocol to create a New Mexico National Guard testing protocol document and will draft an email to the NM National Guard to request relevant information.	Jessie Lawrence Sarah Chavez	Email sent to Sgt. DePalma 3.5.18, follow up 3.12.18. Discussed 3.21.18
Sarah Chavez will ask Intel management about informing local first responders that indium phosphide was stored on site at Intel.	Sarah Chavez	Complete 3.21.18; information shared by Dennis O'Mara
Sarah Chavez will find out more about the change to Intel's wastewater discharge included in the EHS report.	Sarah Chavez	Complete 4.18.18
Sarah Chavez will try to find the names of the UNM epidemiologists who presented at a CEWG meeting.	Sarah Chavez	Complete; Shared via email 4.2.18
Jessie Lawrence will email the Annual Report to CEWG members for final review before release.	Jessie Lawrence	Complete 4.5.18
CEWG members will share ideas via email to answer why the CEWG is requesting that the NM National Guard conduct air sampling.	All	Complete 4.18.18
Jessie Lawrence will connect with the Corrales mayor and council members to introduce herself and the CEWG and invite the new Corrales mayor to a CEWG meeting.	Jessie Lawrence	Contacted week of 4.16.18
Sarah Chavez will look into the ability to share more detailed information about Intel's notification procedure.	Sarah Chavez	Complete 5.16.18

Dennis O'Mara will provide a report on his expert consultations regarding the NMDOH ALS Report.	Dennis O'Mara	Complete 5.16.18
Sarah Chavez will try to find out what chemicals are used by Intel for landscaping	Sarah Chavez	Complete 5.16.18
Jessie Lawrence will attempt to contact Sgt. Jackson. Dennis O'Mara will attempt to contact Sgt. DePalma. Both will inform the group of any progress.	Jessie Lawrence Dennis O'Mara	Complete 4.23.18
John Bartlit will draft an initial email to contact the epidemiologists from 2008 to ask them to review the NMDOH ALS report.	John Bartlit	Complete 5.16.18